

The Toronto Parking Authority has provided safe, attractive, self-sustaining, conveniently located and competitively priced off-street and on-street public parking as an integral component of Toronto's transportation system for 60 years.



**Toronto Parking
Authority**

**Office des parcs de
stationnement de
Toronto**

NOTICE OF MEETING AND AGENDA

A meeting of the Toronto Parking Authority Board will be held at **Toronto Parking Authority Offices, located at 33 Queen Street East, 2nd Floor Boardroom at 9:30 a.m. on Thursday, January 19, 2017.**

AGENDA

- A. Declarations of Conflict of Interest.
- B. Confirmation of Minutes of the December 16, 2016 Meeting
- C. *It is noted that City Council, at its meeting on December 13, 14 and 15, 2016, adopted as amended, Striking Committee Item ST11.1, headed "Council Member Mid-term Appointments to Committees, Agencies and External Bodies".*

Council has appointed the following Members of Council to the Toronto Parking Authority Board of Directors for a term of office starting January 1, 2017 to November 30, 2018, and until successors are appointed: Councillor John Filion and Councillor Chin Lee.

Italicised items: Approval of these items will result in expenditure/receipt of funds

1.0 FINANCE & ADMINISTRATION

- 1.1 Board Chair recommendations for member appointments to the Board Standing Committees (*verbal report*).
- 1.2 ***Board Chair memorandum dated January 15, 2017 recommending that:***
 - 1) ***The 2017 budgeted conferences will be attended by members of the Board, and;***
 - 2) ***If not noted in the conference schedule, Council appointed members of the Board will advise the Board Chair, at a future date of their availability, at which time conference selections for Councillors of the Board will be noted and the TPA conference attendee schedule updated.***
- 1.3 List of Cheques issued, for information only, and shown as Annex A to this January 19, 2017 Agenda (vouchers 73421-73682 and 400116-400117)
- 1.4 Staff memorandum dated January 13, 2017, for information only, regarding the December 31, 2016 Financial Results.

33 Queen Street East
Toronto, Ontario
M5C 1R5

Tel: (416) 393-7275
Fax: (416) 393-7352
www.greenp.com

- 1.5 Staff memorandum dated January 13, 2017 recommending that TPA staff be authorized to enter into a one (1) year license agreement with eSSENTIAL Accessibility Inc. to continue to provide a link to their specialized application from the TPA website.

2.0 DESIGN & CONSTRUCTION

- 2.1 ***Staff memorandum dated January 6, 2017 recommending that the Electrical Lighting System Upgrade Contract for Municipal Carpark Nos. 11, 26, 29 and 68 be awarded to O'Connor Electric for the amount of \$1,552,000.00 and an additional amount of \$98,000.00 as contingency allowance, being the sum total amount of \$1,650,000.00 plus HST.***
- 2.2 ***Staff memorandum dated January 11, 2017 recommending that the Consulting Services Contract for the proposed Ventilation Modifications for Carpark No. 34 at Dundas Square be awarded to SNC-Lavalin Inc. for the amount of \$25,700.00 plus \$800.00 for reimbursable amount and \$2,500.00 as contingency allowance being a sum total amount of \$29,000.00 plus HST.***

3.0 PARKING OPERATIONS

- 3.1 ***Staff memorandum dated January 12, 2017 recommending that the Board of Directors of the Toronto Parking Authority (TPA):***
1. ***Award a contract to Canada Kiosk (DBA NRB INC.) – the Vendor - for the design, manufacture, delivery and installation on existing concrete pads, of up to five (5) replacement parking service kiosks and one (1) portable kiosk, in an amount up to \$266,020 plus \$48,980 as contingency allowance, being the sum total amount of \$315,000 plus HST, and additionally award an option for up to three (3) kiosks to be provided as and if required over the next three (3) year period at TPA's sole discretion, in an amount up to \$141,210 plus \$23,790 as a contingency allowance, being the sum total amount of \$165,000 (subject to CPI adjustment) plus HST, all pursuant to the requirements set out in TPA Request for Proposals (RFP) No. 5000-234 and response of the Vendor; and,***
 2. ***Authorize TPA staff to take all necessary steps to arrange for the removal and disposal of the existing kiosks, all civil works, utility disconnections/connections and any other site preparation work required for the new kiosks in an amount up to \$75,000 plus HST (average \$15,000 per site).***

4.0 DEVELOPMENT & MARKETING

- 4.1 Marketing Committee Chair report to the Board dated January 16, 2017 recommending that the Board of Directors of the Toronto Parking Authority adopt the 2017 / 2018 Marketing Plan based on the terms and conditions as outlined in Appendix A to the report.

5.0 IN-CAMERA

- 5.1 **Staff memorandum dated January 12, 2017 regarding a proposed acquisition of a new public parking garage for municipal parking purposes (Ward 27 – Toronto Centre – Rosedale).**

(Confidential – re: A Proposed or pending land acquisition for City or agency purposes)

- 5.2 Staff memorandum dated January 10, 2017 regarding an ATM License Renewal Agreement (Ward 27 and Ward 28).

(Confidential – re: A proposed lease and/or license agreement)

- 5.3 **Staff memorandum dated January 13, 2017 regarding the sale of development rights (Ward 16 – Eglinton-Lawrence).**

(Confidential – re: A proposed land sale for City or agency purposes)

- 5.4 **Staff memorandum dated January 13, 2017 regarding a Request for Proposal to retain a Retail Listing Broker for Municipal Carpark 1 (Charles/Hayden) (Ward 27 – Toronto Centre – Rosedale)**

(Confidential: Re: A proposed lease and/or license agreement)

6.0 OTHER BUSINESS

- 6.1 Copy of the following articles recently appearing in local newspapers, publications and media:

- 1) “TTC commuter parking lot rate to rise in 2017”, Global News, December 19, 2016;
- 2) “TTC facing \$72.6 M shortfall despite fare increases, higher parking rates”, CBC News, December 19, 2016;
- 3) “It’s time for Torontonians to grow up and invest in their city”, TorontoStoreys.com, January 5, 2017; and,
- 4) “Instead of new powers for the TTC, how about super powers?”, Metro News, January 9, 2017.