

# TORONTO PARKING AUTHORITY

A meeting of the Board of Directors of the Toronto Parking Authority was held at Toronto City Hall, 100 Queen Street West, 2<sup>nd</sup> Floor, Meeting Room B at 4:00 p.m. on Tuesday, October 19, 2010.

Present: Ron Y. Tsin, Chair  
Valentine Lovekin, Vice Chair  
Councillor Kyle Rae (*In attendance until 5:00 p.m.*)  
Thomas Carter  
Frank Sinanan  
Diana Birchall

Gwyn Thomas, President  
Teresa Toigo, Board Secretary

Absent: Councillor Mike Feldman

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10-140 The Board confirmed the minutes of the September 20, 2010 meeting.

## FINANCE & ADMINISTRATION

10-141 The Board received, for information only, a list of cheques issued and shown as Annex A to the Agenda (vouchers 50097-50517).

10-142 The Board received, for information only, a staff memorandum dated October 13, 2010 regarding the on and off-street revenue results for year to date August 2010.

10-143 The Board approved a staff memorandum dated October 15, 2010 regarding the 2011 Operating Budget with a budgeted net income for 2011 of \$51,750,070. The budget was reviewed by the Finance Committee of the Board in detail at its meeting of October 14, 2010.

10-144 The Board received, for information only, a staff memorandum dated October 14, 2010 regarding the 2011 conferences attended by the Toronto Parking Authority. The Board approved that the following conferences will be attended by members of the Board:

Conference	Date	Delegate(s)
International Parking Institute (Pittsburgh, PA)	May 22-25	Director Tom Carter Director Birchall
World Parking Symposium (Niagara on the Lake, Ontario)	June 26-29	Director Tom Carter
Canadian Parking Association (Niagara Falls, Ontario)	October 2011	Chair Ron Tsin Director Diana Birchall

- 10-145 The Board approved a staff memorandum dated September 28, 2010 recommending the expenditure of \$17,000.00 as total contribution towards the 2011 Staff Christmas Party, the 2011 Summer Event, and flowers and fruit baskets for births, deaths, hospitalization, etc. for both Union and Non-Union employees and 25 years of service awards.
- 10-146 The Board ratified the results of a telephone poll conducted on October 5, 2010 approving a staff memorandum dated September 29, 2010 recommending the expenditure of funds in the amount of \$15,000 in addition to the Board approved expenditure of \$262,000 (Board Minute #10-004) for the acquisition of a phone system and Call Centre hardware and software.
- 10-147 The Board approved a staff memorandum dated October 14, 2010 recommending amendments to Policy Resolution 4-22 entitled "Workplace Harassment & Violence Policy".

#### PARKING OPERATIONS – OFF-STREET

- 10-148 The Board approved a staff memorandum dated October 14, 2010 recommending the expenditure of funds in the amount of \$55,000 plus applicable taxes to ZEAG Canada Ltd. To undertake the upgrade of approximately 200 ZMS peripheral stations to monitor the PCI Certification of the equipment and to accommodate the Vivotech Pay Wave equipment.
- The Board was advised by staff of a typo noted in staff's report under the section heading "Background". The word "monitor" as noted in the first sentence, first paragraph, should be replaced with the word "maintain".
- 10-149 The Board approved a staff memorandum dated October 14, 2010 recommending the expenditure of funds in the amount of \$33,020 plus applicable taxes for ZEAG Canada Inc. to upgrade 52 pay terminals to accommodate the Vivotech Reader.

#### DEVELOPMENT & MARKETING

- 10-150 The Board received, for information only, a staff memorandum dated October 14, 2010 regarding the "Night Out with Green P Contest" overview.

*On motion by Vice Chair Lovekin, seconded by Director Sinanan, the Board recessed the public session of the meeting to consider the following confidential reports in closed session with specific reference made to the reasons cited under both the City of Toronto Act for closed meetings and the Toronto Parking Authority's Policy Resolution 1-1 "Meetings and Minutes Open to the Public".*

#### IN-CAMERA

- 10-151 The Board approved a staff memorandum dated October 14, 2010 regarding a Purchase and Sale Agreement for municipal parking purposes.
- (Confidential – re: A proposed or pending land acquisition for City or Agency purposes)*
- 10-152 The Board approved, with condition, a staff memorandum dated October 14, 2010 regarding the purchase of IT equipment.
- (Confidential – re: Security of the City's or local Board's property)*
- 10-153 The Board approved a staff memorandum dated October 14, 2010 regarding IT security.
- (Confidential – re: Security of the City's or local Board's property)*

*On motion by Director Birchall, seconded by Director Sinanan, the Board recessed the closed session of the meeting.*

#### **OTHER BUSINESS**

- 10-154            The Board received, for information only, copies of the following articles recently appearing in local newspapers, publications and media:
- 1)            "Bike boxes a mystery to Toronto cyclists, drivers", Toronto Star, October 12, 2010;
  - 2)            "Tempting thieves with keys, wallets and knapsacks", Toronto Sun, September 27, 2010; and,
  - 3)            "Hume: Brick Works gives Toronto something to build on", Toronto Star, September 26, 2010.
- 10-155            President Thomas updated the Board on the discussions of the TPA's meeting with Build Toronto and City of Toronto staff which was held on September 27, 2010.
- 10-156            President Thomas provided the Board with copies of the Toronto Parking Authority's recent 2009 Annual Report.

Meeting adjourned at 5:05 p.m.

Ron Y. Tsin, Board Chair