

TORONTO PARKING AUTHORITY

A meeting of the Board of Directors of the Toronto Parking Authority was held at Toronto Parking Authority Offices, 33 Queen Street East, 2nd Floor Boardroom at 9:30 a.m. on Thursday, January 21, 2016.

Present: Michael Tziretas, Chair
Paul Scargall, Vice Chair
Councillor Giorgio Mammoliti
Councillor John Filion
Geri Kozorys-Smith
Peter Leon
Elke Rubach

Lorne Persiko, President
Teresa Toigo, Board Secretary

City Auditor General, Beverly Romeo-Beehler, Audit Director, Jerry Shaubel and Senior Audit Manager, Ina Chan, from the City of Toronto Auditor General's Office were in attendance to answer questions in regards to Minute #16-003.

16-001 The Board confirmed the minutes of the December 16, 2015 meeting.

FINANCE & ADMINISTRATION

16-002 The Board received, for information only, a list of cheques issued and shown as Annex A to the January 21, 2016 Agenda (vouchers 70071 – 70472 and 400102 - 400105).

16-003 The Board, in consideration of staff memorandum dated January 13, 2016 recommending that the Board of Directors of the Toronto Parking adopt the recommendations contained in the report from the City of Toronto Auditor General, entitled "Auditor General's Report – Toronto Parking Authority – Phase 2: Audit of the Revenue Operations of Off-Street Controlled Facilities", passed the following motions:

On motion by Director Leon, seconded by Director Kozorys-Smith, the Board of Directors of the Toronto Parking Authority:

- 1) Received the report of the Auditor General dated January 12, 2016;
- 2) Adopted recommendations numbered 1. through 12. in the Audit Report from the City of Toronto Auditor General's Office: "Toronto Parking Authority – Phase 2: Audit of the Revenue Operations of Off-Street Controlled Facilities, dated January 12, 2016";
- 3) Thanked the Auditor General for presenting the results of the audit and for joining the Toronto Parking Authority Board at their meeting of January 21, 2016 to answer questions from the Board. Staff from both the Auditor General's Office and the Toronto Parking Authority involved in the Audit were thanked for their hard work and efforts; and,
- 4) Directed that the report dated January 12, 2016 from the Auditor General be forwarded to the Committee Administrator for inclusion in the Audit Committee agenda for March 7, 2016.

Motion carried.

- 16-004 The Board received, for information only, staff memorandum dated January 15, 2016 regarding the On and Off-Street Revenue Results – Year to Date December 2015 (Preliminary).
- 16-005 The Board received, for information only, staff memorandum dated January 15, 2015 regarding the December 31, 2015 year to date Financial Results.

DEVELOPMENT & MARKETING

- 16-006 The Board approved a staff memorandum dated January 15, 2016 recommending that staff enter into a joint application with ChargePoint Technologies Inc. to apply for a funding grant from the Ontario Ministry of Transportation (MOT) under the Ontario EV Chargers Grant Program announced December 21, 2015, based on the terms and conditions contained in staff's report.
- 16-007 The Board approved a staff memorandum dated January 15, 2016 authorizing that staff approve a mobile coupon test project to integrate a mobile couponing program between the Mobile Experience Company (Mobile-X) and TPA's Mobile Pay service provider Passport Parking (Passport) for a total cost of up to \$10,000.00 plus HST.

On motion by Director Kozorys-Smith, seconded by Councillor Filion, the Board recessed the public session of the meeting to consider the following confidential reports in closed session with specific reference made to the reasons cited under both the City of Toronto Act for closed meetings and the Toronto Parking Authority's Policy Resolution 1-1 "Meetings and Minutes Open to the Public".

IN-CAMERA

- 16-008 The Board approved a staff memorandum dated January 15, 2016 regarding a parking management agreement (Ward 25 – Don Valley West).
- (Confidential – re: A proposed parking management agreement)*
- 16-009 The Board approved a staff memorandum dated January 15, 2016 regarding a property acquisition for municipal parking purposes (Ward 5 – Etobicoke-Lakeshore).
- (Confidential – re: A proposed or pending land acquisition for City or agency purposes)*
- 16-010 The Board approved a staff memorandum dated January 15, 2015 regarding a Lease Surrender Agreement (Ward 27 – Toronto Centre-Rosedale).
- (Confidential – re: A proposed lease and/or license agreement)*
- 16-011 The Board approved a staff memorandum dated January 15, 2016 regarding an Amending Agreement to a Purchase and Sale Agreement, for municipal parking purposes (Ward 24 – Willowdale).
- (Confidential – re: A proposed or pending land acquisition for City or agency purposes)*
- 16-012 The Board approved a staff memorandum dated January 15, 2016 regarding an upgrade to web services infrastructure.
- (Confidential – re: Security of the City's or a local board's property)*

16-013 The Board approved a staff memorandum dated January 14, 2016 regarding a web hosting and support agreement.

(Confidential – re: Security of the City's or a local board's property)

16-014 The Board received, for information only, a staff presentation regarding the Toronto Parking Authority's 2016 Strategy & Plan.

(Confidential – re: Labour relations or employee negotiations)

16-015 The Board approved, with amendment, a staff memorandum dated January 14, 2016 regarding a Human Resources matter.

(Confidential – re: Labour relations or employee negotiations)

On motion by Director Kozorys-Smith, seconded by Director Rubach, the Board recessed the closed session of the meeting.

OTHER BUSINESS

16-016 The Board received, for information only, copies of the following articles recently appearing in local newspapers, publications and media:

- 1) "Stop discrimination against Toronto's female library workers, union head tells city committee", Inside Toronto, January 13, 2016;
- 2) "The stars align for affordable housing in Toronto", The Globe and Mail, January 13, 2016;
- 3) "New security features aim to curb forged accessible parking permits", Toronto Star, January 12, 2016;
- 4) "Tory zaps speculation of a Toronto Hydro sale", Toronto Sun, January 9, 2016;
- 5) "Toronto eyes privatization of hydro, parking as Toronto hunts for cash", The Globe and Mail, January 8, 2016;
- 6) "Toronto's Bike Share program to get new equipment this spring", Metro News, January 7, 2016;
- 7) "City of Toronto grapples with accessible parking permit abuse", Now Magazine, January 5, 2016; and,
- 8) "Toronto's revenue problem: Why the city has left some cash-generating tools in its back pocket", Toronto Star, January 4, 2016.

16-017 The Board approved the establishment of an Executive Compensation Committee of the Toronto Parking Authority Board, which will be responsible for the executive compensation program. The committee's role will include the review of the compensation program at least every four years and make recommendations for any changes to the Board, as appropriate. The committee membership will include the following Committee Chair and Board member appointments:

Michael Tziretas, (Committee Chair)
Geri Kozorys-Smith
Paul Scargall
Elke Rubach
Peter Leon

16-018 The Board received, for information only, a copy of the following motion put forward by Councillor Gary Crawford at the January 18, 2016 City of Toronto Budget Committee meeting regarding the request for a one-time special dividend of \$5.0 million from the Toronto Parking Authority (*item to be voted on at the January 26, 2016 meeting of the Budget Committee*)

"2. That the net increase of \$28.757 million be offset by the following adjustments to the 2016 Preliminary Operating Budget:

a. the 2016 Non-Program Revenue Budget be increased by \$15.500 million, with revenues to be realized from the following:

- i. **A one-time special dividend of \$5 million from the Toronto Parking Authority;***
- ii. A one-time special dividend of \$5 million from the Toronto Port Lands Corporation;*
- iii. An increase of \$5.5 million in Payments in Lieu of Taxes by reducing the appeal provision based on actual experience;"*

16-019 The Board received, for information only, a copy of the financial summary associated with the Toronto Parking Authority's 2015 Christmas event.

Meeting adjourned at 1:05 pm

Michael Tziretas, Chair