

## TORONTO PARKING AUTHORITY

A meeting of the Board of Directors of the Toronto Parking Authority was held at Toronto Parking Authority Offices, 33 Queen Street East, 2<sup>nd</sup> Floor Boardroom at 9:30 a.m. on October 22, 2014.

Present: Michael Tziretas, Chair  
Geri Kozorys-Smith, Vice Chair  
Paul Scargall  
Darius Mosun  
Shimshon Posen (*In attendance for In-Camera Agenda discussions only*)

Lorne Persiko, President  
Teresa Toigo, Board Secretary

Absent: Councillor Ana Bailão  
Councillor Giorgio Mammoliti

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14-137 The Board confirmed the minutes of the September 17, 2014 meeting.

### **FINANCE & ADMINISTRATION**

14-138 The Board received, for information only, a list of Cheques issued and shown as Annex A to the October 22, 2014 Agenda (vouchers 66004 - 66292 and vouchers 400088 - 400089).

***For the record, the following conflict of interest was identified:***

***Director Kozorys-Smith declared a conflict of interest with respect to Chq# 66163.***

On motion by Director Mosun, the Board requested that all future cheque lists include the full first and last name of payees and the complete name of all supplier payees. Motion carried.

14-139 The Board received, for information only, a staff memorandum dated October 17, 2014 regarding the September 2014 Financial Results.

14-140 The Board received, for information only, a staff memorandum dated October 16, 2014 regarding the on and off-street revenue results for year to date September 2014 (Final).

14-141 The Board approved a staff memorandum dated October 15, 2014 recommending that staff enter into a one (1) year license agreement with eSSENTIAL Accessibility Inc. ("EA") to provide a link to their specialized application from TPA website at a cost of \$1,500.00 plus HST per month. This initiative assists to promote and enhance the TPA's commitment to support people with disabilities by heightening the accessibility to the TPA website.

- 14-142 The Board approved a staff memorandum dated October 15, 2014 recommending consideration of revisions to the Toronto Parking Authority Policy Resolution Manual as recommended by the Policy Resolution Committee of the Board and summarized in the attachment to staff's report.

#### DESIGN & CONSTRUCTION

- 14-143 The Board approved a staff memorandum dated October 8, 2014 recommending that the Prime Consultant Services contract for the Proposed Surface Carpark No. 421 at 186 Caribou Road be awarded to Marton Smith Landscape Architects (MSLA) for the amount of \$35,400.00 plus \$3,600.00 for disbursements and an additional amount of \$6,000.00 as contingency allowance; being the sum total amount of \$45,000.00 plus HST.
- 14-144 The Board approved a staff memorandum dated October 9, 2014 recommending that the Prime Consultant Services Contract for the Proposed Surface Carpark No. 673 at 2204-2212 Eglinton Avenue West be awarded to Marton Smith Landscape Architects (MSLA) for the amount of \$34,900.00 plus \$3,600.00 for disbursements and an additional amount of \$6,500.00 as contingency allowance; being the sum total amount of \$45,000.00 plus HST.
- 14-145 The Board approved a staff memorandum dated October 15, 2014 recommending that the Contract for the Municipal Carpark Nos. 34, 171 and 178 Electrical Lighting System Upgrade be awarded to Beckett Electric Inc. for the amount of \$551,900.89 and an additional amount of \$23,099.11 as contingency allowance, being the sum total amount of \$575,000.00 plus HST.
- 14-146 The Board approved a staff memorandum dated October 15, 2014 recommending that the Construction Contract for the Proposed Elevator Modernization for Carpark No. 26 at 33 Queen Street East and Carpark No. 150 at 40 Larch Street be awarded to ThyssenKrupp Elevator for the amount of \$757,482.00 plus an additional amount of \$27,518.00 as contingency allowance; being the sum total amount of \$785,000.00 plus HST.

#### DEVELOPMENT & MARKETING

- 14-147 The Board approved a staff memorandum dated October 21, 2014 recommending that staff enter into a contract with Mars Philter to create the Wireframes for the new micro website associated with the Mobile Payment Program for a total cost of \$22,500, plus HST. This new micro website is needed to link the TPA main website to the mobile payment site prepared by Passport.
- 14-148 The Board approved a staff memorandum dated October 21, 2014 recommending that staff retain Donevan Fleischmann Petrich Limited ("DFP") to undertake survey services related to the Glebe / Imperial overpass project at an upset limit of \$30,600 plus HST.

*On motion by Vice Chair Kozorys-Smith, seconded by Director Scargall, the Board recessed the public session of the meeting to consider the following confidential reports in closed session with specific reference made to the reasons cited under both the City of Toronto Act for closed meetings and the Toronto Parking Authority's Policy Resolution 1-1 "Meetings and Minutes Open to the Public".*

#### IN-CAMERA

14-149 The Board approved a staff memorandum dated October 15, 2014 regarding an Advertising Licence Agreement.

(Confidential – re: A proposed lease/and or license agreement)

14-150 The Board approved a staff memorandum dated October 16, 2014 regarding a Licence Agreement for the TPA Mobile Parking Payments System.

(Confidential – re: A proposed lease/and or license agreement)

*On motion by Director Scargall, seconded by Vice Chair Kozorys-Smith, the Board recessed the closed session of the meeting.*

#### OTHER BUSINESS

14-151 The Board received, for information only, copies of the following articles recently appearing in local newspapers, publications and media:

- 1) "45 Bay Redevelopment", Urban Toronto.ca, October 3, 2014;
- 2) "Union Station office tower development to feature new GO bus terminal", Toronto Star, October 3, 2014;
- 3) "So long, downtown parking lots: Hume", Toronto Star, October 3, 2014; and,
- 4) "Toronto ponders ending free parking for motorcycles", Toronto Star, September 23, 2014.

14-152 The Board approved a staff memorandum dated October 1, 2014 recommending that, in accordance with the requirements of the CNEA Act, a Toronto Parking Authority Board member be re-appointed to act as representative to the Canadian National Exhibition Association Membership for the 2014/2015 term. The position was previously held by Board Director, Shimshon Posen.

On motion by Director Scargall, seconded by Vice Chair Kozorys-Smith, Director Darius Mosun was appointed as the Toronto Parking Authority's representative to the CNEA for the 2014/2015 term. Motion carried.

14-153 For budget review purposes, the Board's Finance Committee will convene a meeting at 8:30 a.m. on Wednesday, November 19, 2014 prior to the start of the Board meeting.

Meeting adjourned at 10:35 a.m.

Michael Tziretas, Chair