

# TORONTO PARKING AUTHORITY

A meeting of the Board of Directors of the Toronto Parking Authority was held at Toronto City Hall, 100 Queen Street West, 2<sup>nd</sup> Floor, Meeting Room B at 4:00 p.m. on Tuesday, April 20, 2010.

Present: Ron Y. Tsin, Chair  
Valentine Lovekin, Vice Chair  
Councillor Kyle Rae (*in attendance until 5:30 pm*)  
Councillor Mike Feldman  
Diana Birchall  
Thomas Carter  
Frank Sinanan

Gwyn Thomas, President  
Teresa Toigo, Board Secretary

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10-037 The Board confirmed the minutes of the March 11, 2010 meeting.

## FINANCE & ADMINISTRATION

10-038 The Board received, for information only, a list of cheques issued and shown as Annex A to the Agenda (vouchers 48146-48608 and voucher 400034).

10-039 The Board approved a staff memorandum dated April 13, 2010 recommending revisions to Policy Resolution 1-1 "Meetings and Minutes Open to the Public".

10-040 The Board received a verbal staff report regarding the July 1, 2010 implementation of the new Harmonized Sales Tax (HST).

10-041 The Board approved, with amendment, a staff memorandum dated April 14, 2010 regarding the extension of the Insurance Brokerage services with Jones Deslauriers.

On motion by Councillor Feldman, seconded by Director Carter, the Board requested that staff's recommendation be amended to read that the Insurance Brokerage services with Jones DesLauriers be extended for an additional one-year period only. Motion carried.

On motion by Director Carter, seconded by Councillor Feldman, the Board also requested that TPA's Policy Resolution 5-7 "Approval of Disbursements, Calling of Tenders and Quotations" be amended to reflect the exception so that it is consistent with TPA's practices. The Board requested that an amended policy be included on the May 18, 2010 TPA Board agenda. Motion carried.

10-042 The Board received a verbal staff report regarding the tax appeal legal proceedings with respect to the taxable benefit assessment for Toronto Parking Authority employee parking.

## DESIGN & CONSTRUCTION

- 10-043 The Board approved a staff memorandum dated April 8, 2010 recommending that the contract for the Construction of Municipal Carpark No. 228 at 11A Kenwood Avenue, Toronto, be awarded to Melrose Paving Co. Ltd. for the sum total amount of \$150,000 plus GST.
- 10-044 The Board approved a staff memorandum dated April 7, 2010 recommending that the contract for the Roof Replacement over Elevator and Elevator Lobby at Municipal Carpark No. 15 – 50 Cumberland Street be awarded to Flynn Canada Ltd. for the sum total amount of \$50,000 plus GST.
- 10-045 The Board approved a staff memorandum dated April 8, 2010 recommending that the contract for the Replacement of three (3) AC Units over Elevator and Elevator Lobby Roof at Municipal Carpark No. 15 – 37 Yorkville Avenue be awarded to AirCom Heating and Cooling Ltd. for the sum total amount of \$230,000 plus GST.
- 10-046 The Board approved a staff memorandum dated April 8, 2010 recommending that the construction contract for the 2010 Steel Stair and Foundation Wall Repairs for Municipal Carparks 42 (91 Via Italia) and 58 (9 Bedford Road) be awarded to Roma Building Restoration Limited for the sum total amount of \$185,875 plus GST.
- 10-047 The Board approved a staff memorandum dated April 6, 2010 recommending that the Landscape Architectural Service Contract for the Proposed Modification of Municipal Carpark 414 and Construction of Parkland – 3885 Yonge Street – Jolly Miller Property be awarded to M & S Landscape Architects Inc. for the sum total amount of \$21,000 plus GST.

***For the record it is noted that Councillor Feldman declared a conflict of interest and did not take part in the voting of this item.***

- 10-048 The Board approved, with amendment, a staff memorandum dated March 29, 2010 recommending that the construction contract for the 2010 Surface Carpark Paving Program be awarded to Melrose Paving Company Limited for the sum total amount of \$629,000 plus GST.

On motion by Councillor Feldman, seconded by Councillor Rae, the Board requested that Tables 1 and 2 of staff's report be amended by moving the costs associated with the re-paving of Carpark 131 (912 Eglinton Avenue West) and Carpark 400 (10 Kingsdale Avenue) as listed under Table 1 – "Maintenance Budget Carparks", under Table 2 – "Capital Budget Carparks". Motion carried.

## PARKING OPERATIONS – OFF-STREET

- 10-049 The Board received, for information only, a staff memorandum dated April 13, 2010 regarding a six-month review of usage levels at Municipal Carpark 215 (100 Yorkville Avenue).
- At the request of staff and on motion by Director Carter, seconded by Director Birchall, the Board requested that until such time that the Board's Rate Committee meets in July and if deemed necessary, the authority to amend the long stay rate at Municipal Carpark 215 be delegated to President Thomas. Motion carried.
- 10-050 The Board approved a staff memorandum dated April 20, 2010 recommending an adjustment to the Sunday rate at Municipal Carpark 58 – 9 Bedford Road to establish a rolling 12-hour maximum rate of \$6.00 from 7:00 a.m. Sundays to 7:00 a.m. Mondays. The rolling maximum to be established immediately with the existing \$5.00 day and night maximum with the maximum increased to \$6.00 on June 1, 2010 to allow time to provide adequate notice to customers.

*On motion by Councillor Rae, seconded by Vice Chair Lovekin, the Board recessed the public session of the meeting to consider the following confidential reports in closed session with specific reference made to the reasons cited under both the City of Toronto Act for closed meetings and the Toronto Parking Authority's Policy Resolution 1-1 "Meetings and Minutes Open to the Public".*

#### IN-CAMERA

10-051 The Board received, for information only, a staff memorandum dated March 26, 2010 entitled "Security Report – Off-Street Facilities".

*(Confidential – re: The security of the property of the municipality or local board)*

10-052 The Board approved a staff memorandum dated April 13, 2010 regarding a renewal agreement for public pay phones.

*(Confidential – re: A proposed lease and/or license agreement)*

10-053 The Board approved a staff memorandum dated April 12, 2010 regarding a revised Parking Management Agreement to operate a surface carpark for municipal parking purposes.

*(Confidential – re: A proposed parking management agreement)*

10-054 The Board approved, with amendment, a staff memorandum regarding a License Agreement for municipal parking purposes.

*(Confidential – re: A proposed lease and/or license agreement)*

10-055 The Board approved a staff memorandum dated April 14, 2010 regarding an Amended Purchase and Sale Agreement for municipal parking purposes.

*(Confidential – re: A proposed land sale for City or Agency purposes)*

10-056 The Board approved a staff memorandum dated April 15, 2010 regarding the acquisition of security software.

*(Confidential – re: The security of the property of the municipality or local board )*

10-057 The Board approved a staff memorandum dated April 15, 2010 regarding the acquisition of network appliance.

*(Confidential – re: The security of the property of the municipality or local board )*

10-058 The Board approved a staff memorandum dated April 15, 2010 regarding the development of e-payment web server application.

*(Confidential – re: The security of the property of the municipality or local board )*

10-059 The Board received a verbal report regarding a Canada Revenue Agency proceeding.

*(Confidential – re: Litigation or potential litigation, including matters before administrative tribunals, affecting the City or a local board )*

*On motion by Director Birchall, seconded by Vice Chair Lovekin, the Board recessed the closed session of the meeting.*

#### OTHER BUSINESS

10-060 The Board received, for information only, copies of the following articles recently appearing in local newspapers, publications and media:

- 1) "Thieves targeting visible high-tech goodies left in cars", Toronto Star, March 31, 2010;
- 2) "Parking woes in Forest Hill Village to be eased by city", Town Crier, March 31, 2010; and,
- 3) "Media Advisory – Village of Yorkville Park, Southwest corner of Bellair Street and Cumberland Street, Crime prevention demonstration to reduce thefts from vehicles", Toronto Police Service News Release, March 26, 2010.

Meeting adjourned at 6:00 p.m.

Ron Y. Tsin, Board Chair