

## TORONTO PARKING AUTHORITY

A Meeting of the Board of Directors of the Toronto Parking Authority was held at Toronto Parking Authority Offices, 33 Queen Street East, 2<sup>nd</sup> Floor Boardroom at 9:30 am on Monday, May 29, 2017.

Present: Michael Tziretas, Chair  
Paul Scargall, Vice Chair  
Councillor Chin Lee  
Councillor John Filion  
Geri Kozorys-Smith  
Eke Rubach  
Peter Leon

Lorne Persiko, President  
Teresa Toigo, Board Secretary

---

17-070 The Board confirmed the minutes of the April 24, 2017 meeting.

### FINANCE & ADMINISTRATION

17-071 The Board received, for information only a list of cheques issued, and shown as Annex A to the May 29, 2017 Agenda (vouchers 74368 – 74623 and 400119)

***For the record, the following conflict of interest was identified:***

***Director Rubach declared a conflict of interest with respect to Chq #74515.***

17-072 The Board received, for information only a staff memorandum dated March 16, 2017 regarding the April 30, 2017 Financial Results.

17-073 The Board approved a staff memorandum dated May 23, 2017 regarding the 2016 Audited Financial Statements of the Toronto Parking Authority for the year ended December 31, 2016 as prepared by PricewaterhouseCoopers LLP.

17-074 The Board received, for information only, a staff memorandum dated May 23, 2017 regarding the City of Toronto Auditor General's results of the follow-up review of the "Toronto Parking Authority Pay and Display Parking Operations – Review of Revenue, Expenditure and Procurement Practices".

## DESIGN & CONSTRUCTION

- 17-075 The Board approved a staff memorandum dated May 19, 2017 recommending that the construction contract for Localized Concrete Repairs and Waterproofing for Carpark No. 52 at 40 York Street be awarded to Eagle Restoration Inc. for the amount of \$1,098,000 plus \$102,000 as contingency allowance being the sum total of \$1,200,000 plus HST.
- 17-076 The Board approved a staff memorandum dated May 23, 2017 recommending that the consulting services contract for the 2017 Fire Alarm, Sprinkler and Standpipe Upgrade at Carpark No. 42 – 91 Via Italia and Carpark No. 111 – 74 Clinton Street, be awarded to Morrison Hershfield Limited for the amount of \$31,500.00 plus \$3,500.00 for disbursements and an additional amount of \$5,000.00 as contingency allowance; being the sum total amount of \$40,000.00 plus HST.
- 17-077 The Board approved a staff memorandum dated May 19, 2017 recommending that the construction contract for Localized Concrete Repairs and Waterproofing for Carpark No. 36, Stage 2 at 110 Queen Street East, be awarded to Across Canada Construction Ltd. For the amount of \$1,794,145 plus \$155,855 as contingency allowance being the sum total of \$1,950,000 plus HST.
- 17-078 The Board approved a staff memorandum dated May 24, 2017 recommending that the construction contract for the 2017 Greening, Repaving and Lighting Upgrade of Carpark No. 512 at 3220 Bloor Street West be awarded to Ashland Paving Ltd. for the amount of \$171,530.68 plus \$18,469.32 as contingency allowance, being the sum total amount of \$190,000.00 plus HST.
- 17-079 The Board approved a staff memorandum dated May 25, 2017 recommending that the Prime Consultant Services contract for the Proposed Construction of New Second Elevator - Carpark 34 – Dundas Square be awarded to Entuitive Corporation for the amount of \$98,000.00 plus \$5,000.00 for disbursements and an additional amount of \$15,000.00 as contingency allowance being the sum total amount of \$118,000.00 plus HST.

## PARKING OPERATIONS

- 17-080 The Board received, for information only, a staff memorandum dated May 12, 2017 regarding the St. Lawrence Garage – Expressway Travel Time Information Pilot Project.
- 17-081 The Board approved a staff memorandum dated May 19, 2017, with confidential attachment, recommending the purchase, including installation, of Mechanical Vault Locks (MVLs) and Upper Cabinet Locks (UCLs) for the Authority's inventory of Pay and Display parking machines in the per-unit amount of \$156.40, for up to 2,100 MVLs and 1,800 UCLs; for a total upset value not to exceed \$609,960.00, excluding tax; from Precise ParkLink (PPL) Inc.
- 17-082 The Board approved a staff memorandum dated May 17, 2017 recommending that the 2017 Annual Sprinkler and Fire Alarm Inspection contract for TPA's garages be awarded to GSI Building Solutions Inc., in the amount of \$42,500.00 plus a contingency sum of \$1,000.00 for the sum total of \$43,500.00, exclusive of HST.

- 17-083 The Board approved a staff memorandum dated May 19, 2017 recommending that:
- 1) the contract for the 2017-2018 Surface Carpark Line Marking Program – Sub-Tender #1 for year 2017 be awarded to Peel Pavement Marking in the amount of \$51,820.93 plus \$3,179.07 as contingency allowance, being the sum total amount of \$55,000, plus HST;
  - 2) the contract for the 2017-2018 Surface Carpark Line Marking Program – Sub-Tender #2 for year 2018 be awarded to Peel Pavement Marking in the amount of \$51,587.50 plus \$3,412.50 as contingency allowance, being the sum total amount of \$55,000 plus HST; and,
  - 3) the TPA recover from the TTC the amount of \$13,356.00 (plus HST) for year 2017 and \$18,622.75 (plus HST) for year 2018, or the actual costs incurred, for Line Marking Program work carried out for the TTC parking lots.
- 17-084 The Board approved a staff memorandum dated May 19, 2017 recommending that:
- 1) the contract for the 2017-2018 Parking Garage Line Marking Program – Sub-Tender #1 for year 2017 be awarded to College Parking Liners, in the amount of \$36,445.50 plus \$3,554.50 as contingency allowance, being the sum total amount of \$40,000.00, plus HST; and,
  - 2) the contract for the 2017-2018 Parking Garage Line Marking Program – Sub-Tender #2 for year 2018 be awarded to College Parking Liners in the amount of \$25,849.80 plus \$2,150.20 as contingency allowance, being the sum total amount of \$28,000.00, plus HST.
- 17-085 The Board approved a staff memorandum dated May 24, 2017 recommending the expenditure of funds not to exceed \$200,000 plus applicable taxes to HUB Parking Technology for the acquisition of revenue control equipment for Toronto Parking Authority's Carpark 52 (Municipal address – 40 York Street).

## DEVELOPMENT & MARKETING

- 17-086 The Board approved a staff memorandum dated May 17, 2017 recommending a sponsorship funding in the amount of \$50,000 for the 2017 Toronto Association of Business Improvement Area's ("TABIA") Citywide Campaign under the terms and conditions as detailed in staff's report.

*On motion by Director Kozorys-Smith, seconded by Director Leon, the Board recessed the public session of the meeting to consider the following confidential reports in closed session with specific reference made to the reasons cited under both the City of Toronto Act for closed meetings and the Toronto Parking Authority's Policy Resolution 1-1 "Meetings and Minutes Open to the Public".*

## IN-CAMERA

- 17-087 The Board received, for information only, a staff memorandum dated May 19, 2017 regarding a parking management agreement for municipal parking purposes (Ward 28 – Toronto Centre-Rosedale).

*(Confidential: A proposed Parking Management Agreement)*

17-088 The Board deferred a staff memorandum dated May 24, 2017, for information only, regarding the Toronto Parking Authority's Strategic Plan: 2016 Results & Recalibration and 2017 Annual Plan.

On motion by Vice Chair Scargall, seconded by Director Leon, the Board deferred staff's report to a future meeting so that Councillor Filion's concerns pertaining to subject matters for consideration in closed session, can be addressed by staff. Motion carried.

*(Confidential: Matters of a commercially sensitive nature)*

*On motion by Director Leon, seconded by Director Kozorys-Smith, the Board recessed the closed session of the meeting.*

## OTHER BUSINESS

17-089 The Board received, for information only, copies of the following articles recently appearing in local newspapers, publications and media:

- 1) "Pilot project could call for pay by phone only parking spots", CTV News Winnipeg, May 23, 2017;
- 2) "Limit overlap on city real estate portfolio: Tory", Toronto Sun, May 22, 2017;
- 3) "As summer nears, Canadians warm up to the 'pop-up patio'", Globe and Mail, May 22, 2017;
- 4) "Good news for drivers: Victoria Day comes with some free street parking", Toronto Star, May 21, 2017;
- 5) "Toronto's hopes and dreams are choking on red tape", Globe and Mail, May 12, 2017; and,
- 6) "SmartLPR Access NA license plate recognition units now at Carpark 49, Toronto", Parking Network, April 11, 2017.

17-090 *A motion was made by Councillor Filion that consideration of this item be addressed under the public portion of the meeting agenda and not in closed session. Motion seconded by Director Leon. Carried. (Note: The Agenda for the May 29, 2017 Board meeting noted this item as an in-camera matter).*

The Board received, for information only, a verbal status update on the following pending information items:

- 1) TPA's standard operating procedure in addressing requests under the Municipal Freedom of Information & Protection of Privacy Act;
- 2) Credit card transaction service charge fees;
- 3) Communications & Outreach Strategy;
- 4) Acquisition of 50 Richmond St. E. (Report to Government Management Committee); and,
- 5) TPA's Strategic Design – Services of Strateco Partners.

Meeting adjourned at 10:30 am

Michael Tziretas, Chair