

TORONTO PARKING AUTHORITY

A Meeting of the Board of Directors of the Toronto Parking Authority was held at Toronto Parking Authority Offices, 33 Queen Street East, 2nd Floor Boardroom at 9:30 am on Monday, June 26, 2017.

Attendance:

Members were present for some or all of the sessions indicated.

| Session Date | Session Type | Public or Closed Session | Quorum | Members |
|-----------------------------------|--------------|--------------------------|---------|---|
| 2017-06-26 Start Time: 9:30 am | AM | Public | Present | <i>Present (Members):</i> Michael Tziretas (Chair), Paul Scargall (Vice Chair), Councillor Chin Lee, Councillor John Filion, Geri Kozorys-Smith, Elke Rubach, Peter Leon <i>Present (Staff):</i> Lorne Persiko (President) |
| 2017-06-26 | AM/PM | Closed | Present | <i>Present (Members):</i> Michael Tziretas (Chair), Paul Scargall (Vice Chair), Councillor Chin Lee, Councillor John Filion, Geri Kozorys-Smith, Elke Rubach, Peter Leon <i>Present (Staff):</i> Lorne Persiko (President) |
| 2017-06-26 Adjourned:12:54 pm | PM | Public | Present | <i>Present (Members):</i> Michael Tziretas (Chair), Paul Scargall (Vice Chair), Councillor Chin Lee, Councillor John Filion, Geri Kozorys-Smith, Elke Rubach, Peter Leon <i>Present (Staff):</i> Lorne Persiko (President) |

17-091 On motion by Director Leon, seconded by Vice Chair Scargall, the Board confirmed the minutes of the May 29, 2017 meeting. Motion carried.

FINANCE & ADMINISTRATION

17-092 On motion by Director Rubach, seconded by Director Leon, the Board received, for information only, a list of cheques issued, and shown as Annex A to the June 26, 2017 agenda (vouchers 74624 – 74820 and 400120 -400122). Motion carried.

Peter Leon declared an interest with respect to Chq #400122 as it relates to his attendance at a Bike Share Conference.

17-093 On motion by Director Leon, seconded by Vice Chair Scargall, the Board received, for information only, a staff memorandum dated June 20, 2017 regarding the May 31, 2017 Financial Results. Motion carried.

REAL ESTATE, DEVELOPMENT & MARKETING

17-094 On motion by Director Leon, seconded by Director Rubach, the Board approved a staff memorandum dated June 21, 2017 recommending the implementation of a mural along the properties adjacent to Municipal Carpark 133 located at 20 Prescott Avenue for an amount not to exceed \$15,000. Motion carried.

17-095 On motion by Director Rubach, seconded by Director Leon, the Board approved a staff memorandum dated June 20, 2017 recommending that the Toronto Parking Authority enter into a License Agreement with Metrolinx to permit access to a pedestrian walkway located at the south end of Municipal Carpark 43 (St. Lawrence Garage) subject to the terms and conditions as outlined in staff's report. Motion carried.

17-096 On motion by Director Leon, seconded by Vice Chair Scargall, the Board approved a staff memorandum dated June 22, 2017 recommending that the Toronto Parking Authority enter into a five (5) year parking management agreement with Dundee Kilmer Developments LP to operate a total of 138 spaces located within three (3) separate garages in the Canary District for municipal parking purposes under the revised terms and conditions as outlined in staff's report. Motion carried.

17-097 *City of Toronto's Auditor General, Beverly Romeo-Beehler was in attendance to present and speak to In-Camera Minute #17-097.*

On motion by Director Leon, seconded by Vic Chair Scargall, the Board recessed the public session of the meeting to consider a report dated June 22, 2017 from the Auditor General entitled "Auditor General's Observations of a Land Acquisition at Finch Avenue West and Arrow Road by the Toronto Parking Authority – Part 2" as it relates to a Proposed or pending acquisition of land for the purposes of the Authority". Motion Carried.

On motion by Director Leon, seconded by Director Rubach, the Board recessed the public session of the meeting to consider a report dated June 22, 2017 from the Auditor General entitled "Auditor General's Observations of a Land Acquisition at Finch Avenue West and Arrow Road by the Toronto Parking Authority – Part 2" as it relates to Personal matters about an identifiable individual, including employees of the Authority. Motion Carried.

On motion by Director Rubach, seconded by Vice Chair Scargall, the Board adopted the following recommendations contained in the report dated June 22, 2017 from the City of Toronto Auditor General titled "Auditor General's Observations of a Land Acquisition at Finch Avenue West and Arrow Road by the Toronto Parking Authority":

1. The Board of Directors acknowledge and endorse the following as necessary improvements to the processes by the Toronto Parking Authority and refer them to the President for any necessary action:
 - a. have non real estate assets with significant contributory value appraised by independent business valutors;
 - b. prepare engagement letters for appraisers, valutors and consultants if relying on the value to support a purchase price to ensure there is a clear understanding of key terms of engagement such as scope, fees, methodology, timing, conflicts of interest declarations and expectations;
 - c. ensure persons involved with procurement transactions do not have actual or perceived conflicts of interest;
 - d. ensure confidentiality agreements are signed by persons who are advisors on transactions;

(Minutes to be Confirmed at the August 17, 2017 Board Meeting)

- e. ensure that Toronto Parking Authority obtains independent arms-length property valuations before requesting the board to approve a transaction;
 - f. ensure the Board has proper procedural guidance during board meetings;
 - g. arrange a formal board training session to provide information on Board member's duties, risks and responsibilities.
2. The Board of Directors request the President to review and recommend to City Council appropriate amendments to Toronto Parking Authority's by-law.
 3. The Board of Directors of the Toronto Parking Authority not authorize the public release of the confidential information contained in Confidential attachment 1 to the report (June 22, 2017) from the Auditor General, as it is about a proposed or pending land acquisition by the City or one of its agencies or corporations and this report deals with personal matters about an identifiable person; and,
 4. The Board of Directors of the Toronto Parking Authority forward its decision on this report to City Council through the City's Audit Committee.

Motion carried.

Instructions were given to staff in closed session.

OTHER BUSINESS

- 17-098 On motion by Director Rubach, seconded by Director Leon, the Board received, for information only, copies of the following articles recently appearing in local newspapers, publications and media:
- 1) "Taxi companies flag issues with transit-first King Street pilot project", CBC News, June 19, 2017;
 - 2) "Executive Committee approves King Street Pilot Project", InsideToronto.com, June 19, 2017;
 - 3) "Ryerson, Downtown Yonge BIA partner to unveil new parklet", InsideToronto.com, June 19, 2017; and,
 - 4) "Parking officer takes pity on driver after finding handwritten note on windshield", CBS News, June 12, 2017.
- 17-099 On motion by Director Rubach, seconded by Director Leon, the Board received, for information only, a verbal update from President Persiko regarding the King Street Pilot Project, which will be before Council at its' meeting of July 4, 2017.
- 17-100 On motion by Director Rubach, seconded by Director Leon, the Board received, for information only, a verbal update from the TPA's Head of Marketing regarding marketing initiatives for Canada 150.

Meeting adjourned at 12:54 pm

Michael Tziretas, Chair