



Toronto Parking
Authority

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Toronto

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The Toronto Parking Authority has provided safe, attractive, self-sustaining, conveniently located and competitively priced off-street and on-street public parking as an integral component of Toronto's transportation system for 60 years.

NOTICE OF MEETING AND AGENDA

A meeting of the Toronto Parking Authority Board will be held at **Toronto Parking Authority Offices, located at 33 Queen Street East, 2nd Floor Boardroom at 9:30 a.m. on Wednesday, October 23, 2013.**

AGENDA

- A. Declarations of Conflict of Interest.
- B. Confirmation of the Minutes of the September 25, 2013 meeting

Italicised items: Approval of these items will result in expenditure/receipt of funds

1.0 FINANCE & ADMINISTRATION

- 1.1 List of Cheques issued, for information only, and shown as Annex A to this, October 23, 2013 Agenda (vouchers 62335-62614 and 400074).
- 1.2 Staff memorandum dated October 17, 2013, for information only, regarding the Balance Sheet, Statement of Operations, and Statement of Cash Flows for the nine (9) month period ending September 30, 2013.
- 1.3 ***Staff memorandum dated October 18, 2013 recommending authorization of the expenditure of funds, in an amount not to exceed \$20,000 plus applicable taxes, to Knowles Consultancy Services Inc. to provide fairness advisory and monitoring services in regards to the Mobile Payments Request for Proposal process.***

2.0 DESIGN & CONSTRUCTION

- 2.1 ***Staff memorandum dated October 15, 2013 recommending that the construction contract for the 2013 Painting of Parking Garage Nos. 34-Stairs (20 Dundas Square) and Carpark No. 36-Stage 1 and Stage 2-Stairs (100 Queen Street West, Nathan Philips Square Garage) be awarded to Heritage Painting for the amount of \$343,500.00 plus \$16,500.00 as contingency allowance, being the sum total amount of \$360,000.00 plus HST.***

2.2 **Staff memorandum dated October 15, 2013 recommending that the contract for the Municipal Carpark Nos. 13 (20 Delisle Avenue) and Carpark 52 (40 York Street) Electrical Lighting System Upgrade be awarded to Rumble Electric Co. Ltd. for the amount of \$566,271.50 and an additional amount of \$53,728.50 as contingency allowance, being the sum total amount of \$620,000.00 plus HST.**

2.3 **Staff memorandum dated October 16, 2013 recommending that the consulting services contract for the Proposed Designated Substance Survey for All Parking, Tenant and Office Facilities be awarded to exp Services Inc. for the amount of \$25,233.50 plus \$1,766.50 for disbursements and an additional amount of \$5,000.00 as contingency allowance; being the sum total amount of \$32,000.00 plus HST.**

3.0 **PARKING OPERATIONS**

3.1 **Staff memorandum dated October 18, 2013 recommending approval of the expenditure of funds, in an amount not to exceed \$150,000 plus applicable taxes, for the acquisition of 28 Motorola MC67 handheld computers (including a 3 year warranty), 104 Fieldworker licenses, 100 SOTI licenses, and year 1 support commitment to Fieldworker for the implementation of TPA's Centralized Work Order and Asset Tracking Systems.**

3.2 **Staff memorandum dated October 18, 2013 recommending approval of the expenditure of funds, in an amount not to exceed \$10,000 plus applicable taxes, to retain Fieldworker Products Limited to develop a vendor module for the TPA Work Order System. In addition, authorization is being requested to enter into a Long Term Purchase Commitment with Fieldworker Products Limited for a period of two years, in an amount not to exceed \$50,000 per year, for the development of additional modules and functionality for the TPA Work Order Platform.**

3.3 **Staff memorandum dated October 18, 2013 recommending authorization of the expenditure of funds in the amount not to exceed \$35,000 plus applicable taxes for the acquisition of one (1) exit lane paystation from ZEAG Canada Ltd. for Municipal Carpark 71 at 35 Bellevue Street.**

4.0 **DEVELOPMENT & MARKETING**

(No Items for this Agenda)

5.0 **IN-CAMERA**

5.1 **Staff memorandum dated October 16, 2013 regarding invoices received for mediation / litigation proceedings.**

(Confidential – re: Litigation or potential litigation, including matters before administrative tribunals, affecting the City or a local board)

5.2 Staff memorandum dated October 23, 2013, for information only, regarding “Security Report – Vehicle Break-In Summary – Off-Street Facilities”

(Confidential – re: Security of the City’s or a local board’s property)

5.3 Staff memorandum dated October 16, 2013 regarding the November 2013 release of new polymer notes.

(Confidential – re: Security of the City’s or a local board’s property)

5.4 Staff memorandum dated October 16, 2013 regarding a Purchase and Sale Agreement for municipal parking purposes.

(Confidential – re: A proposed or pending land acquisition for City or agency purposes)

5.5 **Staff memorandum dated October 17, 2013 regarding ticket system devices.**

(Confidential – re: A proposed lease and/or license agreement)

6.0 **OTHER BUSINESS**

6.1 Copy of the following article recently appearing in local newspapers, publications and media:

- 1) “Could Bixi’s Financial Problems Affect Bike-Share in New York, D.C. and Beyond? The Atlantic Cities Place Matters, October 7, 2013.