

# TORONTO PARKING AUTHORITY

A meeting of the Board of Directors of the Toronto Parking Authority was held at Toronto Parking Authority Offices, 33 Queen Street East, 2<sup>nd</sup> Floor Boardroom at 10:00 am. on Wednesday, September 25, 2013.

Present: Michael Tziretas, Chair  
Geri Kozorys-Smith, Vice Chair  
Councillor Ana Bailão  
Paul Scargall  
Darius Mosun  
Shimshon Posen

Lorne Persiko, President  
Teresa Toigo, Board Secretary

Absent: Councillor Mammoliti

Stephen Buckley, General Manager of Transportation Services, was in attendance for Board discussion related to In-Camera Minute #13-133.

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13-108 The Board confirmed the minutes of the July 24, 2013 meeting.

## FINANCE & ADMINISTRATION

13-109 The Board received, for information only, a list of cheques issued and shown as Annex A to the September 25, 2013 Agenda (vouchers 61675-62334 and 400073).

***For the record, the following conflicts of interest were identified:***

*Vice Chair Kozorys-Smith declared a conflict of interest with respect to Cheque #61792; and, Chair Tziretas declared a conflict of interest with respect to Cheque #61887.*

13-110 The Board received, for information only, a staff memorandum dated September 18, 2013 regarding the on and off-street revenue results for year to date July 2013 (Preliminary).

13-111 The Board received, for information only, a staff memorandum dated September 23, 2013 regarding the on and off-street revenue results for year to date July and August 2013 (Final).

13-112 The Board approved, with amendment, a staff memorandum dated September 18, 2013 recommending approval of amended Toronto Parking Authority Policy Resolution 3-6 entitled "Residential Overnight Use"- Annex A.

Director Mosun noted an error in staff's memorandum with reference to the Ward location of Carparks 173 and 244 and moved that the report be amended to read that the two carparks impacted are located in Ward 30. Motion carried.

- 13-113 The Board approved a staff memorandum dated September 12, 2013 recommending that the 10-year (2014-2023) Capital Budget of \$403,860,000 in net expenditures (including prior approved projects carried forward) be submitted to the City of Toronto for approval. This includes a net expenditure for 2014 of \$57,142,000 (including \$8,341,000 of prior approved projects).
- 13-114 The Board received, for information only, a staff memorandum dated September 18, 2013 regarding the balance sheet and statement of operations for the 8 months ending August 31, 2013.
- 13-115 The Board approved, with amendment, a staff memorandum dated September 17, 2013 recommending the following Toronto Parking Authority Board meeting dates for Calendar Year 2014 (meetings to be held at 9:30 a.m., Toronto Parking Authority Offices, 2<sup>nd</sup> Floor Boardroom).

The Board noted that the March 2014 meeting date was incorrectly referenced in staff's memorandum and an amendment to the list was made as follows:

Thursday, January 16  
Thursday, February 27  
Monday, March 31  
Wednesday, April 30  
Wednesday, May 28  
Monday, June 23  
Wednesday, July 30  
Wednesday, September 17  
Wednesday, October 22  
Wednesday, November 19  
Thursday, December 18

## DESIGN & CONSTRUCTION

- 13-116 The Board ratified the results of a Poll of Directors conducted on September 9, 2013 approving a staff memorandum dated September 1, 2013 recommending that the construction contract for the 2013 Surface Carpark Paving Program be awarded to Melrose Paving Co. Ltd. for the amount of \$1,082,851.00 plus \$67,149.00 as contingency allowance, being the sum total amount of \$1,150,000.00 plus HST.
- 13-117 The Board approved a staff memorandum dated September 13, 2013 recommending that the contract for the supply and installation of new doors with frames and hardware complete for Carpark Nos. 15, 29 and 43 be awarded to Pro-Door & Dock Systems for the amount of \$77,150.00 plus \$1,000.00 as contingency allowance being the sum total amount of \$78,150.00.
- 13-118 The Board approved a staff memorandum dated September 11, 2013 recommending that the contract for the installation of new stainless steel hand railings at Carpark No. 43 – The Esplanade, be awarded to Pro-Door & Dock Systems in the amount of \$24,750.00 plus HST.

- 13-119 The Board approved a staff memorandum dated August 15, 2013 recommending that the construction contract for Carpark No. 11 (21 Pleasant Boulevard) – Life Safety System Upgrade be awarded to General Sprinklers Inc. for the amount of \$477,257.00 plus \$27,743.00 as contingency allowance, being the sum total of \$505,000.00 plus HST.

### PARKING OPERATIONS

- 13-120 The Board received, for information only, a staff memorandum dated September 19, 2013 regarding the Toronto Parking Authority Request for Proposals (RFP) for Mobile Payment Program.

- 13-121 The Board approved a staff memorandum dated September 19, 2013 recommending the following rates for implementation at 800 Fleet Street, Municipal Carpark 271:

- 1) \$1.00 per Half Hour;
- 2) \$8.00 Day Maximum (7:00 a.m. – 7:00 a.m.); and,
- 3) Event Rate – to be determined on an event by event basis.

The aforementioned cash rates are to be effective upon opening.

- 13-122 The Board received, for information only, a staff memorandum dated September 18, 2013 regarding an adjustment to parking rates at Municipal Carpark 269 – 1010 Yonge Street.

*(Note: Board receipt/discussion of this item followed receipt of Minute #13-123)*

### DEVELOPMENT & MARKETING

- 13-123 The Board received, for information only, a staff memorandum dated September 18, 2013 regarding capital upgrades and change in parking facility operation at Municipal Carpark 269 – 1010 Yonge Street.

*On motion by Director Scargall, seconded by Vice Chair Kozorys-Smith, the Board recessed the public session of the meeting to consider the following confidential reports in closed session with specific reference made to the reasons cited under both the City of Toronto Act for closed meetings and the Toronto Parking Authority's Policy Resolution 1-1 "Meetings and Minutes Open to the Public".*

### IN-CAMERA

- 13-124 The Board approved a staff memorandum dated September 3, 2013 regarding deposit processing.

*(Confidential: Security of the City's or a local Board's property)*

- 13-125 The Board approved a staff memorandum dated September 3, 2013 regarding the 2014 Operating Budget.

*(Confidential – re: A matter for which Council, a board, a committee or other body has authorized a meeting to be closed under Act)*

- 13-126 The Board approved a staff memorandum dated September 18, 2013 regarding invoices received for mediation / litigation proceedings.

*(Confidential – re: Litigation or potential litigation, including matters before administrative tribunals, affecting the City or a local board)*

- 13-127 The Board approved a staff memorandum dated September 15, 2013 regarding a proposed Service Agreement.  
*(Confidential: A proposed parking management agreement)*
- 13-128 The Board approved a staff memorandum dated September 16, 2013 regarding a proposed Parking Management Pilot for municipal parking purposes.  
*(Confidential – re: A proposed parking management agreement)*
- 13-129 The Board approved a staff memorandum dated September 18, 2013 regarding parking rates for the proposed operation of a below grade parking facility.  
*(Confidential – re: A proposed parking management agreement)*
- 13-130 The Board approved a staff memorandum dated September 17, 2013 regarding a cross promotion opportunity and major sponsorship.  
*(Confidential – re: Confidential negotiations – private sector)*
- 13-131 The Board approved a staff memorandum dated September 19, 2013 regarding the sale of a property development rights.  
*(Confidential – re: Confidential negotiations – private sector)*
- 13-132 The Board approved a staff memorandum dated September 17, 2013 regarding a proposed Purchase and Sale Agreement.  
*(Confidential – re: A Proposed or pending land acquisition for City or agency purposes)*
- 13-133 The Board approved a staff memorandum dated September 19, 2013 regarding a proposed transfer of operations.  
*(Confidential – re: A matter for which Council, a board, a committee or other body has authorized a meeting to be closed under Act)*
- 13-134 The Board approved a staff memorandum dated September 18, 2013 regarding a proposed Purchase and Sale Agreement for municipal parking purposes.  
*(Confidential – re: A Proposed or pending land acquisition for City or agency purposes)*
- 13-135 The Board received, for information only, a verbal update on the status of the union contract negotiations.  
*(Confidential – re: Labour relations or employee negotiations)*

*On motion by Director Scargall, seconded by Vice Chair Kozorys-Smith, the Board recessed the closed session of the meeting.*

## OTHER BUSINESS

- 13-136 The Board received, for information only, a copy of the following article recently appearing in local newspapers, publications and media:
- 1) "Bixi: Condo developers contribute \$1 million to Toronto bike-share expansion", Toronto Star, September 11, 2013.
- 13-137 The Board approved a staff memorandum dated September 11, 2013 recommending that, in accordance with the requirements of the CNEA Act, a Toronto Parking Authority Board member be re-appointed to act as representative to the Canadian National Exhibition Association Membership for the 2013/2014 term. The position was previously held by Board Chair, Michael Tziretas.
- On motion by Director Scargall, seconded by Vice Chair Kozorys-Smith, Director Shimshon Posen was appointed as the Toronto Parking Authority's representative to the CNEA for the 2013/2014 term. Motion carried.
- 13-138 The Board received, for information only, a verbal update from staff regarding the proposed amendment no. 183 (clause 6.2.4(a) and 6.2.4(b)) to the City of Toronto Official Plan, which was before the Toronto and East York Community Council at its meeting of September 10, 2013, and the impacts of these clauses on the on-going off-street parking operations located at 15 Wellesley St. East (Municipal Carpark 5) and 13 Isabella St. East (Municipal Carpark 3).

Meeting adjourned at 11:37 a.m.

Michael Tziretas, Chair