



Toronto Parking
Authority

Office des parcs de
stationnement de
Toronto

The Toronto Parking Authority exists to provide safe, attractive, self-sustaining, conveniently located and competitively priced off-street and on-street public parking as an integral component

NOTICE OF MEETING AND AGENDA

A meeting of the Toronto Parking Authority Board will be held at **Toronto Parking Authority Offices, located at 33 Queen Street East, 2nd Floor Boardroom at 4:00 p.m. on Thursday, May 19, 2011.**

AGENDA

- A. Declarations of Conflict of Interest.
- B. Confirmation of the Minutes of the April 19, 2011 meeting
- C. Representatives of the City of Toronto Auditor General's Office will be in attendance to answer questions with regards to Agenda Item 1.2.

Italicised items: Approval of these items will result in expenditure/receipt of funds

1.0 FINANCE & ADMINISTRATION

- 1.1 List of Cheques issued, for information only, and shown as Annex A to this, May 19, 2011 Agenda (vouchers 52535 - 52856).
- 1.2 Staff memorandum dated May 12, 2011 regarding the City of Toronto Auditor General's follow-up report on the review of the Toronto Parking Authority's revenues, expenditures and procurement practices.
- 1.3 Staff memorandum dated May 6, 2011, for information only, regarding the 2012 budget process required by the City of Toronto.
- 1.4 Staff memorandum dated May 5, 2011 recommending that the Insurance Brokerage services with Jones DesLauriers be extended for an additional three (3) years covering the July 2011 through June 2014 renewal periods.
- 1.5 Staff memorandum dated May 11, 2011, for information only, regarding the balance sheet and statement of operations for the 3 months ending March 31, 2011.
- 1.6 Staff memorandum dated May 16, 2011, for information only, regarding the on and off-street revenue results for year to date April, 2011.

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2.0 DESIGN & CONSTRUCTION

2.1 **Staff memorandum dated May 2, 2011 recommending that the contract for the Carpark No. 215 (100 Yorkville Avenue) – 2011 Wayfinding and Signage Program be awarded to Rumble Electric Co. Ltd. for the sum total amount of \$48,000 plus HST.**

2.2 **Staff memorandum dated May 2, 2011 recommending that the contract for the supply and installation of new doors with frames and hardware complete for Municipal Carpark Nos. 15 (50 Cumberland Street), 36 (100 Queen Street West) and 43 (2 Church Street) be awarded to Pro-Door & Dock Systems for the sum total amount of \$83,000 plus HST.**

2.3 **Staff memorandum dated April 26, 2011 recommending that:**

- 1) **The five-year All Inclusive Comprehensive Service and Preventative Maintenance Agreement contract for Carpark Nos. 1, 15, 26, 36 and 68 be awarded to Versatech Mechanical Ltd. for the sum total amount of \$395,000 plus HST; and,**
- 2) **For the year 2011-2012 contract, the amount being the sum total of \$79,000.00 plus HST.**

2.4 **Staff memorandum dated April 26, 2011 recommending that the construction contract for the 2011 Masonry Repairs for Carpark 68 (20 St. Andrew Street) be awarded to Duron Ontario Ltd. for the sum total amount of \$92,000 plus HST.**

2.5 **Staff memorandum dated April 26, 2011 recommending that:**

- 1) **The construction contract for the 2011 Expansion Joint Repairs for Carpark 195 (15 Price Street) be awarded to Multiseal Inc. for the sum total amount of \$125,000 plus HST; and,**
- 2) **The Toronto Transit Commission be paid the amount of \$10,000 plus HST for costs associated with 2011 Expansion Joint Repairs for Carpark No. 195.**

3.0 PARKING OPERATIONS

On-Street

3.1 Staff memorandum dated May 12, 2011, for information only, regarding Emery Village B.I.A. Parking Review Update.

4.0 **DEVELOPMENT & MARKETING**

- 4.1 Staff memorandum dated May 13, 2011, for information only, regarding new GreenP web based initiatives – iPhone App. and B2B (Business to Business) Website Button.

5.0 **IN-CAMERA**

- 5.1 Staff memorandum dated May 13, 2011 regarding a proposed Purchase and Sale Agreement for municipal parking purposes.

(Confidential – re: A proposed or pending land acquisition for City or agency purposes)

- 5.2 Staff memorandum dated May 13, 2011 regarding a parking management agreement for municipal parking purposes.

(Confidential – re: A proposed parking management agreement)

- 5.3 **Staff memorandum dated May 12, 2011 regarding modifications to the payment gateway.**

(Confidential – re: The security of the property of the municipality or local board)

- 5.4 Staff memorandum dated May 10, 2011, for information only, entitled “Security Report – Off-Street Facilities”.

(Confidential – re: The security of the property of the municipality or local board)

- 5.5 Staff briefing note dated May 6, 2011, for information only, regarding vacation policy.

(Confidential – re: Personal matters about an identifiable individual, including City or local board employees)

6.0 **OTHER BUSINESS**

6.1 Copies of the following articles recently appearing in local newspapers, publications and media:

- 1) “TTC chair hopes to add two private-sector members to board quickly”, National Post, May 5, 2011;
- 2) “Bixi launch highlights odd political times”, National Post, May 3, 2011;
- 3) “Bixi launches with a spin in the rain”, Toronto Star, May 3, 2011; and,
- 4) “Trees Across Toronto volunteers help grow the urban forest”, City of Toronto Media Relations News Release, April 30, 2011.

6.2 Staff memorandum dated May 9, 2011, for information only, regarding Agency, Board, Commission and Corporation composition changes.

6.3 Presentation by Board Director Birchall (Greening Committee Chair) regarding the past summer 2010 Landscaping/Greening Carpark tour.