



**Toronto Parking
Authority**

**Office des parcs de
stationnement de
Toronto**

33 Queen Street East
Toronto, Ontario
M5C 1R5

Tel: (416) 393-7275
Fax: (416) 393-7352
www.greenp.com

The Toronto Parking Authority has provided safe, attractive, self-sustaining, conveniently located and competitively priced off-street and on-street public parking as an integral component of Toronto's transportation system for 60 years.

NOTICE OF MEETING AND AGENDA

A meeting of the Toronto Parking Authority Board will be held at **Toronto Parking Authority Offices, located at 33 Queen Street East, 2nd Floor Boardroom at 9:30 a.m. on Thursday, December 18, 2014.**

AGENDA

- A. Declarations of Conflict of Interest.
- B. Confirmation of the Minutes of the November 19, 2014 meeting
- C. City Council, at its meeting on December 2 and 3, 2014, by its adoption of, as amended, Striking Committee Item ST1.1 headed "Council Member Appointments to Committees, Agencies and External Bodies", made the following Council member appointments to the Toronto Parking Authority Board for a term of office until December 31, 2016 and until successors are appointed: Councillor John Filion and Councillor Giorgio Mammoliti.
- D. Toronto Parking Authority staff members Julio Miguel De Las Casas, Tadeusz Romaniuk, Edwin Reboja, Kirk Andrews, Robert Gregorio and Patricia Boytchuk will be in attendance at 9:30 a.m. to receive congratulations from the Board on achieving 25 years of service with the TPA.

Italicised items: Approval of these items will result in expenditure/receipt of funds

1.0 FINANCE & ADMINISTRATION

- 1.1 List of Cheques issued, for information only, and shown as Annex A to this, December 18, 2014 Agenda (vouchers 66558 - 66846).
- 1.2 Staff memorandum dated December 12, 2014, for information only, regarding the November 2014 Financial Results.
- 1.3 Staff memorandum dated December 12, 2014 recommending approval of the following new Toronto Parking Authority Policy Resolutions:
 - 1) Policy 4-25 - Whistle Blower Policy
 - 2) Policy 4-26 - Whistle Blower Protection Policy
 - 3) Policy 4-27 - Respect in the Workplace Policy
 - 4) Policy 4-28 - Escalation of Employee Issues or Concerns Policy
 - 5) Policy 4-29 - Fraud Prevention Policy

2.0 DESIGN & CONSTRUCTION

2.1 **Staff memorandum dated December 8, 2014 recommending that the consulting services contract for the Proposed Fire Alarm, sprinkler and Standpipe Upgrade for Carpark Nos. 43 (C1 & C2) (2 Church Street), 150 (40 Larch Street) and 157 (709 Millwood Road), be awarded to Morrison Hershfield Limited for the amount of \$51,955.00 plus \$2,045.00 for disbursements and an additional amount of \$5,000.00 as contingency allowance, being the sum total amount of \$59,000.00 plus HST.**

2.2 **Staff memorandum dated December 8, 2014 recommending that the contract for the 2014 Perimeter Railing System Safety Upgrade at Carpark No. 68 at 20 St. Andrew Street be awarded to Brascon Stainless Steel Fabricators Inc. in the amount of \$69,274.00 plus \$5,726.00 as contingency allowance being the sum total of \$75,000.00 plus HST.**

2.3 **Staff memorandum dated December 8, 2014 recommending that the consulting services contract for the Proposed Electrical Lighting System Upgrade for Carpark Nos. 52 (40 York Street), 96 (10 Portland Street), 139 (6 Sherwood Avenue) and 215 (74 Yorkville Avenue) be awarded to URS Canada Ltd. for the amount of \$37,450.00 plus \$1,550.00 for disbursements and an additional amount of \$3,000.00 as contingency allowance; being the sum total amount of \$42,000.00 plus HST.**

3.0 PARKING OPERATIONS

3.1 **Staff memorandum dated December 8, 2014 recommending that the Board of Directors of the Toronto Parking Authority authorize the expenditure in the amount of \$94,250.00, and an additional amount of \$9,050.00 as a contingency allowance; being the sum total of \$103,300.00 plus applicable taxes, for the purchase of Sign Faces for the illuminated "GreenP" way-finding signs from Signage & Lighting Systems Inc.**

4.0 DEVELOPMENT & MARKETING

No items for this Agenda.

5.0 IN-CAMERA

5.1 **Staff memorandum dated December 9, 2014 regarding the retention of legal services.**

(Confidential – re: Labour Relations or Employee Negotiations)

5.2 Staff memorandum dated December 8, 2014 regarding ratification of amendments to the 2015 Operating Budget.

(Confidential – re: Labour relations or employee negotiations)

5.3 Staff memorandum dated December 10, 2014 regarding a Licence Agreement Renewal

(Confidential – re: A proposed lease and/or licence agreement)

5.4 Staff memorandum dated December 9, 2014 regarding a Lease Agreement.

(Confidential – re: A proposed lease and/or licence agreement)

6.0 OTHER BUSINESS

6.1 Copies of the following articles recently appearing in local newspapers, publications and media:

- 1) “How can a parking lot be more like a park?” The Umbrella Blog, October 29, 2014;
- 2) “TD hops aboard Bike Share”, Toronto Sun, December 10, 2014; and,
- 3) “Tough talk on traffic has evolved to tough talk to take action”, Global News, December 11, 2014.