



**Toronto Parking  
Authority**

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Toronto**

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*The Toronto Parking Authority has provided safe, attractive, self-sustaining, conveniently located and competitively priced off-street and on-street public parking as an integral component of Toronto's transportation system for 60 years.*

## **NOTICE OF MEETING AND AGENDA**

A meeting of the Toronto Parking Authority Board will be held at **Toronto Parking Authority Offices, located at 33 Queen Street East, 2<sup>nd</sup> Floor Boardroom at 9:30 a.m. on Thursday, May 26, 2016.**

### **AGENDA**

- A. Declarations of Conflict of Interest.
- B. Confirmation of the Minutes of the April 28, 2016 meeting

*Italicised items: Approval of these items will result in expenditure/receipt of funds*

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#### **1.0 FINANCE & ADMINISTRATION**

- 1.1 List of Cheques issued, for information only, and shown as Annex A to this, May 26, 2016 Agenda (vouchers 71344 - 71565)
- 1.2 Staff memorandum dated May 19, 2016, for information only, regarding the April 30, 2016 Financial Results.
- 1.3 Staff memorandum dated May 18, 2016, for information only, regarding the On and Off-Street Revenue Results year to date April 2016 (Final).
- 1.4 Staff memorandum dated May 18, 2016, for information only, regarding the City of Toronto Auditor General's results of the follow-up review of the "Toronto Parking Authority Pay and Display Parking Operations – Review of Revenue, Expenditure and Procurement Practices".

#### **2.0 DESIGN & CONSTRUCTION**

- 2.1 ***Staff memorandum dated May 19, 2016 recommending that the contract for the supply and installation of new doors with frames and hardware complete for Municipal Carparks 34, 36, 42, 43 and 68, be awarded to Pro-Door & Dock Systems for the amount of \$176,750 plus \$5,000 as contingency allowance being the sum total amount of \$181,750 plus HST.***

- 2.2 **Staff memorandum dated May 19, 2016 recommending that the construction contract for the 2016 Greening, Repaving and Lighting Upgrade for Carpark No. 85 located at 557 Palmerston Avenue, be awarded to Mopal Construction Limited for the amount of \$134,450.00 plus \$10,550.00 as contingency allowance, being the sum total amount of \$145,000.00 plus HST.**
- 2.3 **Staff memorandum dated May 19, 2016 recommending that the construction contract for the 2016 Greening, Repaving and Lighting Upgrade for Carpark No. 93 located at 675 Manning Avenue, be awarded to Across Canada Construction Limited for the amount of \$151,470.00 plus \$13,530.00 as contingency allowance, being the sum total amount of \$165,000.00 plus HST.**
- 2.4 **Staff memorandum dated May 19, 2016 recommending that the contract for the construction of Municipal Carpark No. 424 located at 2180 Bayview Avenue, be awarded to Melrose Paving Co. Ltd. For the amount of \$141,910.00 plus \$8,090.00 as contingency allowance, being the sum total amount of \$150,000.00 plus HST.**

### 3.0 PARKING OPERATIONS

- 3.1 **Staff memorandum dated May 17, 2016 recommending that the Board of Directors of the Toronto Parking Authority approve a comprehensive TPA Fleet Vehicle Maintenance Management and Replacement Plan 2015-2016 as follows:**
- 1) **approve the purchase in the total amount of up to \$526,405 plus a contingency sum of \$31,783 (not including HST, but including a flow through amount of up \$120,188 for up-fitting of the vehicles for TPA functional needs as required) for the replacement of six (6) Cargo Vans, three (3) ½ tonne Pick-up trucks and four (4) ¾ tonne Pick-up trucks from ARI Fleet Management Services, as shown in detail in Table 4 attached to this report;**
  - 2) **authorize the decommissioning of the TPA fleet vehicles identified in Table 2 attached to this report upon acquisition of the replacements, sold at auction in accordance with Board Policy Resolution 3-14, Disposal of Surplus Vehicles and Equipment; and**
  - 3) **award a contract for “Fleet Management Services”, for a five (5) year term with option to extend for up to five (5) additional one (1) year renewal periods at TPA’s sole discretion, to ARI Fleet Management Services (the Vendor), for the maintenance/repair management services outlined in this report, at the rate stipulated in the Vendor’s proposal submission dated March 2, 2016, subject to an annual adjustment factor not exceeding the CPI rate. (The total first year annual amount of the Vendor’s submission is \$3,096.00, not including HST).**

### 4.0 DEVELOPMENT & MARKETING

*No items for this Agenda*

**5.0**            IN-CAMERA

5.1            **Staff memorandum dated May 18, 2016 regarding a Data Management and Master Services Agreement**

*(Confidential: Re: A Proposed Agreement)*

5.2            Staff memorandum dated May 19, 2016 regarding a Toronto Bike Share program agreement.

*(Confidential – re: Matters of a commercially sensitive nature)*

**6.0**            OTHER BUSINESS

6.1            Copy of the following article recently appearing in local newspapers, publications and media:

- 1)    “The TTC’s Subway Parking Lot Crunch Doesn’t Actually Suck”, Torontoist, May 9, 2016.