



**Toronto Parking
Authority**

**Office des parcs de
stationnement de
Toronto**

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The Toronto Parking Authority has provided safe, attractive, self-sustaining, conveniently located and competitively priced off-street and on-street public parking as an integral component of Toronto's transportation system for 60 years.

NOTICE OF MEETING AND AGENDA

A meeting of the Toronto Parking Authority Board will be held at **Toronto Parking Authority Offices, located at 33 Queen Street East, 2nd Floor Boardroom at 9:30 a.m. on Wednesday, December 16, 2015.**

AGENDA

- A. Declarations of Conflict of Interest.
- B. Confirmation of the Minutes of the November 19, 2015 meeting

Italicised items: Approval of these items will result in expenditure/receipt of funds

1.0 FINANCE & ADMINISTRATION

- 1.1 List of Cheques issued, for information only, and shown as Annex A to this, December 16, 2015 Agenda (vouchers 69854 - 70070 and 400101).
- 1.2 Staff memorandum dated December 10, 2015, for information only, regarding the On and Off-Street Revenue Results – Year to Date November 2015 (Final).
- 1.3 Staff memorandum dated December 10, 2015, for information only, regarding the November 30, 2015 Financial Results.
- 1.4 Board Chair memorandum dated December 11, 2015 regarding the 2016 Conference Budget.
- 1.5 Staff memorandum dated December 8, 2015 recommending approval of the following amended Toronto Parking Authority Policy Resolutions
 - 1) Policy 4-6 - Employment of Relatives Policy (*Replaces Current Policy*)
 - 2) Policy 4-17 - Political Activity Provisions (*Replaces Current Policy*)
- 1.6 Staff memorandum dated December 10, 2015 recommending approval of amended Toronto Parking Authority Policy Resolution 2-1 "Parking Rates – Off-Street Facilities".

2.0 DESIGN & CONSTRUCTION

2.1 **Staff memorandum dated December 9, 2015 recommending:**

- 1) **that the Construction Contract for the Proposed Addition of Two Parking Levels for Carpark No. 1 at 20 Charles Street be awarded to Harbridge & Cross Limited for the amount of \$11,722,000.00 plus \$15,000.00 for Delayed Award plus \$563,000.00 as contingency allowance being a sum total amount of \$12,300,000.00 plus HST;**
- 2) **approval of a potential Cost Premium for Late Construction Start, effective February 16, 2016 for a maximum amount of \$552,495.00 plus HST (Allowance); and,**
- 3) **approval of a TTC Cost for staff and equipment for the amount of \$50,000.00 plus HST (Allowance).**

3.0 PARKING OPERATIONS

3.1 Staff memorandum dated December 10, 2015 recommending the following rates for implementation at Municipal Carpark 277 located at 242 Danforth Avenue:

- \$1.50 for every 30 minutes;
- No Day Maximum (9:00 am – 6:00 pm); and,
- \$6.00 Night Maximum (6:00 pm – 9:00 am).

The aforementioned cash rates are to be effective upon opening.

3.2 **Staff memorandum dated December 11, 2015 recommending approval of the installation of the East Guide Infrared-based Parking Guidance System at Carpark 171 on a trial basis. The system will be provided for a 90-day risk-free trial at no monthly cost to the TPA. Should the trial extend beyond 90 days, a monthly cost of \$1,395.31 will be incurred with a month to month term. The system can be purchased for an amount of \$30,163.55 at any time with the monthly rental fees incurred applied against the purchase price. All funds are payable to HUB Parking Technology Canada Inc.**

3.3 **Staff memorandum dated December 10, 2015 recommending authorization for the expenditure of funds in an amount not to exceed \$11,500.00 plus HST, to Access Computing Ltd. for the acquisition of computers and associated equipment to upgrade the central cashiering stations at Nine (9) TPA locations.**

4.0 DEVELOPMENT & MARKETING

No items for this Agenda.

5.0 **IN-CAMERA**

No Items for this Agenda.

6.0 **OTHER BUSINESS**

6.1 Copy of the following articles recently appearing in local newspapers, publications and media:

- 1) “Passport Partners with Springfield Parking Authority; Launches Mobile Pay in Downtown Area”, Parking Network, December 9, 2015;
- 2) “Ontario to invest \$20 million in stations to charge up electric cars”; Toronto Star, December 8, 2015;
- 3) “Bloor Street Bike Lanes Under Fire”, Toronto Sun, November 29, 2015;
- 4) “TTC to hike cash fares by a quarter – tokens, a dime”, Toronto Star, November 23, 2015; and,
- 5) “TTC Chair looks to boost parking revenue”, Globe & Mail, November 22, 2015;