

# TORONTO PARKING AUTHORITY

A meeting of the Board of Directors of the Toronto Parking Authority was held at Toronto City Hall, 100 Queen Street West, 2<sup>nd</sup> Floor, Meeting Room B at 10:30 a.m. on January 25, 2010.

Present: Ron Y. Tsin, Chair  
Valentine R.B. Lovekin, Vice Chair  
Councillor Kyle Rae  
Thomas Carter  
Frank Sinanan

Gwyn Thomas, President  
Teresa Toigo, Board Secretary

Absent: Councillor Mike Feldman  
Diana Birchall

10-001 The Board confirmed the minutes of the December 15, 2009 meeting.

## FINANCE & ADMINISTRATION

10-002 The Board received, for information only, a list of cheques issued and shown as Annex A to the Agenda (vouchers 47251-47712 and 400031-400032).

10-003 The Board approved, with amendment, a staff memorandum dated January 18, 2010 regarding revisions to the Toronto Parking Authority Policy Resolution Manual as recommended by the Policy Review Committee of the Board and summarized in Attachment #1 of staff's report.

On motion by Director Carter, seconded by Vice Chair Lovekin, the Board approved the following policy resolution amendments:

Policy #	Policy Title	Amendment
Preamble	"Policies & Procedures of the Toronto Parking Authority"	Under the section outlining the four policy categories which give effect to the operation of the Toronto Parking Authority, <b>remove</b> the word "Commissioners" in item #2. and <b>replace</b> with "Directors of the Board"
<b>1-0</b>	<b>PUBLIC RELATIONS</b>	
1-5	"Membership in Organizations"	In the first sentence, <b>delete</b> the words "at the annual membership fee".  <b>Include</b> in the list of membership organizations the following <b>new</b> item lines .8 and .9 and re-number the remaining items that follow (10. through 14.):  "8. The Certified General Accountant Association of Canada (CGA); and, 9. The Society of Management Accountants of Canada (CMA)."

2-0	PARKING CHARGES	
2-2	"Annual Review of Parking Rates"	<p>Under the "Policy" heading category, third paragraph under sub-section titled "General Review":</p> <ul style="list-style-type: none"> <li>▪ In the first paragraph <b>delete</b> the word "major" from the first and second sentences, and;</li> <li>▪ <b>delete</b> the second paragraph.</li> </ul>
5-0	FINANCE	
5-7	"Approval of Disbursements, Calling of Tenders and Quotations"	<p>Under Section B. titled "Quotations", page 2, Item line 2., <b>add</b> in the words "at least" before the wording "... every three (3) years...".</p> <p>Under Section G. titled "Exceptions to Tendering or Quotations", page 5, <b>add</b> in the following sentence as the last paragraph "Staff will provide the Board with an annual summary of sole source contracts".</p> <p>Under Section H. titled "Long Term Purchasing Commitments", page 6, item line 4., <b>delete</b> the word "success" and <b>replace</b> with "being successful".</p>

Motion carried.

10-004

The Board approved, with amendment, a staff memorandum dated January 20, 2010 recommending the expenditure of funds in the amount not to exceed \$262,000 plus applicable taxes to Bell Canada for the acquisition of an Avaya Unified Communication Enterprise Solution (\$140,000), and the acquisition of the Intelligent Call Exchange (ICE) Call Centre Manager and IVR hardware and software applications from Computertalk (\$116,377). In addition, an expenditure of \$5,000 required to secure E911 services from Bell Canada.

Staff advised the Board that the cost of the Call Centre Manager and IVR hardware and software applications from Computertalk had increased by \$2,000 from \$114,377 to \$116,377 and requested that the recommendation for the total expenditure be revised to reflect the change. On motion by Director Carter, seconded by Vice Chair Lovekin, the Board approved staff's amended recommendation to increase the expenditure of funds in the amount not to exceed \$262,000 plus applicable taxes. Motion carried.

## DESIGN & CONSTRUCTION

10-005

The Board approved a staff memorandum dated January 12, 2010 recommending that:

- 1) the construction contract for the Proposed Elevator Upgrade for Municipal Carpark 11 at 21 Pleasant Boulevard and Municipal Carpark 36 at 100 Queen Street West, be awarded to ThyssenKrupp Elevator for the sum total amount of \$490,913.66 plus GST; and,
- 2) the TPA pay the City of Toronto the sum total amount of \$480,186.32 plus GST for the four elevator upgrades at Municipal Carpark No. 36 at 100 Queen Street West.

## PARKING OPERATIONS – OFF STREET

10-006 The Board approved a staff memorandum dated January 20, 2010 recommending that the Day Maximum start time at Municipal Carpark 125 (323 Richmond Street East) be adjusted to begin at 07:00 from its current start time of 06:00, and the night maximum end time be moved from 06:00 to 07:00.

*On motion by Director Carter, seconded by Councillor Rae, the Board recessed the public session of the meeting to consider the following confidential reports in closed session with specific reference made to the reasons cited under the City of Toronto Act for closed meetings.*

## IN-CAMERA

10-007 The Board approved a staff memorandum dated December 18, 2009 regarding an invoice received.

*(Confidential – re: Labour relations or employee negotiations and Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board)*

10-008 The Board approved a staff memorandum dated January 11, 2010 regarding an invoice received.

*(Confidential – re: Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board)*

10-009 The Board approved a staff memorandum dated January 19, 2010 regarding a property acquisition for municipal parking purposes.

*(Confidential – re: A proposed or pending acquisition of land for municipal or local board purposes)*

10-010 The Board approved a revised staff memorandum dated January 22, 2010 regarding a purchase and sale agreement for the sale of development rights.

*(Confidential – re: A proposed land sale for City or Agency purposes)*

*On motion by Vice Chair Lovekin, seconded by Director Carter, the Board recessed the closed session of the meeting.*

## OTHER BUSINESS

10-011 The Board received, for information only, copies of the following articles recently appearing in local newspapers, publications and media:

- 1) “Pay-and-display extended to streets adjoining Queen”, Beach Metro Community News, January 15, 2010;
- 2) “City Hall killed my business”, Toronto Sun, December 16, 2009; and,
- 3) “TTC study slammed”, Toronto Sun, November 12, 2009.

Meeting adjourned at 11:40 a.m.

Ron Y. Tsin, Board Chair