

TORONTO PARKING AUTHORITY

A meeting of the Board of Directors of the Toronto Parking Authority was held at Toronto Parking Authority Offices, 33 Queen Street East, 2nd Floor Boardroom at 9:30 a.m. on Thursday, May 26, 2016.

Present: Michael Tziretas, Chair
Paul Scargall, Vice Chair
Councillor John Filion
Councillor Giorgio Mammoliti
Geri Kozorys-Smith
Peter Leon
Elke Rubach

Lorne Persiko, President
Teresa Toigo, Board Secretary

Ina Chan, Assistant Auditor General, City of Toronto Auditor General's Office, was in attendance to answer questions in regards to Minute # 16-068.

16-064 The Board confirmed the minutes of the April 28, 2016 meeting.

FINANCE & ADMINISTRATION

16-065 The Board received, for information only, a list of cheques issued and shown as Annex A to the May 26, 2016 Agenda (vouchers 71344 - 71565).

For the record, the following conflicts of interest were identified:

Councillor Giorgio Mammoliti declared a conflict of interest with respect to Chq #71560; Chair Michael Tziretas declared a conflict of interest with respect to Chq #71562; Vice Chair Paul Scargall declared a conflict of interest with respect to Chq #71563; and, Director Elke Rubach declared a conflict of interest with respect to Chq #71559.

16-066 The Board received, for information only, a staff memorandum dated May 19, 2016 regarding the April 30, 2016 Financial Results.

16-067 The Board received, for information only, a staff memorandum dated May 18, 2016 regarding the On and Off-Street Revenue Results year to date April 2016 (Final).

16-068 The Board received, for information only, a staff memorandum dated May 18, 2016 regarding the City of Toronto Auditor General's results of the follow-up review of the "Toronto Parking Authority Pay and Display Parking Operations – Review of Revenue, Expenditure and Procurement Practices".

16-069 The Board received, for information only, a staff memorandum dated May 18, 2016 regarding Parking Usage in the Curbside Management Strategy Study Area (preliminary results).

DESIGN & CONSTRUCTION

- 16-070 The Board approved a staff memorandum dated May 19, 2016 recommending that the contract for the supply and installation of new doors with frames and hardware complete for Municipal Carparks 34, 36, 42, 43 and 68, be awarded to Pro-Door & Dock Systems for the amount of \$176,750 plus \$5,000 as contingency allowance being the sum total amount of \$181,750 plus HST.
- 16-071 The Board approved a staff memorandum dated May 19, 2016 recommending that the construction contract for the 2016 Greening, Repaving and Lighting Upgrade for Carpark No. 85 located at 557 Palmerston Avenue, be awarded to Mopal Construction Limited for the amount of \$134,450.00 plus \$10,550.00 as contingency allowance, being the sum total amount of \$145,000.00 plus HST.
- 16-072 The Board approved a staff memorandum dated May 19, 2016 recommending that the construction contract for the 2016 Greening, Repaving and Lighting Upgrade for Carpark No. 93 located at 675 Manning Avenue, be awarded to Across Canada Construction Limited for the amount of \$151,470.00 plus \$13,530.00 as contingency allowance, being the sum total amount of \$165,000.00 plus HST.
- 16-073 The Board approved a staff memorandum dated May 19, 2016 recommending that the contract for the construction of Municipal Carpark No. 424 located at 2180 Bayview Avenue, be awarded to Melrose Paving Co. Ltd. For the amount of \$141,910.00 plus \$8,090.00 as contingency allowance, being the sum total amount of \$150,000.00 plus HST.

PARKING OPERATIONS

- 16-074 The Board approved a staff memorandum dated May 17, 2016 recommending a comprehensive TPA Fleet Vehicle Maintenance Management and Replacement Plan 2015-2016 as follows:
- 1) Purchase in the total amount of up to \$526,405 plus a contingency sum of \$31,783 (not including HST, but including a flow through amount of up to \$120,188 for up-fitting of the vehicles for TPA functional needs as required) for the replacement of six (6) Cargo Vans, three (3) ½ tonne Pick-up trucks and four (4) ¾ tonne Pick-up trucks from ARI Fleet Management Services, as shown in detail in Table 4 attached to staff's report;
 - 2) Decommissioning of the TPA fleet vehicles identified in Table 2 attached to staff's report upon acquisition of the replacements, sold at auction in accordance with Board Policy Resolution 3-14, Disposal of Surplus Vehicles and Equipment; and
 - 3) Award a contract for "Fleet Management Services", for a five (5) year term with option to extend for up to five (5) additional one (1) year renewal periods at TPA's sole discretion, to ARI Fleet Management Services (the Vendor), for the maintenance/repair management services outlined in this report, at the rate stipulated in the Vendor's proposal submission dated March 2, 2016, subject to an annual adjustment factor not exceeding the CPI rate. (The total first year annual amount of the Vendor's submission is \$3,096.00, not including HST).

- 16-075 The Board approved a staff memorandum dated May 24, 2016 recommending the following rates for implementation at Municipal Carpark 278 located at 68 Merton Street.
- \$2.00 for every 30 minutes
 - No Day Maximum (7 am – 6 pm)
 - \$6.00 Night Maximum (6 pm – 7 am)

The aforementioned cash rates are to be effective upon opening.

On motion by Director Kozorys-Smith, seconded by Director Rubach, the Board recessed the public session of the meeting to consider the following confidential reports in closed session with specific reference made to the reasons cited under both the City of Toronto Act for closed meetings and the Toronto Parking Authority's Policy Resolution 1-1 "Meetings and Minutes Open to the Public".

IN-CAMERA

- 16-076 The Board deferred a staff memorandum dated May 18, 2016 regarding a Data Management and Master Services Agreement
- (Confidential: Re: A Proposed Agreement)*
- 16-077 The Board approved a staff memorandum dated May 19, 2016 regarding a Toronto Bike Share program agreement.
- (Confidential – re: Matters of a commercially sensitive nature)*
- 16-078 The Board approved a staff memorandum dated May 24, 2016 regarding an acquisition opportunity for municipal parking purposes (Ward 7 – York West).
- (Confidential: Re: A proposed or pending land acquisition for City or agency purposes)*

On motion by Director Kozorys-Smith, seconded by Director Leon, the Board recessed the closed session of the meeting.

OTHER BUSINESS

- 16-079 The Board received, for information only, a copy of the following article recently appearing in local newspapers, publications and media:
- 1) "The TTC's Subway Parking Lot Crunch Doesn't Actually Suck", Torontoist, May 9, 2016.

Meeting adjourned at 11:12 a.m.

Michael Tziretas, Chair