



Toronto Parking  
Authority

Office des parcs de  
stationnement de  
Toronto

*The Toronto Parking Authority exists to provide safe, attractive, self-sustaining, conveniently located and competitively priced off-street and on-street public parking as an integral component*

## NOTICE OF MEETING AND AGENDA

A meeting of the Toronto Parking Authority will be held at **City of Toronto City Hall, located at 100 Queen Street West, Meeting Room B, 2<sup>nd</sup> Floor, at 4:00 p.m. on Tuesday, May 20, 2008.**

### AGENDA

- A. Declarations of Conflict of Interest.
- B. Confirmation of the minutes of the April 22, 2008 meeting.
- C. Sonia Villanueva, Sr. Audit Manager, with the City of Toronto Auditor General's office will be present to answer questions with regards to Agenda Item 1.2.

*Italicised items: Approval of these items will result in expenditure/receipt of funds*

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#### **1.0 FINANCE & ADMINISTRATION**

- 1.1 List of Cheques issued, for information only, and shown as Annex A to this May 20, 2008 Agenda (vouchers 40675 - 40983).
- 1.2 Staff memorandum dated May 14, 2008, for information only, regarding the City of Toronto Auditor General's follow-up results of the Audit Recommendations.
- 1.3 Staff memorandum dated May 15, 2008, for information only, regarding the on and off-street revenue results for April 2008 and year to date.
- 1.4 ***Staff memorandum dated May 2, 2008 recommending approval to purchase and implement the installation of biometric hand scanning terminals to replace the existing manual time card process for collecting employee hours worked at a cost of \$100,000.00. This amount includes the purchase of 30 Handpunch 3000e biometric hand readers and the InfiniTime V7.05 software package from Payroll Solutions Canada for an initial purchase cost of \$83,534.00. The cost of \$100,000.00 covers the cost of the third party hardware and software, a provision for internal installation costs, spare units and a small contingency. The 2008 operating budget includes \$100,000.00 under equipment additional for this project.***

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**1.0** **FINANCE & ADMINISTRATION**  
(Cont'd)

- 1.5 ***Staff memorandum dated May 15, 2008 recommending approval of a \$6,000.00 contribution to the City of Toronto Department of Economic Development, Culture and Tourism to support the preparation of the Concierge Map for calendar year 2008.***

**2.0** **DESIGN & CONSTRUCTION**

*No items for this Agenda.*

**3.0** **PARKING OPERATIONS**

**Off-Street**

- 3.1 Staff memorandum dated May 2, 2008 recommending approval of the re-opening of the Oakwood Library carpark under the same operating arrangement that existed prior to its' closing in August 2007 given that the Library has now agreed to pay for the property taxes. The Library's initial insistence that the newly assessed property taxes be paid by the TPA was the reason the TPA discontinued operation.
- 3.2 Staff memorandum dated May 9, 2008 recommending approval of:
- 1) The conversion of 29 of the 40 parking spaces at Municipal Carpark 107 (251 MacPherson at Rathnelly Ave) into commercial use spaces from exclusive use by the Rathnelly Area Residents Association (RARA);
  - 2) The terms of an arrangement to provide spaces for the exclusive use of RARA residents as set out in staff's report under the section "New Operation Arrangement with RARA"; and,
  - 3) The proposed rates and operational details for the commercial use spaces as set out in staff's report under the section "Rates and Operational Details – Commercial Use Spaces".
- 3.3 Staff memorandum dated May 15, 2008 recommending approval of the following rates for implementation at the new 11-space municipal carpark located at 68 Tecumseth Street:
- a) \$1.50 per half hour;
  - b) No maximum (Monday to Friday, from 07:00 to 18:00);
  - c) \$6.00 maximum Monday to Friday from 18:00 to 07:00;
  - d) \$6.00 maximum from 07:00 Saturday to 07:00 Sunday; and,
  - e) \$6.00 maximum from 07:00 Sunday to 07:00 Monday.

***Note: Consideration of this item will follow the Board's decision of In-Camera Item 5.2.***

### **3.0 PARKING OPERATIONS**

(Cont'd)

3.4 Staff memorandum dated May 15, 2008 recommending approval of the following rates for implementation at the new 130-space municipal carpark located at 43 Parliament / 42 Mill Street in the Distillery District:

- a) \$1.00 per half hour; and,
- b) \$10.00 maximum for each 14-hour period.

Rates are in effect 24 hours per day, 7 days per week.

***Note: Consideration of this item will follow the Board's decision of In-Camera Item 5.3.***

### **4.0 DEVELOPMENT & MARKETING**

*No items for this Agenda.*

### **5.0 IN-CAMERA**

5.1 ***Staff memorandum dated May 1, 2008 regarding an invoice received.***

5.2 Staff memorandum dated May 16, 2008 regarding a management agreement to operate a surface parking lot for municipal parking purposes.

5.3 Staff memorandum dated May 16, 2008 regarding an amendment to a parking management agreement for municipal parking purposes.

5.4 Staff memorandum dated May 14, 2008 regarding negotiation of a letter of understanding for participation in a redevelopment project to include municipal parking.

**6.0**      **OTHER BUSINESS**

6.1      Copies of the following articles recently appearing in local newspapers, publications and media:

- 1)      “Court site, YMCA could re-energize Etobicoke’s hub”, Toronto Star, May 15, 2008;
- 2)      “GO considers Port Union land purchase – Parking lot site considered near Rouge Hill”, Scarborough Mirror, May 14, 2008;
- 3)      “\$10M parking upgrade still gets it wrong”, Toronto Star, May 3, 2008;
- 4)      “Parking confusion at Port Union waterfront”, Scarborough Mirror, April 30, 2008;
- 5)      “Work needs to be done on waterfront accessibility”, Scarborough Mirror, April 30, 2008; and,

6.2      Presentation by Board Director Birchall regarding the April 2008 Intertraffic Tradeshow recently held in Amsterdam, The Netherlands.