



Toronto Parking
Authority

Office des parcs de
stationnement de
Toronto

33 Queen Street East
Toronto, Ontario
M5C 1R5

Tel: (416) 393-7275
Fax: (416) 393-7352
www.greenp.com

The Toronto Parking Authority has provided safe, attractive, self-sustaining, conveniently located and competitively priced off-street and on-street public parking as an integral component of Toronto's transportation system for 60 years.

NOTICE OF MEETING AND AGENDA

A meeting of the Toronto Parking Authority Board will be held at **Toronto Parking Authority Offices, located at 33 Queen Street East, 2nd Floor Boardroom at 9:30 a.m. on Thursday, July 30, 2015.**

AGENDA

- A. Declarations of Conflict of Interest.
- B. Confirmation of the Minutes of the June 24, 2015 meeting

Italicised items: Approval of these items will result in expenditure/receipt of funds

1.0 FINANCE & ADMINISTRATION

- 1.1 List of Cheques issued, for information only, and shown as Annex A to this, July 30, 2015 Agenda (vouchers 68469 to 68842 and 400097 to 400098).
- 1.2 Staff memorandum dated July 24, 2015, for information only, regarding the June 30, 2015 Financial Results.
- 1.3 ***Staff memorandum dated July 20, 2015 recommending approval of sponsorship funding in the amount of \$50,000.00 for the 2015 Toronto Association of Business Improvement Area's ("TABIA") Citywide Campaign (the "Campaign") under the terms and conditions as detailed in staff's report.***
- 1.4 Staff memorandum dated July 22, 2015 recommending approval of amended Toronto Parking Authority Policy Resolution 3-6 entitled "Residential Overnight Use" – Annex A.
- 1.5 Staff memorandum dated July 22, 2015 recommending approval of amended Toronto Parking Authority Policy Resolution 2-8 entitled "Establishing On-Street Meter or Pay and Display Parking".
- 1.6 Staff memorandum dated July 24, 2015 recommending approval of the following amended Toronto Parking Authority Policy Resolutions, deferred from the Board's meeting of June 24, 2015:
 - 1) Policy 4-3 - Conflict of Interest (*Replaces Current Policy*)
 - 2) Policy 4-8 - Educational Assistance & Application for Educational Assistance Reimbursement Form – Addendum to Policy 4-8 (*Revised*)

1.7 Rate Review Committee Chair memorandum dated July 22, 2015 recommending that the Board of Directors approve the Toronto Parking Authority's Board Standing Committee Charter for the Rate Review Committee.

2.0 DESIGN & CONSTRUCTION

2.1 **Staff memorandum dated July 21, 2015 recommending that the construction contract for the 2015 Greening, Repaving and Lighting of Carpark 89 located at 20 Eaton Avenue, be awarded to Melrose Paving Co. Ltd. for the amount of \$218,745.00 plus \$31,255.00 as contingency allowance, being the sum total amount of \$250,000.00 plus HST.**

2.2 **Staff memorandum dated July 23, 2015 recommending that the contract for the supply and installation of new doors with frames and hardware complete for Carpark Nos. 15, 34, 36, 42, 43 and 68, be awarded to Pro-Door & Dock Systems for the amount of \$179,000.00 plus \$5,000.00 as contingency allowance being the sum total amount of \$184,000.00 plus HST.**

2.3 **Staff memorandum dated July 24, 2015 recommending that the Board of Directors of the Toronto Parking Authority:**

- 1) **Approve the expenditure of \$93,720 (plus HST) for the purchase of two (2) new 2015 SW-8000 Power Sweepers from Nilfisk Advance; and,**
- 2) **Further authorize the decommissioning of i) 1999 Tennant 6500; and ii) 2000 Tennant 6500. These Power Sweepers are to be sold at auction at a later date.**

3.0 PARKING OPERATIONS

3.1 Staff memorandum dated July 22, 2015 recommending that the Board of Directors of the Toronto Parking Authority authorize staff to enter into a merchant services agreement with PayPal Canada in accordance with the terms provided in the Confidential Attachment to staff's report

(Confidential Attachment)

3.2 **Staff memorandum dated July 23, 2015 recommending that the Board of Directors of the Toronto Parking Authority authorize the expenditure of funds in an amount not to exceed \$500,000 to continue the update of the existing ZMS fee computers and Orion Paystations to comply with industry standard requirements including accepting payment by way of Interac.**

(Confidential Attachment)

3.3 Staff memorandum dated July 22, 2015 recommending approval of off-street facility rate changes as recommended in Schedules AC for implementation on September 8, 2015 and Schedule AU for implementation between August 17 2015 and September 11, 2015, in accordance with the pay-and-display machine refurbishment program; and finally, monthly rate changes for implementation on October 2015.

3.4 Staff memorandum dated July 23, 2015 recommending approval of on-street parking changes as detailed in staff's report titled "Proposed Changes to the On-Street Parking Program 2015", for implementation in Fall of 2015.

4.0 DEVELOPMENT & MARKETING

4.1 ***Staff memorandum dated July 16, 2015 recommending that staff be authorized to approve the continuation of the Support Agreement with Filament Creative for a monthly fee of \$3,400.00 plus HST on a month to month basis.***

5.0 IN-CAMERA

5.1 ***Staff memorandum dated July 21, 2015 regarding an acquisition opportunity for municipal parking purposes (Ward 32 Beaches-East York).***

(Confidential – re: A proposed or pending land acquisition for City or agency purposes)

5.2 ***Staff memorandum dated July 23, 2015 regarding a property acquisition for municipal parking purposes (Ward 17 Davenport).***

(Confidential – re: A proposed or pending land acquisition for City or agency purposes)

5.3 ***Staff memorandum dated July 22, 2015 regarding a parking management agreement for municipal parking purposes (Ward 22 St. Paul's).***

(Confidential – re: A proposed parking management agreement)

6.0 OTHER BUSINESS

6.1 Copy of the following articles recently appearing in local newspapers, publications and media:

- 1) "Why is Hamilton's bike sharing scheme more popular than Toronto's?", Metro News, July 23, 2015;
- 2) "App that finds parking spots not legal", Toronto Star, July 22, 2015;
- 3) "Bike Spotting: Bike Share", Dandyhorse Magazine (Blog), July 17, 2015;
- 4) "Extra traction for Bike Share Toronto is welcome: Editorial", Toronto Star, July 11, 2015; and,
- 5) "Bike Share Toronto to double with \$4.9 million from Metrolinx", Toronto Star, July 6, 2015.