

## TORONTO PARKING AUTHORITY

A meeting of the Board of Directors of the Toronto Parking Authority was held at Toronto Parking Authority Offices, 33 Queen Street East, 2<sup>nd</sup> Floor Boardroom at 9:30 a.m. on Wednesday, December 16, 2015.

Present: Michael Tziretas, Chair  
Paul Scargall, Vice Chair  
Councillor Giorgio Mammoliti  
Geri Kozorys-Smith  
Peter Leon  
Elke Rubach

Lorne Persiko, President  
Teresa Toigo, Board Secretary

Absent: Councillor John Filion

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15-192 The Board confirmed the minutes of the November 19, 2015 meeting.

### FINANCE & ADMINISTRATION

15-193 The Board received, for information only, a list of cheques issued and shown as Annex A to the December 16, 2015 Agenda (vouchers 69854 - 70070 and 400101).

15-194 The Board received, for information only, a staff memorandum dated December 10, 2015 regarding the On and Off-Street Revenue Results – Year to Date November 2015 (Final).

15-195 The Board received, for information only, a staff memorandum dated December 10, 2015 regarding the November 30, 2015 Financial Results.

15-196 The Board approved, with amendment, a staff memorandum dated December 11, 2015 recommending that:

- 1) The 2016 budgeted conferences will be attended by members of the Board, and;
- 2) If not noted in the conference schedule, Council appointed members of the Board will advise the Board Chair, at a future date of their availability, at which time conference selections for Councillors of the Board will be noted and the TPA conference attendees schedule updated.

Conference selections for Councillor Filion and Councillor Mammoliti were received and noted just prior to the Board's December 16, 2015 meeting. In addition, Director Leon expressed an interest in attending the World Parking Symposium conference. On motion by Vice Chair Scargall, seconded by Director Rubach, the Board approved the following amended conference schedule to include both Councillor Filion and Councillor Mammoliti's selections as well as the updated conference choice for Director Leon. Motion carried.

Conference	Date	Delegate(s)
International Parking Institute (Nashville, Tennessee)	May 17-20	Chair Michael Tziretas Vice Chair Paul Scargall Councillor John Filion Councillor Giorgio Mammoliti Director Elke Rubach
World Parking Symposium (Vancouver, B.C.)	June 26-29	Director Geri Kozorys-Smith Director Peter Leon

15-197 The Board approved, with amendments, a staff memorandum dated December 8, 2015 recommending the following Toronto Parking Authority amended Policy Resolutions:

- 1) Policy 4-6 - Employment of Relatives Policy (*Replaces Current Policy*)
- 2) Policy 4-17 - Political Activity Provisions (*Replaces Current Policy*)

On motion by Director Kozorys-Smith, seconded by Vice Chair Scargall, the following recommended amendments to the above-noted policies were suggested.

- Policy 4-6 – (page 2 of 4) – under the heading “Supervisory Relationship”, include the following extra bullet point: “anything that has monetary/discretionary benefit”; and,
- Policy 4-17 – (page 2 of 5) – under the heading “Designated Positions”, only applicable TPA positions should be listed and all others removed.

TPA staff to review and update Policies 4-6 and 4-17 where applicable. Motion carried.

15-198 The Board approved a staff memorandum dated December 10, 2015 recommending amendments to Toronto Parking Authority Policy Resolution 2-1 “Parking Rates – Off-Street Facilities”.

For the next Rate Review Committee meeting, the Board requested that staff report on the statistics that support a half-hour minimum rate versus a one-hour minimum rate.

## DESIGN & CONSTRUCTION

15-199 The Board approved a staff memorandum dated December 9, 2015 recommending:

- 1) that the Construction Contract for the Proposed Addition of Two Parking Levels for Carpark No. 1 at 20 Charles Street be awarded to Harbridge & Cross Limited for the amount of \$11,722,000.00 plus \$15,000.00 for Delayed Award plus \$563,000.00 as contingency allowance being a sum total amount of \$12,300,000.00 plus HST;
- 2) a potential Cost Premium for Late Construction Start, effective February 16, 2016 for a maximum amount of \$552,495.00 plus HST (Allowance); and,
- 3) a TTC Cost for staff and equipment for the amount of \$50,000.00 plus HST (Allowance).

On motion by Director Leon, seconded by Vice Chair Scargall, the Board requested that the TPA’s President arrange a meeting with the General Manager of the TTC to discuss the extra costs/penalties associated with a delayed construction start. Motion carried.

## PARKING OPERATIONS

15-200 The Board approved a staff memorandum dated December 10, 2015 recommending the following rates for implementation at Municipal Carpark 277 located at 242 Danforth Avenue:

- \$1.50 for every 30 minutes;
- No Day Maximum (9:00 am – 6:00 pm); and,
- \$6.00 Night Maximum (6:00 pm – 9:00 am).

The aforementioned cash rates are to be effective upon opening.

15-201 The Board approved a staff memorandum dated December 11, 2015 recommending the installation of the East Guide Infrared-based Parking Guidance System at Carpark 171 (730 Mt. Pleasant Road) on a trial basis. The system will be provided for a 90-day risk-free trial at no monthly cost to the TPA. Should the trial extend beyond 90 days, a monthly cost of \$1,395.31 will be incurred with a month to month term. The system can be purchased for an amount of \$30,163.55 at any time with the monthly rental fees incurred applied against the purchase price. All funds are payable to HUB Parking Technology Canada Inc.

15-202 The Board approved a staff memorandum dated December 10, 2015 recommending the expenditure of funds in an amount not to exceed \$11,500.00 plus HST, to Access Computing Ltd. for the acquisition of computers and associated equipment to upgrade the central cashiering stations at Nine (9) TPA locations.

15-203 The Board received, for information only, a staff memorandum dated December 14, 2015 regarding "Accessible Parking Permits Update – 2015".

*On motion by Director Leon, seconded by Director Kozorys-Smith, the Board recessed the public session of the meeting to consider the following confidential reports in closed session with specific reference made to the reasons cited under both the City of Toronto Act for closed meetings and the Toronto Parking Authority's Policy Resolution 1-1 "Meetings and Minutes Open to the Public".*

## IN-CAMERA

15-204 The Board approved a staff memorandum dated December 11, 2015 regarding a property acquisition for municipal parking purposes (Ward 29 Toronto-Danforth)

*(Confidential – re: A proposed or pending land acquisition for City or agency purposes)*

*On motion by Director Kozorys-Smith, seconded by Director Rubach, the Board recessed the closed session of the meeting.*

## OTHER BUSINESS

15-205 The Board received, for information only, copies of the following articles recently appearing in local newspapers, publications and media:

- 1) "Passport Partners with Springfield Parking Authority; Launches Mobile Pay in Downtown Area", Parking Network, December 9, 2015;
- 2) "Ontario to invest \$20 million in stations to charge up electric cars"; Toronto Star, December 8, 2015;
- 3) "Bloor Street Bike Lanes Under Fire", Toronto Sun, November 29, 2015;
- 4) "TTC to hike cash fares by a quarter – tokens, a dime", Toronto Star, November 23, 2015; and,
- 5) "TTC Chair looks to boost parking revenue", Globe & Mail, November 22, 2015;

15-206 The Board requested that staff report back at a later date on the trademark guidelines with regards to the use of the TPA logo/signage and enforcing the trademark rights.

Meeting adjourned at 10:45 a.m.

Michael Tziretas, Chair