



**Toronto Parking  
Authority**

**Office des parcs de  
stationnement de  
Toronto**

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*The Toronto Parking Authority has provided safe, attractive, self-sustaining, conveniently located and competitively priced off-street and on-street public parking as an integral component of Toronto's transportation system for 60 years.*

## **NOTICE OF MEETING AND AGENDA**

A meeting of the Toronto Parking Authority Board will be held at **Toronto Parking Authority Offices, located at 33 Queen Street East, 2<sup>nd</sup> Floor Boardroom at 10:00 a.m. on Wednesday, September 25, 2013.**

### **AGENDA**

- A. Declarations of Conflict of Interest.
- B. Confirmation of the Minutes of the July 24, 2013 meeting

*Italicised items: Approval of these items will result in expenditure/receipt of funds*

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#### **1.0 FINANCE & ADMINISTRATION**

- 1.1 List of Cheques issued, for information only, and shown as Annex A to this, September 25, 2013 Agenda (vouchers 61675-62334 and 400073).
- 1.2 Staff memorandum dated September 18, 2013, for information only, regarding the on and off-street revenue results for year to date July 2013 (Preliminary).
- 1.3 Staff memorandum dated September 18, 2013 recommending approval of amended Toronto Parking Authority Policy Resolution 3-6 entitled "Residential Overnight Use"- Annex A.
- 1.4 Staff memorandum dated September 12, 2013 recommending that the 10-year (2014-2023) Capital Budget of \$403,860,000 in net expenditures (including prior approved projects carried forward) be approved and submitted to the City of Toronto for approval. This includes a net expenditure for 2014 of \$57,142,000 (including \$8,341,000 of prior approved projects)
- 1.5 Staff memorandum dated September 18, 2013, for information only, regarding the balance sheet and statement of operations for the 8 months ending August 31, 2013.
- 1.6 Staff memorandum dated September 17, 2013 regarding suggested TPA Board meeting dates for calendar year 2014.

## **2.0 DESIGN & CONSTRUCTION**

- 2.1 ***Ratification of a Poll of Directors conducted on September 9, 2013 approving a staff memorandum dated September 1, 2013 recommending that the construction contract for the 2013 Surface Carpark Paving Program be awarded to Melrose Paving Co. Ltd. for the amount of \$1,082,851.00 plus \$67,149.00 as contingency allowance, being the sum total amount of \$1,150,000.00 plus HST.***
- 2.2 ***Staff memorandum dated September 13, 2013 recommending that the contract for the supply and installation of new doors with frames and hardware complete for Carpark Nos. 15, 29 and 43 be awarded to Pro-Door & Dock Systems for the amount of \$77,150.00 plus \$1,000.00 as contingency allowance being the sum total amount of \$78,150.00.***
- 2.3 ***Staff memorandum dated September 11, 2013 recommending that the contract for the installation of new stainless steel hand railings at Carpark No. 43 – The Esplanade, be awarded to Pro-Door & Dock Systems in the amount of \$24,750.00 plus HST.***
- 2.4 ***Staff memorandum dated August 15, 2013 recommending that the construction contract for Carpark No. 11 (21 Pleasant Boulevard) – Life Safety System Upgrade be awarded to General Sprinklers Inc. for the amount of \$477,257.00 plus \$27,743.00 as contingency allowance, being the sum total of \$505,000.00 plus HST.***

## **3.0 PARKING OPERATIONS**

- 3.1 Staff memorandum dated September 19, 2013, for information only, regarding the Toronto Parking Authority Request for Proposals (RFP) for Mobile Payment Program.
- 3.2 Staff memorandum dated September 19, 2013 recommending the following rates for implementation at 800 Fleet Street, Municipal Carpark 271:
- 1) \$1.00 per Half Hour;
  - 2) \$8.00 Day Maximum (7:00 a.m. – 7:00 a.m.); and,
  - 3) Event Rate – to be determined on an event by event basis.

The aforementioned cash rates are to be effective upon opening.

- 3.3 Staff memorandum dated September 18, 2013, for information only, regarding an adjustment to parking rates at Municipal Carpark 269 – 1010 Yonge Street.

*(Discussion/receipt of this item to follow the Board's receipt of Agenda Item 4.1)*

#### **4.0 DEVELOPMENT & MARKETING**

- 4.1 Staff memorandum dated September 18, 2013, for information only, regarding capital upgrades and change in parking facility operation at Municipal Carpark 269 – 1010 Yonge Street

#### **5.0 IN-CAMERA**

- 5.1 **Staff memorandum dated September 3, 2013 regarding deposit processing.**

*(Confidential: Security of the City's or a local Board's property)*

- 5.2 **Staff memorandum dated September 3, 2013 regarding the 2014 Operating Budget.**

*(Confidential – re: A matter for which Council, a board, a committee or other body has authorized a meeting to be closed under Act)*

- 5.3 **Staff memorandum dated September 18, 2013 regarding invoices received for mediation / litigation proceedings.**

*(Confidential – re: Litigation or potential litigation, including matters before administrative tribunals, affecting the City or a local board)*

- 5.4 **Staff memorandum dated September 15, 2013 regarding a proposed Service Agreement.**

*(Confidential: A proposed parking management agreement)*

- 5.5 Staff memorandum dated September 16, 2013 regarding a proposed Parking Management Pilot for municipal parking purposes.

*(Confidential – re: A proposed parking management agreement)*

- 5.6 Staff memorandum dated September 18, 2013 regarding parking rates for the proposed operation of a below grade parking facility.

*(Confidential – re: A proposed parking management agreement)*

- 5.7 Staff memorandum dated September 17, 2013 regarding a cross promotion opportunity and major sponsorship.

*(Confidential – re: Confidential negotiations – private sector)*

- 5.8 **Staff memorandum dated September 19, 2013 regarding the sale of a property development rights.**

*(Confidential – re: Confidential negotiations – private sector)*

5.9 **Staff memorandum dated September 17, 2013 regarding a proposed Purchase and Sale Agreement.**

*(Confidential – re: A Proposed or pending land acquisition for City or agency purposes)*

5.10 Staff memorandum dated September 19, 2013 regarding a proposed transfer of operations.

*(Confidential – re: A matter for which Council, a board, a committee or other body has authorized a meeting to be closed under Act)*

5.11 **Staff memorandum dated September 18, 2013 regarding a proposed Purchase and Sale Agreement for municipal parking purposes.**

*(Confidential – re: A Proposed or pending land acquisition for City or agency purposes)*

5.12 Update regarding the status of the union contract negotiations.

*(Confidential – re: Labour relations or employee negotiations)*

**6.0 OTHER BUSINESS**

6.1 Copy of the following article recently appearing in local newspapers, publications and media:

- 1) “Bixi: Condo developers contribute \$1 million to Toronto bike-share expansion”, Toronto Star, September 11, 2013.

6.2 Staff memorandum dated September 11, 2013 regarding the re-appointment of a Toronto Parking Authority representative to the Canadian National Exhibition Association for the 2013/2014 term. The position was recently held by TPA Board Chair Michael Tziretas.