



NOTICE OF MEETING AND AGENDA

A meeting of the Toronto Parking Authority Board will be held at the Toronto Parking Authority Offices, located at **33 Queen Street East, 2nd Floor Boardroom at 12:00 PM on Monday, February 23, 2004.**

AGENDA

- A. Declarations of Conflict of Interest.
- B. Confirmation of the minutes of the February 4, 2004 meeting.
- C. Mr. Kevin Mercer, Executive Director of the RiverSides Stewardship Alliance, will be present at 12:10 PM to make a formal presentation in regards to the "Low Salt Diet" program that studies the storage, application and disposal of road salts and the potential use of alternatives with less environmental impact (refer to item 5.1).

1.0 FINANCE

- 1.1 List of Cheques issued, for information only, and shown as Annex A. to this February 23, 2004 Agenda (vouchers 18384 -18783).
- 1.2 Staff memorandum dated February 2, 2004, for information only, regarding an invoice received from Hicks Morley Hamilton Stewart Storie in the amount of \$3,993.68 (including GST) for services rendered for the months of November and December 2003.
- 1.3 Staff memorandum dated February 17, 2004 recommending the expenditure of \$119,170.44 to complete the upgrade of the Pay-on-Foot equipment at Carpark 43, St. Lawrence Garage, 2 Church Street (Church Street south of The Esplanade).
- 1.4 Staff memorandum dated February 19, 2004 recommending the purchase of one (1) IBM Model X Series 345 server from Access Computer Solutions in the amount of \$12,216.00 plus GST.

3.0 **DEVELOPMENT**

3.1 Staff memorandum dated February 17, 2004 regarding negotiations of an agreement. **Details to be discussed in-camera.**

3.2 Staff memorandum dated February 17, 2004 regarding the purchase of a property for municipal parking purposes. **Details to be discussed in-camera.**

5.0 **OTHER BUSINESS**

5.1 Copy of report dated February 2004, for information only, titled "The Municipal Low Salt Diet" for presentation by the RiverSides Stewardship Alliance.

5.2 Discussion regarding upcoming Union negotiations. **Details to be discussed in-camera.**

5.3 Staff memorandum dated February 19, 2004 recommending approval of revisions to the Toronto Parking Authority Policy Resolution Manual reviewed by the Policy Review Committee of the Board.

5.4 Copies of the following articles recently appearing in local newspapers:

- 1) "Off the Streets, on to the Lots – Parking fees to rise?" (The Toronto Sun, February 19, 2004); and,
- 2) "BIA Meeting Grapples with Parking Issues" (Beach Metro News, February 10, 2004).



BOARD MEMORANDUM

TO: Maurice J. Anderson FILE NO: 5043-00
FROM: Sam Roussos/Gwyn Thomas DATE: February 17, 2004
SUBJECT: **UPGRADE OF PAY ON FOOT EQUIPMENT**
Carpark 43 - St. Lawrence Garage, 2 Church Street

MEETING DATE: Monday February 23, 2004

RECOMMENDATION:

It is recommended that the Board approve the expenditure of \$119,170.44 to complete the upgrade of the Pay-on-Foot equipment at Carpark 43, St. Lawrence Garage, 2 Church Street (Church Street south of The Esplanade).

BACKGROUND:

The current supplier of Pay-on-Foot equipment to the Toronto Parking Authority is Zeag North America Incorporated (Zeag). There are currently has two versions of Zeag Pay-on-Foot equipment in use in Toronto Parking Authority parking garages, the P900 series and the more recent Orion Series. In 1999 production of the P900 series was discontinued in favour of the Orion series. In 2006 Zeag will begin to reduce their level of support for the P900 series placing greater emphasis on the Orion product.

The garages still controlled by P900 equipment are Carpark 1, Hayden Street Garage, Carpark 11, Rosehill Garage and Carpark 43, St. Lawrence Garage. Garages controlled by the Orion equipment are Carpark 34, Dundas Square opened 2002, Carpark 13, Delisle Garage opened 2003 and Carpark 410, Beecroft West in North York where the equipment was updated from P900 to Orion in December 2003.

The original P900 system was installed in the St. Lawrence Garage in December 1994 and put in operation on January 1, 1995. Carpark 43 is the busiest of the Pay on Foot garages where approximately 720,000 vehicle transactions are processed annually. As a result, due to excessive wear and tear, in 2002 the four pay station units servicing the facility were upgraded to the Orion system. The expenditure recommended herein will facilitate the completion of the upgrade to the Orion system at this facility through the replacement of the four entry stations, the four exit stations and the cashier's station.

Funding in the amount of \$122,950.00 is allocated for this project in the Toronto Parking Authority 2004 Operating Budget.

SUMMARY:

This expenditure will complete the upgrade to the Orion system at the St. Lawrence Garage. The improved compatibility of the equipment under a more current operating platform will enable the facility to operate more effectively measurably improving the efficiency of the service to our customers.

Due to the age and declining reliability and serviceability of the P900 equipment currently controlling Carpark 1, Hayden Street Garage, and Carpark 11, Rosehill Garage staff will be allocating funding in 2005 and 2006 to upgrade this equipment to the Orion series. The P900 equipment currently in use at these two facilities was installed in 1996.



BOARD MEMORANDUM

TO: Board of Directors FILE NO: 2000-01
FROM: Maurice J. Anderson DATE: February 19, 2004
SUBJECT: TORONTO PARKING AUTHORITY POLICIES

MEETING DATE: Monday, February 23, 2004

RECOMMENDATION:

That the Board approve the revisions to the Toronto Parking Authority Policy Resolution Manual as recommended by the Policy Review Committee of the Board.

Attached are the Toronto Parking Authority Policies. Late last year the Board established a Committee to review all of the existing policies. Changes or total redrafts were identified by the Committee in their review. The attached are those policies with the changes clearly identified and shown on the blue sheets. The changes recommended in a subsequent review by Chair Dave Roberts, Vice Chair George Soulis and Director John Maletich have been included in these policies. We have not yet received comments from Directors Tedesco or Kumorek.

Once the Board approves the changes, we will finalize the Policy manual and forward each member of the Board a new copy.

MJA:tt
Attach.

File: dfiles\2004\February\Board\recc\policymanual



BOARD MEMORANDUM

TO: Maurice J. Anderson FILE NO:
FROM: Barry Martin DATE: February 2, 2004
SUBJECT: **HICKS MORLEY HAMILTON STEWART STORIE
BILLING DATED JANUARY 31, 2004**

MEETING DATE: **Monday, February 23, 2004**

RECOMMENDATION:

That this item be received for information only.

The following is a summary of the attached invoice covering the months of November & December, 2003.

(A)	Miscellaneous	\$ 2,325.00
(B)	Legal proceedings	1,400.00
(C)	Disbursements	7.41
(D)	G.S.T.	<u>261.27</u>
		<u>\$ 3,993.68</u>

Attachments