

TORONTO PARKING AUTHORITY

A meeting of the Board of Directors of the Toronto Parking Authority was held at Toronto Parking Authority Offices, 33 Queen Street East, 2nd Floor Boardroom at 9:30 a.m. on Wednesday, October 23, 2013.

Present: Michael Tziretas, Chair
Geri Kozorys-Smith, Vice Chair
Darius Mosun
Shimshon Posen

Lorne Persiko, President
Teresa Toigo, Board Secretary

Absent: Councillor Mammoliti (*regrets – recently appointed as Chair of the City's Parks and Environment Committee*)
Councillor Ana Bailão
Paul Scargall

13-139 The Board confirmed the minutes of the September 25, 2013 meeting.

FINANCE & ADMINISTRATION

13-140 The Board received, for information only, a list of cheques issued and shown as Annex A to the October 23, 2013 Agenda (vouchers 62335 - 62614 and 400074).

For the record, the following conflict of interest was identified:

Vice Chair Kozorys-Smith declared a conflict of interest with respect to Cheque #62549.

On motion by Director Mosun, the Board requested that all future cheque lists include the full first and last name of payees and the complete name of all supplier payees. Motion carried.

13-141 The Board received, for information only, a staff memorandum dated October 17, 2013 regarding the Balance Sheet, Statement of Operations, and Statement of Cash Flows for the nine (9) month period ending September 30, 2013.

13-142 The Board approved a staff memorandum dated October 18, 2013 recommending the expenditure of funds, in an amount not to exceed \$20,000 plus applicable taxes, to Knowles Consultancy Services Inc. to provide fairness advisory and monitoring services in regards to the Mobile Payments Request for Proposal process.

For the record, Director Mosun declared a potential future conflict of interest with respect to the Mobile Payments RFP submissions (*his firm leases a property to a tenant who indicated an interest in submitting a proposal in response to the RFP request*).

DESIGN & CONSTRUCTION

- 13-143 The Board approved a staff memorandum dated October 15, 2013 recommending that the construction contract for the 2013 Painting of Parking Garage Nos. 34 – Stairs (20 Dundas Square) and Carpark No. 36 – Stage 1 and Stage 2 – Stairs (100 Queen Street West, Nathan Phillips Square Garage) be awarded to Heritage Painting for the amount of \$343,500.00 plus \$16,500.00 as contingency allowance, being the sum total amount of \$350,000.00 plus HST.
- 13-144 The Board approved a staff memorandum dated October 15, 2013 recommending that the contract for Municipal Carpark Nos. 13 (20 Delisle Avenue) and Carpark 52 (40 York Street) Electrical Lighting System Upgrade be awarded to Rumble Electric Co. Ltd. for the amount of \$566,271.50 and an additional amount of \$53,728.50 as contingency allowance, being the sum total amount of \$620,000.00 plus HST.
- 13-145 The Board approved a staff memorandum dated October 16, 2013 recommending that the consulting services contract for the Proposed Designated Substance Survey for All Parking, Tenant and Office Facilities be awarded to exp Services Inc. for the amount of \$25,233.50 plus \$1,766.50 for disbursements and an additional amount of \$5,000.00 as contingency allowance; being the sum total amount of \$32,000.00 plus HST.

PARKING OPERATIONS

- 13-146 The Board approved a staff memorandum dated October 18, 2013 recommending the expenditure of funds, in an amount not to exceed \$150,000 plus applicable taxes, for the acquisition of 28 Motorola MC67 handheld computers (including a 3 year warranty), 104 Fieldworker licenses, 100 SOTI licenses, and year 1 support commitment to Fieldworker for the implementation of TPA's Centralized Work Order and Asset Tracking Systems.
- 13-147 The Board approved a staff memorandum dated October 18, 2013 recommending:
- 1) The expenditure of funds, in an amount not to exceed \$10,000 plus applicable taxes, to retain Fieldworker Products Limited to develop a vendor module for the TPA Work Order System; and,
 - 2) A Long Term Purchase Commitment with Fieldworker Products Limited for a period of two years, in an amount not to exceed \$50,000 per year, for the development of additional modules and functionality for the TPA Worker Order Platform.
- 13-148 The Board approved a staff memorandum dated October 18, 2013 recommending the expenditure of funds in the amount not to exceed \$35,000 plus applicable taxes for the acquisition of one (1) exit lane paystation from ZEAG Canada Ltd. for Municipal Carpark 71 at 35 Bellevue Street.

On motion by Vice Chair Kozorys-Smith, seconded by Director Mosun, the Board recessed the public session of the meeting to consider the following confidential reports in closed session with specific reference made to the reasons cited under both the City of Toronto Act for closed meetings and the Toronto Parking Authority's Policy Resolution 1-1 "Meetings and Minutes Open to the Public".

IN-CAMERA

13-149 The Board approved a staff memorandum dated October 16, 2013 regarding invoices received for mediation / litigation proceedings.

(Confidential: re: Litigation or potential litigation, including matters before administrative tribunals, affecting the City or a local board)

13-150 The Board received, for information only, a staff memorandum dated October 23, 2013 regarding "Security Report – Vehicle Break-In Summary – Off-Street Facilities".

(Confidential – re: Security of the City's or a local board's property)

13-151 The Board approved a staff memorandum dated October 16, 2013 regarding the November 2013 release of new polymer notes.

(Confidential – re: Security of the City's or a local board's property)

13-152 The Board approved a staff memorandum dated October 16, 2013 regarding a Purchase and Sale Agreement for municipal parking purposes.

(Confidential: A proposed or pending land acquisition for City or agency purposes)

13-153 The Board approved a staff memorandum dated October 17, 2013 regarding ticket system devices.

(Confidential – re: A proposed lease and/or license agreement)

13-154 The Board received, for information only, a verbal update on the status of the union contract negotiations.

(Confidential – re: Labour relations or employee negotiations)

13-155 The Board received, for information only, a verbal update on a proposed transfer of operations.

(Confidential – re: A matter for which Council, a board, a committee or other body has authorized a meeting to be closed under Act)

13-156 The Board approved a request regarding a personnel matter.

(Confidential – re: Personal matters about an identifiable individual, including City or local board employees)

On motion by Vice Chair Kozorys-Smith, seconded by Director Mosun, the Board recessed the closed session of the meeting.

OTHER BUSINESS

- 13-157 The Board approved to reschedule the December 19, 2013 regularly scheduled Board meeting in order to accommodate member attendance, and the inclusion of a TPA Committee meeting on the same date (*Real Estate, Development & Business Opportunities Advisory Committee*). The Board requested that the Board Secretary schedule a new time for the meeting.

Meeting adjourned at 10:26 a.m.

Michael Tziretas, Chair