

## TORONTO PARKING AUTHORITY

A meeting of the Board of Directors of the Toronto Parking Authority was held at Toronto Parking Authority Offices, 33 Queen Street East, 2<sup>nd</sup> Floor Boardroom at 4:00 p.m. on Thursday, May 19, 2011.

Present: Ron Y. Tsin, Chair  
Valentine Lovekin, Vice Chair  
Thomas Carter  
Frank Sinanan  
Diana Birchall

Gwyn Thomas, President  
Teresa Toigo, Board Secretary

Absent: Councillor Giorgio Mammoliti  
Councillor Ana Bailão

Sonia Villanueva, Sr. Audit Manager, with the City of Toronto Auditor General's Office was in attendance to answer questions with regards to Minute #11-064.

---

11-062 The Board confirmed the minutes of the April 19, 2011 meeting.

### FINANCE & ADMINISTRATION

11-063 The Board received, for information only, a list of cheques issued and shown as Annex A to the Agenda (vouchers 52535 - 52856).

11-064 The Board received, for information only, a staff memorandum dated May 12, 2011 regarding the City of Toronto Auditor General's follow-up report on the review of the Toronto Parking Authority's revenues, expenditures and procurement practices.

Sonia Villanueva, Sr. Audit Manager, with the City of Toronto Auditor General's Office was in attendance to answer questions from the Board.

11-065 The Board received, for information only, a staff memorandum dated May 6, 2011 regarding the 2012 budget process required by the City of Toronto.

11-066 The Board approved a staff memorandum dated May 5, 2011 recommending that the Insurance Brokerage services with Jones DesLauriers be extended for an additional three (3) years covering the July 2011 through June 2014 renewal periods.

11-067 The Board received, for information only, a staff memorandum dated May 11, 2011 regarding the balance sheet and statement of operations for the three (3) months ending March 31, 2011.

11-068 The Board received, for information only, a staff memorandum dated May 16, 2011 regarding the on and off-street revenue results for year to date April 2011.

### DESIGN & CONSTRUCTION

11-069 The Board approved a staff memorandum dated May 2, 2011 recommending that the contract for Municipal Carpark No. 215 (100 Yorkville Avenue) – 2011 Wayfinding and Signage Program be awarded to Rumble Electric Co. Ltd. for the sum total amount of \$48,000 plus HST.

11-070 The Board approved a staff memorandum dated May 2, 2011 recommending that the contract for the supply and installation of new doors with frames and hardware complete for Municipal Carpark Nos. 15 (50 Cumberland Street), 36 (100 Queen Street West) and 43 (2 Church Street) be awarded to Pro-Door & Dock Systems for the sum total amount of \$83,000 plus HST.

11-071 The Board approved a staff memorandum dated April 26, 2011 recommending that:

- 1) The five-year All Inclusive Comprehensive Service and Preventative Maintenance Agreement contract for Municipal Carpark Nos. 1, 15, 26, 36 and 68 be awarded to Versatech Mechanical Ltd. for the sum total amount of \$395,000 plus HST; and,
- 2) For the year 2011-2012 contract, the amount being the sum total of \$79,000.00 plus HST.

11-072 The Board approved a staff memorandum dated April 26, 2011 recommending that the construction contract for the 2011 Masonry Repairs for Municipal Carpark 68 (20 St. Andrew Street) be awarded to Duron Ontario Ltd. for the sum total amount of \$92,000 plus HST.

11-073 The Board approved a staff memorandum dated April 26, 2011 recommending that:

- 1) The construction contract for the 2011 Expansion Joint Repairs for Municipal Carpark 195 (15 Price Street) be awarded to Multiseal Inc. for the sum total amount of \$125,000 plus HST; and,
- 2) The Toronto Transit Commission be paid the amount of \$10,000 plus HST for costs associated with 2011 Expansion Joint Repairs for Carpark No. 195.

### PARKING OPERATIONS – ON-STREET

11-074 The Board received, for information only, a staff memorandum dated May 12, 2011 regarding Emery Village B.I.A. Parking Review Update.

### DEVELOPMENT & MARKETING

11-075 The Board received, for information only, a staff memorandum dated May 13, 2011 regarding new GreenP web-based initiatives – iPhone App. and B2B (Business to Business) Website Button.

*On motion by Director Sinanan, seconded by Director Carter, the Board recessed the public session of the meeting to consider the following confidential reports in closed session with specific reference made to the reasons cited under both the City of Toronto Act for closed meetings and the Toronto Parking Authority's Policy Resolution 1-1 "Meetings and Minutes Open to the Public".*

#### IN-CAMERA

11-076 The Board approved a staff memorandum dated May 13, 2011 regarding a proposed Purchase and Sale Agreement for municipal parking purposes.

*(Confidential – re: A proposed or pending land acquisition for City or agency purposes)*

11-077 The Board approved a staff memorandum dated May 13, 2011 regarding a parking management agreement for municipal parking purposes.

*(Confidential – re: A proposed parking management agreement)*

11-078 The Board approved a staff memorandum dated May 12, 2011 regarding modifications to the payment gateway.

*(Confidential – re: The security of the property of the municipality or local board)*

11-079 The Board received, for information only, a staff memorandum dated May 10, 2011 entitled "Security Report – Off-Street Facilities"

*(Confidential – re: The security of the property of the municipality or local board)*

11-080 The Board received, for information only, a staff briefing note dated May 6, 2011 regarding vacation policy.

*(Confidential – re: Personal matters about an identifiable individual, including City or local board employees)*

*On motion by Director Carter, seconded by Director Sinanan, the Board recessed the closed session of the meeting.*

#### OTHER BUSINESS

11-081 The Board received, for information only, copies of the following articles recently appearing in local newspapers, publications and media:

- 1) "TTC chair hopes to add two private-sector members to board quickly", National Post, May 5, 2011;
- 2) "Bixi launch highlights odd political times", National Post, May 3, 2011;
- 3) "Bixi launches with a spin in the rain", Toronto Star, May 3, 2011; and,
- 4) "Trees Across Toronto volunteers help grow the urban forest", City of Toronto Media Relations News Release, April 30, 2011.

11-082 The Board received, for information only, a staff memorandum dated May 9, 2011 regarding Agency, Board, Commission and Corporation composition changes.

- 11-083 At the suggestion of Board Director Birchall, Chair of the Greening Committee, the Board agreed to postpone the Greening Committee's presentation regarding the summer 2010 landscaping/greening tour to the June 2011 Board meeting so that more time could be provided for discussion and/or questions.
- 11-084 On motion by Director Birchall, seconded by Director Sinanan, the Board moved to adopt a consent agenda or omnibus vote procedure process for future Board meeting agendas whereby members of the Board may, by motion, move the specific consent agenda items and a single vote be taken. If a member requires that an item be held for discussion, it will not be included in the consent agenda and will be discussed in the normal order of the regular agenda. Motion carried.
- On motion by Director Birchall, seconded by Director Sinanan, the Board requested that staff provide the Board with the proper wording for the omnibus vote procedure. Motion carried.
- 11-085 The Board Secretary confirmed with the Board that the TPA's Finance Committee meeting will be held on Wednesday, June 1, 2011 at 9:30 a.m. (TPA Offices).
- 11-086 The Board Secretary confirmed with the Board that the Tuesday, December 20, 2011 Board meeting has been rescheduled to Monday, December 19, 2011 at 4:00 p.m. (TPA Offices).

Meeting adjourned at 6:05 p.m.

Ron Y. Tsin, Board Chair