

TORONTO PARKING AUTHORITY

A meeting of the Board of Directors of the Toronto Parking Authority was held at Toronto Parking Authority Offices, 33 Queen Street East, 2nd Floor Boardroom at 4:00 p.m. on Wednesday, April 25, 2012.

Present: Michael Tziretas, Chair
Geri Kozorys-Smith, Vice Chair
Councillor Ana Bailão
Paul Scargall
Darius Mosun

Gwyn Thomas, President
Teresa Toigo, Board Secretary

Absent: Councillor Giorgio Mammoliti
Shimshon Posen

12-051 The Board confirmed the minutes of the March 21, 2012 meeting with the following amendments to Minute #12-035 (cheque list – *information item*) to include the following conflicts of interest which were declared:

*Vice Chair Kozorys-Smith declared a conflict of interest with respect to Cheque #56286.
Director Posen declared a conflict of interest with respect to Cheque # 56115.*

FINANCE & ADMINISTRATION

12-052 The Board received, for information only, a list of cheques issued and shown as Annex A to the Agenda (vouchers 56410 - 56796).

***For the record, the following conflicts of interest were identified:
Vice Chair Kozorys-Smith declared a conflict of interest with respect to Cheque #56588.
Director Mosun declared a conflict of interest with respect to Cheque # 56626.***

12-053 The Board received, for information only, a staff memorandum dated April 18, 2012 regarding the on and off-street revenue results for year to date December 2011.

12-054 The Board approved a staff memorandum dated April 19, 2012 recommending the approval of the purchase of a line printer from Access Computer Solutions for a cost of \$6,620 plus delivery to replace an aging unit. Funds are provided in the 2012 equipment budget.

12-055 The Board received, for information only, a staff memorandum dated April 19, 2012 regarding the City of Toronto Auditor General's report on the results of the follow-up of previous review of the Toronto Parking Authority's revenues, expenditures and procurement practices.

DESIGN & CONSTRUCTION

- 12-056 The Board approved a staff memorandum dated April 20, 2012 recommending that the contract for the Municipal Carpark No. 58 (9 Bedford Road) and Carpark No. 150 (40 Larch Street) Electrical Lighting System Upgrade be awarded to Beckett Electrical Inc. for the amount of \$506,101.77 and an additional amount of \$43,898.23 as contingency allowance, being the sum total amount of \$550,000.00 plus HST.
- 12-057 The Board approved a staff memorandum dated April 19, 2012 recommending that the construction contract for the 2012 Surface Carpark Paving Program be awarded to Melrose Paving Co. Ltd. For the amount of \$746,753.75 plus \$53,246.25 as contingency allowance, being the sum total amount of \$800,000.00 plus HST.
- 12-058 The Board approved, as amended, a staff memorandum dated April 16, 2012 recommending that the construction contract for Carpark No. 15 at 50 Cumberland Street – Repairs to Structural Steel Columns be awarded to Complete Concrete Restoration Ltd. for the amount of \$306,700.00 plus \$13,300.00 as contingency allowance being the sum total of \$320,000.00 plus HST, as detailed in the attached report from Read Jones Christofferson Ltd.
- On motion by Vice Chair Kozorys-Smith, seconded by Director Mosun, the Board moved to amend the recommendation of staff's report to include a reference to the Read Jones Christoffersen Ltd. report being attached to staff's report, which provides explanation of the repair options being utilized. Motion carried.
- 12-059 The Board approved a staff memorandum dated April 16, 2012 recommending that the Prime Consultant Services contract for the Proposed Construction of Carpark 260 – 94 Northcliffe Blvd. be awarded to Marton Smith Landscape Architects (MSLA) for the amount of \$27,900.00 plus \$2,100.00 for disbursements and an additional amount of \$4,000.00 as contingency allowance; being the sum total amount of \$34,000.00 plus HST.
- 12-060 The Board approved a staff memorandum dated April 16, 2012 recommending that the Consulting Services Contract for the Proposed Expansion Joint Repairs for Carpark No. 34 at Dundas Square be awarded to Read Jones Christoffersen Ltd. for the amount of \$19,500.00 plus \$1,500.00 for reimbursable amount plus \$4,000.00 as contingency allowance being a sum total amount of \$25,000.00 plus HST.
- 12-061 The Board approved a staff memorandum dated April 15, 2012 recommending that additional funds to the existing contract for Consulting Services for the proposed expansion of Carpark No. 164 at 453 and 457 Spadina Road be provided to Our Cool Blue Architects for the amount of \$40,000.00 plus HST.
- 12-062 The Board approved a staff memorandum dated April 10, 2012 recommending approval of an annual expenditure for a Continuous Safety Services Program from the Electrical Safety Authority for the sum total amount of \$71,361.00 plus HST.

PARKING OPERATIONS – ON-STREET

- 12-063 The Board approved a staff memorandum dated April 18, 2012 recommending the expenditure of \$355.40 per unit (PST included) in favour of Precise Parklink Inc. to facilitate the reprogramming of the pay and display machine inventory to provide for the acceptance of the new Canadian one dollar and two dollar coins.

PARKING OPERATIONS – OFF-STREET

12-064 The Board approved a staff memorandum dated April 23, 2012 recommending that the parking rates at Municipal Carpark 414 (Jolly Miller, 3885 Yonge Street) be adjusted in accordance with the following:

- 1) \$7.00 All Day, between 07:00 and 18:00; and,
- 2) \$85.00 Monthly Rate.

New rates are to be effective May 7, 2012 for the cash rates, and July 2012 for monthly permits.

On motion by Director Scargall, seconded by Director Mosun, the Board recessed the public session of the meeting to consider the following confidential reports in closed session with specific reference made to the reasons cited under both the City of Toronto Act for closed meetings and the Toronto Parking Authority's Policy Resolution 1-1 "Meetings and Minutes Open to the Public".

IN-CAMERA

12-065 The Board deferred a staff memorandum dated February 15, 2012 regarding a License Agreement for municipal parking purposes, to the May 22, 2012 Board meeting.

(Confidential – re: A proposed lease and/or license agreement)

12-066 The Board approved a staff memorandum dated April 18, 2012 regarding an invoice received for mediation / litigation proceedings.

(Confidential – re: Litigation or potential litigation, including matters before administrative tribunals, affecting the City or a local Board)

12-067 The Board approved a staff memorandum dated April 19, 2012 regarding a request for quotations for legal services pertaining to the sale of development rights.

(Confidential – re: A proposed land sale for City or Agency purposes)

12-068 The Board approved a staff memorandum dated April 18, 2012 regarding an Office Lease Proposal.

(Confidential – re: A proposed lease and/or license agreement)

12-069 The Board approved a staff memorandum dated April 19, 2012 regarding the Broker Response to Request for Listing Proposals.

(Confidential – re: A proposed land sale for City or Agency purposes)

12-070 The Board received, for information only, a staff memorandum dated April 19, 2012 regarding an Awards of Excellence Competition.

(Confidential – re: Names of recipients to be announced at Awards Ceremony)

12-071 The Board approved a staff memorandum dated April 18, 2012 regarding the security of Toronto Parking Authority facilities.

(Confidential – re: Security of the City's or a local Board's property)

12-072 The Board approved a staff memorandum dated April 19, 2012 regarding a Crane Swing Air Rights Encroachment Agreement.

(Confidential – re: A proposed agreement)

For the record it is noted that Director Scargall declared a Conflict of Interest with respect to Minute #12-072 and did not participate in the discussion and voting of this item.

12-073 Board discussion regarding a personnel matter.

(Confidential – re: Personal matters about an identifiable individual, including City or local Board employees)

On motion by Director Scargall, seconded by Vice Chair Kozorys-Smith, the Board recessed the closed session of the meeting.

OTHER BUSINESS

12-074 The Board received, for information only, the following article recently appearing in local newspapers, publications and media:

- 1) "Chicago faces \$200 million claim over Aqua parking garage", Sun Times, April 17, 2012.

Meeting adjourned at 5:20 p.m.

Michael Tziretas, Board Chair