



**Toronto Parking
Authority**

**Office des parcs de
stationnement de
Toronto**

The Toronto Parking Authority has provided safe, attractive, self-sustaining, conveniently located and competitively priced off-street and on-street public parking as an integral component of Toronto's transportation system for 60 years.

NOTICE OF MEETING AND AGENDA

A meeting of the Toronto Parking Authority Board will be held at **Toronto Parking Authority Offices, located at 33 Queen Street East, 2nd Floor Boardroom at 9:30 a.m. on Thursday, September 17, 2015.**

AGENDA

- A. Declarations of Conflict of Interest.
- B. Confirmation of the Minutes of the July 30, 2015 meeting
- C. Toronto Parking Authority staff members Rakesh Sagar, Iyob Foto and George Kwan will be in attendance at 9:30 a.m. to receive congratulations from the Board on achieving 25 years of service with the TPA.

Italicised items: Approval of these items will result in expenditure/receipt of funds

1.0 FINANCE & ADMINISTRATION

- 1.1 List of Cheques issued, for information only, and shown as Annex A to this, September 17, 2015 Agenda (vouchers 68843 to 69261 and 400099).
- 1.2 Staff memorandum dated September 10, 2015, for information only, regarding the July 31, 2015 Financial Results.
- 1.3 Staff memorandum dated September 10, 2015, for information only, regarding the August 31, 2015 Financial Results.
- 1.4 ***Staff memorandum dated September 9, 2015 recommending the approval of the 10-year (2016-2025) Capital Budget of \$387,399,000 in net expenditures (including a carry-over of projects approved in prior years) and that the Capital Budget be submitted by the TPA to the City of Toronto for approval by the City. For the upcoming year 2016, the Capital Budget represents net expenditures of \$69,269,000 (including a carry-over of \$17,224,000 of prior approved projects).***
- 1.5 ***Staff memorandum dated September 8, 2015 recommending that staff be authorized to issue a blanket purchase order with Mezzanotte Communications to provide communication consulting services for a total cost of \$10,000.00 plus HST.***

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1.6 Marketing Committee Chair memorandum dated September 11, 2015 recommending that the Board of Directors approve the Toronto Parking Authority's Board Standing Committee Charter for the Marketing Committee.

2.0 DESIGN & CONSTRUCTION

2.1 ***Staff memorandum dated August 26, 2015 recommending that the Contract for the 2015 Carpark Greening for Carpark No. 82 located at 9 Emerson Avenue be awarded to Hank Deenen Landscaping Ltd. for the amount of \$16,100.00 plus contingency allowance of \$1,900.00, being the sum total amount of \$18,000.00 plus HST.***

2.2 ***Staff memorandum dated August 27, 2015 recommending that the Construction Contract for the 2015 Greening, Repaving and Lighting Upgrade of Carpark No. 706 at 284 Milner Avenue be awarded to Forest Contractors Ltd. for the amount of \$298,440.00 plus \$16,560.00 as contingency allowance, being the sum total amount of \$315,000.00 plus HST.***

2.3 ***Staff memorandum dated September 9, 2015 recommending that the Planning Services Contract for the Proposed Construction of Carpark 277 located at 242 Danforth Avenue be awarded to Dales Consulting for Site Plan Approval Services for the amount of \$9,500.00 plus \$1,500.00 for disbursements and an additional amount of \$3,000.00 as contingency allowance, being the sum total amount of \$14,000.00.***

2.4 ***Staff memorandum dated September 9, 2015 recommending that the Planning Services Contract for the Proposed Construction of Carpark 279 located at 287 Rushton Road be awarded to Dales Consulting for Site Plan Approval Services for the amount of \$9,500.00 plus \$1,500.00 for disbursements and an additional amount of \$3,000.00 as contingency allowance, being the sum total amount of \$14,000.00.***

2.5 ***Staff memorandum dated September 9, 2015 recommending that the Planning Services Contract for the Proposed Construction of Carpark 422 located at 1220 and 1222 Wilson Avenue be awarded to Dales Consulting for Site Plan Approval Services for the amount of \$9,500.00 plus \$1,500.00 for disbursements and an additional amount of \$3,000.00 as contingency allowance, being the sum total amount of \$14,000.00.***

2.6 ***Staff memorandum dated September 9, 2015 recommending that the Planning Services Contract for the Proposed Construction of Carpark 672 located at 2696 Eglinton Avenue West be awarded to Dales Consulting for Site Plan Approval Services for the amount of \$9,500.00 plus \$1,500.00 for disbursements and an additional amount of \$3,000.00 as contingency allowance, being the sum total amount of \$14,000.00.***

3.0 PARKING OPERATIONS

3.1 **Staff memorandum dated August 24, 2015 recommending that the contract for the provision of Winter Maintenance Services (snow plowing, salting and removal) for the Toronto Parking Authority off-street parking facilities for the five (5) year term commencing November 1, 2015 and ending April 30, 2020 be awarded to Across Canada Construction Limited for the total contract price of \$4,748,375.00 (annual indexed price changes and HST non-included).**

3.2 **Staff memorandum dated September 2, 2015 recommending the expenditure of \$65.00 per pay and display machine for a turnkey transport and installation solution, inclusive of all costs (vehicle, fuel, equipment, insurance, labour, materials and supplies), excluding applicable taxes, for the pick-up, removal, transport and redeployment of the machines from/to their in-service location under the P&D Machine Refurbishment Program, payable to Precise Parklink Inc (the estimated total value is in the order of \$201,500.00, based on an inventory of 3,100 machines, and may vary up or down depending on the actual number of machines picked-up/installed under the project).**

4.0 DEVELOPMENT & MARKETING

No items for this Agenda.

5.0 IN-CAMERA

5.1 **Ratification of a Poll of Directors conducted on September 10, 2015 approving a staff memorandum dated September 10, 2015 regarding a correction to the purchase price of a property acquisition for municipal parking purposes (Ward 17 Davenport).**

(Confidential – re: A proposed or pending land acquisition for City or agency purposes)

5.2 Staff memorandum dated September 9, 2015, for information only, regarding “Security Report – Vehicle Break-in Summary – Off-Street Facilities”.

(Confidential – re: Security of the City’s or a local board’s property)

5.3 **Staff memorandum dated September 8, 2015 regarding professional services for Occupational Health & Safety Training.**

(Confidential – re: Security of the City’s or a local board’s property)

5.4 **Staff memorandum dated September 10, 2015 regarding the 2016 Operating Budget.**

(Confidential – re: Labour relations or employee negotiations)

- 5.5 Staff memorandum dated September 10, 2015 regarding the sale of development rights – Amending Agreement and Consent and Assumption Agreement, for municipal parking purposes (Ward 27 Toronto Centre-Rosedale)

(Confidential – re: A proposed land sale for City or agency purposes)

- 5.6 **Staff memorandum dated September 10, 2015 regarding a market feasibility study for Bike Share Toronto.**

(Confidential – Matters of a commercially sensitive nature)

- 5.7 **Staff memorandum dated September 10, 2015 regarding a real estate consulting review.**

(Confidential – Matters of a commercially sensitive nature)

6.0 OTHER BUSINESS

- 6.1 Copy of the following articles recently appearing in local newspapers, publications and media:

- 1) “Toronto on-street parking rates could soon rise”, City News, September 11, 2015;
- 2) “Cost of street parking on the rise?”, Toronto Sun, September 10, 2015;
- 3) “Parking Authority wants more on-street parking revenue”, Toronto Star, September 10, 2015; and,
- 4) “Customer Experience Lessons I learned From a GreenP Parking Lot”, Commonsku, September 8, 2015

- 6.2 Staff memorandum dated September 11, 2015 regarding the re-appointment of a Toronto Parking Authority representative to the Canadian National Exhibition Association for the 2015/2016 term. The position was recently held by past TPA Board Director Darius Mosun.