



Toronto Parking
Authority

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stationnement de
Toronto

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The Toronto Parking Authority has provided safe, attractive, self-sustaining, conveniently located and competitively priced off-street and on-street public parking as an integral component of Toronto's transportation system for 60 years.

NOTICE OF MEETING AND AGENDA

A meeting of the Toronto Parking Authority Board will be held at **Toronto Parking Authority Offices, located at 33 Queen Street East, 2nd Floor Boardroom at 9:30 a.m. on February 27, 2014.**

AGENDA

- A. Declarations of Conflict of Interest.
- B. Confirmation of the Minutes of the January 16, 2014 meeting

Italicised items: Approval of these items will result in expenditure/receipt of funds

1.0 FINANCE & ADMINISTRATION

- 1.1 List of Cheques issued, for information only, and shown as Annex A to this, February 27, 2014 Agenda (vouchers 63553 - 64085 and 400081).
- 1.2 ***Staff memorandum dated February 20, 2014 recommending that the Toronto Parking Authority contribute \$50,000.00 to the City of Toronto's 2014 Trees Across Toronto Planting Program.***
- 1.3 ***Staff memorandum dated February 20, 2014 recommending authorization of the expenditure of funds, in an amount not to exceed \$25,000 to Knowles Consultancy Services Inc. to provide fairness advisory and monitoring services in regards to the Mobile Payments Request for Proposal process.***
- 1.4 Staff memorandum dated February 21, 2014 regarding the Toronto Parking Authority Mobile Parking Payments System.

Confidential Attachment: (re: A proposed lease and/or license agreement)

2.0 DESIGN & CONSTRUCTION

2.1 ***Staff memorandum dated February 20, 2014 recommending that the Consulting Services contract for the Proposed Electrical Lighting System Upgrade for Carpark No. 34 at 25 Dundas Street East, Carpark No. 171 at 730 Mt. Pleasant Road and Carpark No. 178 at 650 Mt. Pleasant Road be awarded to SNC Lavalin Inc. for the amount of \$36,300.00 plus \$2,700.00 for disbursements and an additional amount of \$6,000.00 as contingency allowance; being the sum total amount of \$45,000.00 plus HST.***

2.2 ***Staff memorandum dated January 31, 2014 recommending that the Consulting Services contract for the Proposed Elevator Modernization of Carpark No. 26 at 33 Queen Street East and Carpark No. 150 at 40 Larch Street be awarded to Ayling Consulting Services Inc. for the amount of \$15,100.00 plus \$1,900.00 for disbursements and an additional amount of \$3,000.00 as contingency allowance; being the sum total amount of \$20,000.00 plus HST.***

2.3 ***Staff memorandum dated January 31, 2014 recommending that the Prime Consultant Services contract for the Proposed Surface Carpark No. 533 at 2298-2300 Lakeshore Boulevard be awarded to Exp Services Inc. (Exp) for the amount of \$36,800.00 plus \$2,200.00 for disbursements and an additional amount of \$4,000.00 as contingency allowance; being the sum total amount of \$43,000.00 plus HST.***

3.0 PARKING OPERATIONS – OFF-STREET

3.1 ***Staff memorandum dated February 18, 2014 recommending authorization of the expenditure of \$19,762.50 plus applicable taxes, for the purchase of 50 acrylic illuminated “Green P” trailblazing sign faces from SignAge & Lighting Systems Inc.***

4.0 DEVELOPMENT & MARKETING

4.1 ***Staff memorandum dated February 20, 2014 recommending authorization to:***

- 1) ***Select Mars-Philter as the successful proponent of the Marketing and Advertising Agency Request for Proposal (“RFP”); and,***
- 2) ***Approve Mars-Philter’s strategy, planning and ongoing client leadership fee of \$51,900 for the 2014/2015 marketing period with the option to renew thereafter from year to year.***

5.0 IN-CAMERA

5.1 Staff memorandum dated January 20, 2014, for information only, regarding “Security Report – Vehicle Break-In Summary – Off-Street Facilities” (Third Quarter)

(Confidential – re: Security of the City’s or a local board’s property)

5.2 Staff memorandum dated February 19, 2014, for information only, regarding “Security Report – Vehicle Break-In Summary – Off-Street Facilities” (Fourth

Quarter)

(Confidential – re: Security of the City's or a local board's property)

5.3 **Staff memorandum dated February 21, 2014 regarding an update and invoices received for mediation / litigation proceedings.**

(Confidential – re: Litigation or potential litigation, including matters before administrative tribunals, affecting the City or a local board)

5.4 Staff memorandum dated February 21, 2014 regarding an advertising Licence Agreement.

(Confidential – re: A proposed lease and/or license agreement)

5.5 Staff memorandum dated February 20, 2014 regarding a proposed property acquisition and easement agreement for municipal parking purposes.

(Confidential – re: A proposed or pending land acquisition for City or agency purposes)

5.6 Staff memorandum dated February 21, 2014 regarding a proposed management agreement.

(Confidential – re: A proposed management agreement)

5.7 Update regarding a personnel matter.

(Confidential – re: Personal matters about an identifiable individual; including City or local board employees)

6.0 OTHER BUSINESS

6.1 Copy of the following article recently appearing in local newspapers, publications and media:

- 1) "Councillor pushes for longer parking grace period", Toronto Sun, February 14, 2014.