



Toronto Parking
Authority

Office des parcs de
stationnement de
Toronto

The Toronto Parking Authority exists to provide safe, attractive, self-sustaining, conveniently located and competitively priced off-street and on-street public parking as an integral component of Toronto's transportation system.

NOTICE OF MEETING AND AGENDA

A meeting of the Toronto Parking Authority will be held at City of Toronto City Hall, located at **100 Queen Street W., Meeting Room B, 2nd Floor, at 4:00 PM on Monday, October 17, 2005.**

AGENDA

- A. Declarations of Conflict of Interest.
- B. Confirmation of the minutes of the September 15, 2005 meeting.

Italicised items: Approval of these items will result in expenditure/receipt of funds

1.0 FINANCE & ADMINISTRATION

- 1.1 List of Cheques issued, for information only, and shown as Annex A. to this October 17, 2005 Agenda (Scotiabank: voucher 25731 and TD Bank: vouchers 29704-30064).
- 1.2 Staff memorandum dated October 12, 2005, for information only, regarding the on-street revenue results for August 2005 and year to date.
- 1.3 Staff memorandum dated October 13, 2005, for information only, regarding the off-street revenue results to August 2005.
- 1.4 Staff memorandum dated October 13, 2005 regarding the 2006 Operating Budget. The budget was reviewed with the Finance Committee of the Board on Thursday, October 13, 2005.
- 1.5 ***Staff memorandum dated September 29, 2005 recommending approval of the expenditure of \$8,500.00 as total contribution towards the 2005 Staff Christmas Party, the 2006 Summer Event, and the flowers and fruit baskets for births, deaths, hospitalization, etc. for both Union and Non-Union employees.***

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2.0 DESIGN & CONSTRUCTION

2.1 ***Ratification of a telephone poll conducted on October 3, 2005 approving a staff memorandum dated September 29, 2005 recommending that:***

- 1) ***the contract for the Partial Building Demolition and Retrofit of 646 St. Clair Avenue West Funeral Home building adjoining Carpark No. 226 be awarded to Martinway Contracting Ltd. for the sum total amount of \$181,320.00 plus GST; and,***
- 2) ***Halsall Associates Limited be retained as consultants for the Partial Building Demolition and Retrofit of 646 St. Clair Avenue West Funeral Home building adjoining Carpark No. 226, for the sum total amount of \$26,000.00 plus GST.***

2.2 ***Ratification of a telephone poll conducted on October 13, 2005 approving a staff memorandum dated October 11, 2005 recommending that the contract for the construction of Carpark No. 179 extension at 663 Gerrard Street East be awarded to Mopal Construction Limited for a sum total amount of \$188,000.00 plus GST.***

5.0 IN-CAMERA

5.1 ***Staff memorandum dated October 3, 2005 regarding an invoice received.***

5.2 Staff memorandum dated October 13, 2005 regarding a retail lease extension and amendment agreement.

5.3 ***Staff memorandum dated October 12, 2005 regarding a property acquisition for municipal parking purposes.***

6.0 OTHER BUSINESS

6.1 Copies of the following articles recently appearing in local newspapers:

- 1) "Panel puts brakes on streetcar plan" (Globe and Mail, October 12, 2005);
- 2) "St. Clair project derailed" (Toronto Sun, October 12, 2005);
- 3) "Both a hero and a villain" (Toronto Star, October 12, 2005);
- 4) "New machine is just the ticket" (Toronto Star, October 11, 2005);

6.1 Cont'd

- 5) "No coins for vending machine? Use cell" (Toronto Star, October 8, 2005);
- 6) "Car-free day – yeah, right" (Toronto Star, September 23, 2005);
- 7) "Drivers shifting habits, poll finds" (Toronto Star, September 22, 2005);
- 8) "More pain for drivers" (Toronto Star, September 1, 2005);
- 9) "Motorcyclists should park for free: councillor" (Etobicoke Guardian, September 16, 2005);
- 10) "Ootes calls for free parking for motorcycles and scooters" (Scarborough Mirror, September 16, 2005); and,
- 11) "Attacks against parking officers drop this year" (Toronto Star, July 29, 2005).

6.2 Staff memorandum dated October 13, 2005 recommending approval of the 2006 Toronto Parking Authority Pass Card List.



BOARD MEMORANDUM

TO: Maurice J. Anderson FILE NO: 3500-10
 FROM: Gwyn Thomas DATE: October 12, 2005
 SUBJECT: **On-Street Revenue Results**

MEETING DATE: Monday, October 17, 2005

RECOMMENDATION:

That this report be received for information purposes.

BACKGROUND:

In previous reports the Board has been informed that through the deliberations of the Budget Review Committee the Authority's initial 2005 budget estimate of \$35,500,000 for the on street parking program had been increased to \$36,321,000. Attached please find a summary of the adjustments made by the Budget Revenue Committee for the on-street program and a reconciliation of the submitted/adjusted budget as approved by the Board and Council.

The recorded revenue year to date in August 2005 is \$23,160,297.50, \$463,222.91 under the revised budget estimate of \$23,600,430 for this period. Essentially this shortfall is attributable the adjustments introduced by the Budget Review Committee. The following chart illustrates that when the year-to-date revenue in August is compared to the Authority's initial agreed to budget number of \$35,640,000, the performance of the on street program is extremely close to our budget target.

Month	Board Approved			Council Approved		
	2005 Budget	2005 Actual	Difference	2005 Budget	2005 Actual	Difference
January	\$2,460,287.96	2,336,738.86	-\$123,549.10	\$2,505,250.00	2,336,738.86	-\$168,511.14
February	\$2,538,502.82	2,660,652.61	\$122,149.79	\$2,585,274.00	2,660,652.61	\$75,378.61
March	\$3,013,494.89	3,108,239.53	\$94,744.64	\$3,071,251.00	3,108,239.53	\$36,988.53
April	\$3,034,181.20	3,044,428.66	\$10,247.46	\$3,092,416.00	3,044,428.66	-\$47,987.34
May	\$3,057,470.05	3,060,680.67	\$3,210.62	\$3,116,243.00	3,060,680.67	-\$55,562.33
June	\$3,190,788.36	3,103,441.47	-\$87,346.89	\$3,252,645.00	3,103,441.47	-\$149,203.53
July	\$2,831,134.26	2,773,557.18	-\$57,577.08	\$2,884,673.00	2,773,557.18	-\$111,115.82
August	\$3,034,437.98	3,049,468.11	\$15,030.13	\$3,092,678.00	3,049,468.11	-\$43,209.89
Total	\$23,160,297.50	\$23,137,207.09	-\$23,090.41	\$23,600,430.00	\$23,137,207.09	-\$463,222.91



BOARD MEMORANDUM

TO: Maurice J. Anderson FILE NO: 4085-31
FROM: Ian Maher DATE: October 13, 2005
SUBJECT: **OFF-STREET REVENUE RESULTS– AUGUST 2005 YEAR-TO-DATE**

MEETING DATE: October 17, 2005

RECOMMENDATION:

That this report be received for information.

BACKGROUND:

The month-by-month and year-to-date results are indicated on the attached table. The results are indicated by attended and unattended facilities. The unattended facilities continue to outperform the attended facilities.

The results from the month of August are consistent with the results from the previous months of 2005.

As may be seen on Maps 1 and 2 attached, the facilities at Yonge/Eglinton, Yonge/St. Clair and Yong/Bloor continue to be problematic.

In addition, the results from Carpark No. 43 deteriorated in August. This is due to the large illegal surface carpark which is operating on the site of the former Gross Machinery building.

Ian Maher



BOARD MEMORANDUM

TO: Maurice J. Anderson
FROM: Barry Martin
SUBJECT: **2005/2006 STAFF SOCIAL EVENTS**

FILE NO:
DATE: September 29, 2005

MEETING DATE: Monday, October 17, 2005

RECOMMENDATION:

To receive approval from the TPA Board for a contribution in the total amount of \$8,500.00 towards the 2005 Staff Christmas Party, the 2006 Summer Event, and flowers and fruit baskets for births, deaths, hospitalization, etc. for both Union and Non-Union employees.

BACKGROUND:

Attached is the cost estimate for the 2005 Christmas party at the Intercontinental Hotel, and other events for the year 2006.

For information purposes, also included is the projected income from various sources. You will note that the staff will have contributed approximately \$6,900.00 towards these costs.

Past TPA Contribution Approvals:

2001/2002	\$ 13,676.00	
2002/2003	\$ 12,930.00	
2003/2004	\$ 13,715.00	
2004/2005	\$ 3,000.00	** Unused amounts from previous years decreased request
2005/2006	\$ 8,500.00	

Attachment



BOARD MEMORANDUM

TO: Maurice J. Anderson FILE NO: 5226-10
FROM: Amir Nathoo DATE: September 29, 2005
SUBJECT: **Municipal Carpark No. 226 – 646 St. Clair Avenue West
Award of Contract**

MEETING DATE: October 17, 2005

RECOMMENDATION:

1. To award the contract for Partial Building Demolition and Retrofit of 646 St. Clair Avenue West Funeral Home building adjoining Carpark No. 226 to Martinway Contracting Ltd. for the amount of \$157,320 plus \$24,000 as contingency allowance, being a sum total amount of \$181.320 plus GST.
 2. To retain Halsall Associates Limited as Consultants for the Partial Building Demolition and Retrofit of 646 St. Clair Avenue West Funeral Home building adjoining Carpark No. 226, for the amount of \$20,000 plus \$2,000 as disbursement, plus \$4,000 as contingency allowance, being the sum total amount of \$26,000 plus GST.
-

BACKGROUND:

1. 646 St. Clair Avenue West Funeral Home building adjoins Carpark No. 226 or the new acquired carpark that used to be the parking lot for the Funeral Home. Under the purchase agreement, it was agreed that TPA would have the option to purchase and demolish the garage portion of the building on the north side to be used as entrance / exit to Pineview Avenue.
2. This project includes the partial demolition work, including relocation of mechanical work, retrofit the building area affected and improvements to the existing parking lot.
3. TPA retained Halsall Associates Limited (HAL) as Consultant to design and prepare tender documents, including review during the construction phase. HAL has a subsidiary company called Pivotal Projects Limited which provides project management aspects of the HAL projects.

4. Six Contractors were invited, of which three submitted their bids. Bids received are listed below in the ascending order without the GST.

1	Martinway Contracting Limited (MCL)	\$157,320
2	SRS Restoration	\$206,350
3	Maxim Group	\$228,350

5. The Consultant has reviewed the bids and has submitted the attached review and recommendation. The summary is as follows:

- .1 The Consultant met the low bidder to review the scope and the tender amounts. The Contractor has misunderstood the scope and has offered a 5% discount across the board. Therefore, the tendered amount of \$165,600 has been corrected to \$157,320.
- .2 Matrix Building Restoration Inc.'s bid was disqualified because their tender did not include the Bid Bond required.
- .3 The Consultant has recommended the tender of Martinway Contracting Ltd. be accepted.

6. Martinway Contracting Ltd. has not directly worked for TPA, however, they have worked for the Consultant, and they were satisfied with their work. We therefore concur with the Consultant that the tender be awarded to Martinway Contracting Ltd.

FINANCIAL BACKGROUND

1	Funds available under Capital Budget for demolition, retrofit and improvement		\$300,000
2	Consultant		
	Halsall Fees	\$12,500	
	Pivotal Fees	\$7,500	
	Disbursements	\$2,000	
	Contingency Allowance	\$4,000	
		<u>\$26,000</u>	(\$26,000)
3	Construction		
	Tender Amount Revised	\$157,320	
	Contingency Allowance	\$24,000	
		<u>\$181,320</u>	(\$181,320)
4	Surplus or Unused Amount		\$92,680

5. Eleven General Contractors were invited, of which five (5) have submitted their tenders. Tenders received are listed below in the ascending order without the G.S.T.

	Contractor	Amount	Percentage
1	Mopal Construction (MCL)	\$169,933.50	100
2	Tony Battista Paving (TBP)	\$198,715.50	116.94
3	Across Canada Construction (ACC)	\$261,065.00	153.63
4	Gazzola Paving limited (GPL)	\$285,523.71	168.02
5	Structural Contracting (SCL)	\$319,590.00	188.07

6. We have prepared the attached Bid Comparison Sheet (BCS) to facilitate our review. With reference to BCS, please note the following observations and comments:

- .1 Almost all bids have small mathematical errors. The above figures have been corrected for the addition errors.
- .2 Assuming the low bidder MCL's tender to be 100%, the next bidder TBP;s tender is 16.94% higher or a difference of \$28,782.
- .2 SCL is the highest bidder by 88.07% when compared to MCL or a difference of \$149,656.50.

7. At the pre-tender meeting, the bidders were informed that the building is required to be demolished this year, with the construction for the carpark extension to start in the Spring of 2006. MCL did not indicate the completion time. However, they have issued the confirmation letter of two weeks for demolition this year and 60 days for the carpark next year.

8. Mopal Construction Ltd has previously worked for TPA for various similar projects, and we were happy with their work. We are therefore recommending that their tender be accepted.

FINANCIAL BACKGROUND

1	Funds available under Capital Budget for demolition and construction of extension		\$220,000
2	Construction		
	.1 Mopal's Tender	\$169,933.50	
	.2 Contingency Allowance	\$18,066.50	
		<u>\$188,000.00</u>	<u>(\$188,000)</u>
3	Surplus or unused funds		\$32,000



BOARD MEMORANDUM

TO: Board of Directors FILE NO: 2000-03
FROM: Maurice J. Anderson DATE: October 13, 2005
SUBJECT: 2006 TORONTO PARKING AUTHORITY PARKING PASSES

MEETING DATE: **Monday, October 17, 2005**

RECOMMENDATION:

That the Toronto Parking Authority approve the attached Parking Pass Card list as being the only complimentary parking passes that will be issued for calendar year 2006.

Attached is a list of the Toronto Parking Authority parking passes that we suggest be issued to various individuals for calendar year 2006. Those names that are in bold print are the only changes in each of the sections when compared to the approved list for calendar year 2005.

The Toronto Parking Authority staff listed under "Supervisors" and "Other TPA employees" require a pass to perform their jobs. They are continually visiting parking facilities throughout the city and checking machines to make sure they are working, etc. Last year we had two councillors who had requested not to receive a card. We will contact these Councillors and confirm that they do not drive and therefore do not require a parking pass.

MJA:tt
Attach.

File: d:\files\Passes\mja(rec)\2006PassList