



Toronto Parking
Authority

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Toronto

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The Toronto Parking Authority has provided safe, attractive, self-sustaining, conveniently located and competitively priced off-street and on-street public parking as an integral component of Toronto's transportation system for 60 years.

NOTICE OF MEETING AND AGENDA

A meeting of the Toronto Parking Authority Board will be held at **Toronto Parking Authority Offices, located at 33 Queen Street East, 2nd Floor Boardroom at 8:30 a.m. on Thursday, April 23, 2015.**

AGENDA

- A. Declarations of Conflict of Interest.
- B. Confirmation of the Minutes of the March 26, 2015 meeting
- C. Toronto Parking Authority staff members Yeewing Fortune, Tyrone Banavage, Paul Hrmo and Ted Stathakos will be in attendance at 9:30 a.m. to receive congratulations from the Board on achieving 25 years of service with the TPA.

Italicised items: Approval of these items will result in expenditure/receipt of funds

1.0 FINANCE & ADMINISTRATION

- 1.1 List of Cheques issued, for information only, and shown as Annex A to this, April 23, 2015 Agenda (vouchers 67629 - 67876 and 400095).
- 1.2 Staff memorandum dated April 17, 2015, for information only, regarding the March 31, 2015 Financial Results.
- 1.3 Staff memorandum dated April 15, 2015, for information only, regarding the City of Toronto Auditor General's results of the 2014/2015 follow-up review of the "Toronto Parking Authority Pay and Display Parking Operations – Review of Revenue, Expenditure and Procurement Practices".
- 1.4 Staff memorandum dated April 17, 2015, for information only, regarding the on and off-street revenue results for year to date March 2015 (Final)
- 1.5 ***Staff memorandum dated April 15, 2015 recommending authorization of the expenditure of funds, in an amount not to exceed \$10,000.00, to Beyond Productions, to provide instructional videos in regards to the use of the Mobile Payments Program.***

2.0 DESIGN & CONSTRUCTION

No items for this Agenda.

3.0 PARKING OPERATIONS

3.1 **Staff memorandum dated April 15, 2015 recommending the approval of a 5-year ZMS software support and assurance agreement with Zeag Canada at an annual fee of \$25,000.00.**

3.2 **Staff memorandum dated March 19, 2015, deferred from the March 26, 2015 meeting, recommending that the Board of Directors of the Toronto Parking Authority (TPA) approve the implementation of the Pay and Display (P&D) Machine Refurbishment and Service Enhancement Plan and associated maximum per-unit upset expenditure limit of \$1,686 per machine / estimated total \$5,226,600, inclusive of all parts, materials and labour, but excluding tax (the total \$ value is an estimate based on an inventory of 3,100 machines and may vary up or down depending on the actual number of machines serviced at the time of project completion) payable to Precise Parklink Inc., comprising the following elements as described in more detail in this report, with initiation of the component elements of the plan subject to finalizing detailed work plans and the completion by staff of the ongoing due diligence undertakings described in this report:**

- a) *Machine Refurbishment Program (\$295 per unit / \$914,500 total);*
- b) *3G Modem, Emulation Board and Antenna Replacement/Upgrade (\$995 per unit / \$3,084,500 total);*
- c) *NEO Web Access Management System (\$161 per unit / \$499,100 total);*
- d) *Fast Track Development - White List (\$113 per unit / \$350,300 total); and*
- e) *Financial Reconciliation System (\$122 per unit / \$378,200 total).*

(Refer to In-Camera Item 5.6 – “Supplementary Status Report”)

4.0 DEVELOPMENT & MARKETING

No items for Agenda.

5.0 IN-CAMERA

5.1 **Staff memorandum dated April 15, 2015 regarding a property acquisition for municipal parking purposes.**

(Confidential – re: A proposed or pending land acquisition for City or agency purposes)

5.2 Staff memorandum dated April 14, 2015 regarding a parking management renewal agreement.

(Confidential – re: A proposed parking management agreement)

5.3 Staff memorandum dated April 16, 2015 regarding a parking management agreement.

(Confidential – re: A proposed parking management agreement)

5.4 **Staff memorandum dated April 16, 2015 regarding a property acquisition for municipal parking purposes.**

(Confidential – re: A proposed or pending land acquisition for City or agency purposes)

5.5 Staff memorandum dated April 15, 2015, for information only, regarding an Awards of Excellence Competition.

(Confidential – re: Names of recipients to be announced at Awards Ceremony)

5.6 Staff memorandum dated April 17, 2015, for information only, regarding a supplementary status report - Precise Parklink.

(Confidential – re: Matters of a commercially sensitive nature)

6.0 OTHER BUSINESS

6.1 Copy of the following article recently appearing in local newspapers, publications and media:

- 1) “City approves plan to fund Weston Community Hub”, Inside Toronto.com, March 31, 2015.