



BOARD MEMORANDUM

TO: Lorne Persiko
FROM: Remy Iamonaco
SUBJECT: **2014 to 2016 Annual Service
Various Carparks
Pest Management Service
Award of Contract**

FILES No: 7070-01
DATE: July 7, 2014

MEETING DATE: July 30, 2014

RECOMMENDATION:

To award the contract for the Pest Management Annual Service for Various Carparks to Metro King Pest Control Inc. for the amount of \$21,600.00 plus \$3,900.00 as contingency allowance, being the sum total amount of \$25,500.00 plus HST.

A. BACKGROUND

1. The management of pests at various Carparks has been identified as a required service. This service was provided over the last three years at the following Carparks:
 - a) Carpark Nos. 1, 11, 15, 26, 29, 36, 43, 52, 68, 150, 161, 215 and 404.
 - b) The intent is to continue this service for the next three years at the same locations.

B. REQUEST FOR PROPOSAL

1. On June 12, 2014, Toronto Parking Authority (TPA) solicited through a Request for Proposal (RFP) for Pest Management Services to six (6) Proponents. Three (3) proposals were received and are listed below under Table 'A' in the ascending order of the upset fee amount quoted without HST. The Service Providers were required to base their proposal on TPA's RFP which detailed the scope of service required, the duration of service required, the terms and conditions of the contract agreement.

2. Table "A" details the total monthly upset fee and the total contract upset fee for the Three Year Term.

TABLE A		As Submitted in Proposal	
No.	Company	Upset Monthly Fee excluding HST	Upset Three Year Contract Fee excluding HST
1	Metro King Pest Control Inc.	\$600.00	\$21,600
2	Orkin-Toronto Downtown	\$1,245.00	\$44,820
3	Abell Pest Control Inc.	\$2,210.50	\$79,578
	Typical Average	\$1,352	\$48,672

3. Table "B" details the proposed costs for optional services from each proponent. The Table also shows average cost from each proponent.

TABLE B		Optional Services				
	Company	Air Fresheners	Toilet Sanitizer	Light Trap Rental	Drain Fly Service	Avg. Cost
1	Metro King Pest Control Inc.	55.00	40.00	25.00	50.00	42.50
2	Orkin-Toronto Downtown	8.00	8.00	15.00	35.00	16.5
3	Abell Pest Control Inc.	11.95	7.95	15.00	5.00	9.98
	Typical Average	25	19	18	30	23

C. REVIEW OF PROPOSALS

1. Proposal Comparison Summary

	Company	Pros	Cons
1	Metro King Pest Control Inc.	<ul style="list-style-type: none"> ➤ Lowest fee proposal ➤ Submission complete as requested ➤ Company profile and experience included ➤ References Included ➤ Provided Service to TPA for the last three years. 	<ul style="list-style-type: none"> ➤ Highest average cost for Optional Services at \$42.50 per service.
2	Orkin-Toronto Downtown	<ul style="list-style-type: none"> ➤ Second lowest fee proposal ➤ Submission Complete as requested ➤ Company profile and experience included ➤ Second lowest average cost for Optional Services at \$16.5 per service. 	<ul style="list-style-type: none"> ➤ Upset Three Year Cost 108% higher than lowest fee proposal
3	Abell Pest Control Inc.	<ul style="list-style-type: none"> ➤ Highest fee proposal ➤ Submission Complete as requested ➤ Company profile and experience included ➤ Lowest Average cost for Optional Services at \$9.98 per service. 	<ul style="list-style-type: none"> ➤ Upset Three Year Cost 268% higher than lowest fee proposal

D. SELECTION OF METRO KING PEST CONTROL INC.

1. **Metro King Pest Control Inc.** is preferred based on the lowest fee proposal.
2. **Metro King Pest Control Inc.**'s proposal is detailed and complete.
3. **Metro King Pest Control Inc.** has successfully provided this service to TPA over the last three years.
4. We are therefore requesting that the proposal **Metro King Pest Control Inc.** be accepted for the Pest Management Services required.

E. FINANCIAL BACKGROUND

	Funds Available from General Maintenance Budget for 2014		\$ 8,500
.1	Pest Management Services		
	.1 Metro King Pest Control Inc. Fees		
	a) Service for 2014	\$7,200	
	b) Contingency for 2014	\$1,300	
	Sub-total for 2014	\$8,500	(\$8,500)
	c) Service for 2015	\$7,200.00	
	d) Contingency for 2015	\$1,300	
	Sub-total for 2015	\$8,500	
	e) Service for 2016	\$7,200.00	
	f) Contingency for 2016	\$1,300	
	Sub-total for 2016	\$8,500	
.2	Funds available for 2015 and 2016 Service		0

Note: Funds for the Years 2015 and 2016 will be included within future operating budgets.

Remy Iamonaco

Attachments:
 Proposals
 Bid Comparison Sheet