



**Toronto Parking
Authority**

**Office des parcs de
stationnement de
Toronto**

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The Toronto Parking Authority has provided safe, attractive, self-sustaining, conveniently located and competitively priced off-street and on-street public parking as an integral component of Toronto's transportation system for 60 years.

NOTICE OF MEETING AND AGENDA

A meeting of the Toronto Parking Authority Board will be held at **Toronto Parking Authority Offices, located at 33 Queen Street East, 2nd Floor Boardroom at 9:30 a.m. on Friday, December 16, 2016.**

AGENDA

- A. Declarations of Conflict of Interest.
- B. Confirmation of Minutes of the November 17, 2016 Meeting
- C. Mr. Gavin MacKenzie of MacKenzie Barristers LLP will be in attendance to speak to In-Camera Agenda Item# 5.3.

Italicised items: Approval of these items will result in expenditure/receipt of funds

1.0 FINANCE & ADMINISTRATION

- 1.1 List of Cheques issued, for information only, and shown as Annex A to this December 16, 2016 Agenda (vouchers 73166 – 73420 and 400110 - 400115)
- 1.2 Staff memorandum dated December 12, 2016, for information only, regarding the on and off-street revenue results year to date November 2016 (Final).
- 1.3 Staff memorandum dated December 9, 2016, for information only, regarding the November 30, 2016 Financial Results.

2.0 DESIGN & CONSTRUCTION

- 2.1 ***Staff memorandum dated December 7, 2016 recommending that the contract for the HVAC Upgrades for the TPA Office located at 33 Queen Street East be awarded to Versatech Mechanical Ltd. For the revised amount of \$312,500.00 plus \$37,500.00 as contingency allowance, being the sum total amount of \$350,000.00 plus HST.***
- 2.2 ***Staff memorandum dated December 8, 2016 recommending that the construction contract for the 2016 Ramp Heating Replacement at Carpark No. 111 be awarded to Alto Restoration Inc. for the amount of \$130,000.00 plus \$10,000.00 as contingency allowance being the sum total amount of \$140,000.00 plus HST.***

3.0 PARKING OPERATIONS

3.1 **Staff memorandum dated December 12, 2016 recommending that the Board of Directors of the Toronto Parking Authority authorize the expenditure of funds in the amount not to exceed \$97,000.00 plus applicable taxes to PCI Services Ltd. For the acquisition of servers, associated mass storage devices and licenses and support agreement.**

3.2 **Staff memorandum dated December 12, 2016 recommending that the Board of Directors of the Toronto Parking Authority authorize the expenditure of funds in the amount of \$119,850.00 plus applicable taxes to HUB Parking Technology Canada for the acquisition of 30 Universal Card Devices (UCDs).**

4.0 DEVELOPMENT & MARKETING

4.1 Staff memorandum dated December 7, 2016, for information only, regarding the Toronto Parking Authority's entry submissions to the 2017 International Parking Institute Awards of Excellence Competition.

5.0 IN-CAMERA

5.1 Ratification of a Poll of Directors conducted on November 25, 2016 approving a staff memorandum dated November 23, 2016 regarding a Note and Coin Processing Agreement Addendum.

(Confidential – re: Security of the City's or a local board's property)

5.2 Staff memorandum dated December 12, 2016 regarding a Parking Management Agreement (Ward 21 – York St. Paul's).

(Confidential – re: A proposed parking management agreement)

5.3 Verbal follow-up report from MacKenzie Barristers LLP to the Board in reference to the advice as referenced in the Board's motion from In-Camera Minute #16-149 (October 20, 2016 Meeting).

(Confidential: Re: Receiving advise that is subject to a solicitor-client privilege, including communications necessary for that purpose)

6.0 OTHER BUSINESS

6.1 Copy of the following articles recently appearing in local newspapers, publications and media:

- 1) "Montreal's mobile parking app is changing providers", Newscaf, December 12, 2016;
- 2) "Sticker snafu hits Toronto on-street parking system", Toronto Star, November 29, 2016; and,
- 3) "Commuters question decision to eliminate TTC parking at Wilson", CityNews.ca, November 25, 2016.