

TORONTO PARKING AUTHORITY

A meeting of the Board of Directors of the Toronto Parking Authority was held at Toronto Parking Authority Offices, 33 Queen Street East, 2nd Floor Boardroom at 9:30 a.m. on September 17, 2015.

Present: Michael Tziretas, Chair
Councillor John Filion
Geri Kozorys-Smith
Peter Leon

Lorne Persiko, President
Teresa Toigo, Board Secretary

Absent: Paul Scargall, Vice Chair
Councillor Giorgio Mammoliti
Elke Rubach

Toronto Parking Authority staff members Rakesh Sagar, Iyob Foto and George Kwan were in attendance to receive congratulations from the Board on achieving 25 years of service with the TPA.

15-125 The Board confirmed the minutes of the July 30, 2015 meeting.

FINANCE & ADMINISTRATION

15-126 The Board received, for information only, a list of Cheques issued and shown as Annex A to the September 17, 2015 Agenda (vouchers 68843 to 69261 and 400099).

15-127 The Board received, for information only, a staff memorandum dated September 10, 2015, regarding the July 31, 2015 Financial Results.

15-128 The Board received, for information only, a staff memorandum dated September 10, 2015, regarding the August 31, 2015 Financial Results.

15-129 The Board approved a staff memorandum dated September 9, 2015 recommending a 10-year (2016-2025) Capital Budget of \$387,399,000 in net expenditures (including a carry-over of projects approved in prior years) and that the Capital Budget be submitted by the TPA to the City of Toronto for approval by the City. For the upcoming year 2016, the Capital Budget represents net expenditures of \$69,269,000 (including a carry-over of \$17,224,000 of prior approved projects).

15-130 The Board approved a staff memorandum dated September 8, 2015 recommending that staff be authorized to issue a blanket purchase order with Mezzanotte Communications to provide communication consulting services for a total cost of \$10,000.00 plus HST.

15-131 The Board approved a memorandum dated September 11, 2015 from the Marketing Committee Chair, recommending that the Toronto Parking Authority's Board Standing Committee Charter for the Marketing Committee be adopted.

- 15-132 The Board received, for information only, a staff memorandum dated September 16, 2015 regarding the on and off-street revenue results for year to date July and August 2015 (Final).

DESIGN & CONSTRUCTION

- 15-133 The Board approved a staff memorandum dated August 26, 2015 recommending that the Contract for the 2015 Carpark Greening for Carpark No. 82 located at 9 Emerson Avenue be awarded to Hank Deenen Landscaping Ltd. for the amount of \$16,100.00 plus contingency allowance of \$1,900.00, being the sum total amount of \$18,000.00 plus HST.
- 15-134 The Board approved a staff memorandum dated August 27, 2015 recommending that the Construction Contract for the 2015 Greening, Repaving and Lighting Upgrade of Carpark No. 706 at 284 Milner Avenue be awarded to Forest Contractors Ltd. for the amount of \$298,440.00 plus \$16,560.00 as contingency allowance, being the sum total amount of \$315,000.00 plus HST.
- 15-135 The Board approved a staff memorandum dated September 9, 2015 recommending that the Planning Services Contract for the Proposed Construction of Carpark 277 located at 242 Danforth Avenue be awarded to Dales Consulting for Site Plan Approval Services for the amount of \$9,500.00 plus \$1,500.00 for disbursements and an additional amount of \$3,000.00 as contingency allowance, being the sum total amount of \$14,000.00.
- 15-136 The Board approved a staff memorandum dated September 9, 2015 recommending that the Planning Services Contract for the Proposed Construction of Carpark 279 located at 287 Rushton Road be awarded to Dales Consulting for Site Plan Approval Services for the amount of \$9,500.00 plus \$1,500.00 for disbursements and an additional amount of \$3,000.00 as contingency allowance, being the sum total amount of \$14,000.00.
- 15-137 The Board approved a staff memorandum dated September 9, 2015 recommending that the Planning Services Contract for the Proposed Construction of Carpark 422 located at 1220 and 1222 Wilson Avenue be awarded to Dales Consulting for Site Plan Approval Services for the amount of \$9,500.00 plus \$1,500.00 for disbursements and an additional amount of \$3,000.00 as contingency allowance, being the sum total amount of \$14,000.00.
- 15-138 The Board approved a staff memorandum dated September 9, 2015 recommending that the Planning Services Contract for the Proposed Construction of Carpark 672 located at 2696 Eglinton Avenue West be awarded to Dales Consulting for Site Plan Approval Services for the amount of \$9,500.00 plus \$1,500.00 for disbursements and an additional amount of \$3,000.00 as contingency allowance, being the sum total amount of \$14,000.00.

PARKING OPERATIONS

- 15-139 The Board approved a staff memorandum dated August 24, 2015 recommending that the contract for the provision of Winter Maintenance Services (snow plowing, salting and removal) for the Toronto Parking Authority off-street parking facilities for the five (5) year term commencing November 1, 2015 and ending April 30, 2020 be awarded to Across Canada Construction Limited for the total contract price of \$4,748,375.00 (annual indexed price changes and HST non-included).

- 15-140 The Board approved a staff memorandum dated September 2, 2015 recommending the expenditure of \$65.00 per pay and display machine for a turnkey transport and installation solution, inclusive of all costs (vehicle, fuel, equipment, insurance, labour, materials and supplies), excluding applicable taxes, for the pick-up, removal, transport and redeployment of the machines from/to their in-service location under the P&D Machine Refurbishment Program, payable to Precise Parklink Inc (the estimated total value is in the order of \$201,500.00, based on an inventory of 3,100 machines, and may vary up or down depending on the actual number of machines picked-up/installed under the project).

On motion by Director Leon, seconded by Director Kozorys-Smith, the Board recessed the public session of the meeting to consider the following confidential reports in closed session with specific reference made to the reasons cited under both the City of Toronto Act for closed meetings and the Toronto Parking Authority's Policy Resolution 1-1 "Meetings and Minutes Open to the Public".

IN-CAMERA

- 15-141 ***The Board ratified the results of a Poll of Directors conducted on September 10, 2015 approving a staff memorandum dated September 10, 2015 regarding a correction to the purchase price of a property acquisition for municipal parking purposes (Ward 17 Davenport).***

(Confidential – re: A proposed or pending land acquisition for City or agency purposes)

- 15-142 The Board received, for information only, a staff memorandum dated September 9, 2015, regarding "Security Report – Vehicle Break-in Summary – Off-Street Facilities".

(Confidential – re: Security of the City's or a local board's property)

- 15-143 The Board approved a staff memorandum dated September 8, 2015 regarding professional services for Occupational Health & Safety Training.

(Confidential – re: Security of the City's or a local board's property)

- 15-144 The Board approved a staff memorandum dated September 10, 2015 regarding the 2016 Operating Budget.

(Confidential – re: Labour relations or employee negotiations)

- 15-145 The Board approved a staff memorandum dated September 10, 2015 regarding the sale of development rights – Amending Agreement and Consent and Assumption Agreement, for municipal parking purposes (Ward 27 Toronto Centre-Rosedale)

(Confidential – re: A proposed land sale for City or agency purposes)

- 15-146 The Board approved a staff memorandum dated September 10, 2015 regarding a market feasibility study for Bike Share Toronto.

(Confidential – Matters of a commercially sensitive nature)

15-147 The Board approved a staff memorandum dated September 10, 2015 regarding a real estate consulting review.

(Confidential – Matters of a commercially sensitive nature)

On motion by Director Kozorys-Smith, seconded by Director Leon, the Board recessed the closed session of the meeting.

OTHER BUSINESS

15-148 The Board received, for information only, copies of the following articles recently appearing in local newspapers, publications and media:

- 1) "Toronto on-street parking rates could soon rise", City News, September 11, 2015;
- 2) "Cost of street parking on the rise?", Toronto Sun, September 10, 2015;
- 3) "Parking Authority wants more on-street parking revenue", Toronto Star, September 10, 2015; and,
- 4) "Customer Experience Lessons I learned From a GreenP Parking Lot", Commonsku, September 8, 2015

15-149 The Board approved a staff memorandum dated September 11, 2015 recommending that, in accordance with the requirements of the CNEA Act, a Toronto Parking Authority Board member be re-appointed to act as representative to the Canadian National Exhibition Association Membership for the 2015/2016 term. The position was previously held by past TPA Board Director, Darius Mosun.

On motion by Director Kozorys-Smith, seconded by Councillor Filion, Director Peter Leon was appointed as the Toronto Parking Authority's representative to the CNEA for the 2015/2016 term. Motion carried.

With the CNEA's 2015 Annual General Meeting scheduled for 10:30 am on October 22, 2015, and conflicting with the Toronto Parking Authority's October Board meeting (also scheduled for the same morning), the Board agreed to move the start time for the October 22nd Board meeting to 9:00 am instead of 9:30 am, and directed the Board Secretary to post notification of the time change on the TPA's website.

Meeting adjourned at 10:50 a.m.

Michael Tziretas, Chair