

TORONTO PARKING AUTHORITY

A Meeting of the Board of Directors of the Toronto Parking Authority was held at Toronto Parking Authority Offices, 33 Queen Street East, 2nd Floor Boardroom at 9:30 am on Thursday, January 19, 2017.

Present: Michael Tziretas, Chair
Paul Scargall, Vice Chair
Councillor John Filion
Councillor Chin Lee
Geri Kozorys-Smith
Eke Rubach
Peter Leon

Lorne Persiko, President
Teresa Toigo, Board Secretary

For the record it is noted that City Council, at its meeting on December 13, 14 and 15, 2016, adopted as amended, Striking Committee Item ST11.1, headed "Council Member Mid-term Appointments to Committees, Agencies and External Bodies".

Council has appointed the following Members of Council to the Toronto Parking Authority Board of Directors for a term of office starting January 1, 2017 to November 30, 2018, and until successors are appointed: Councillor John Filion and Councillor Chin Lee.

Chair Michael Tziretas called the meeting to order and welcomed City of Toronto Councillor Chin Lee to the Toronto Parking Authority Board.

Craig S. Rix of Hicks Morley LLP was in attendance to provide the Board with a verbal update pertaining to In-Camera Minute #17-017.

17-001 The Board deferred confirmation of the minutes of the December 16, 2016 meeting for consideration at the Board's upcoming February 21, 2017 meeting. Councillor Filion raised concerns regarding the Board motions pertaining to In-camera Minute #16-192, maintaining that the Board motions were not recorded in the public minutes and that the Board must cite from the by-law the specific reference for moving consideration of an item in-camera.

In accordance with the Chair, motions in reference to an in-camera matter (ref: Minute 16-192 – MacKenzie Barristers report), should be confidential.

On motion by Director Leon, and seconded by Director Kozorys-Smith, the Board moved that confirmation of the Minutes of the December 16, 2016 TPA Board meeting be deferred to the Board's February 21, 2017 meeting in order for the Board Chair to consult and seek direction from City of Toronto's legal counsel to resolve this matter. Motion carried.

FINANCE & ADMINISTRATION

17-002 The Board approved the recommendations for member appointments to the Board Standing Committees. Chair Tziretas passed the Chair to Vice Chair Scargall, and moved that Councillor Lee replace Councillor Mammoliti on the committee positions he previously held during his term on the Board. Motion seconded by Director Leon. Motion carried.

The Board Standing Committee appointments are noted as follows:

Finance: Elke Rubach (Committee Chair)
Peter Leon
Geri Kozorys-Smith

Human Resources: Michael Tziretas (Committee Chair)
Paul Scargall
Elke Rubach
Peter Leon

Marketing: Peter Leon (Committee Chair)
Geri Kozorys-Smith
Councillor Chin Lee

Policy Resolutions: Geri Kozorys-Smith (Committee Chair)
Committee of the Whole

Rate Review: Geri Kozorys-Smith (Committee Chair)
Peter Leon
Councillor John Filion

Real Estate, Development
& Business Opportunities Advisory: Paul Scargall (Committee Chair)
Elke Rubach
Councillor Chin Lee

17-003 The Board approved the Chair's memorandum dated January 15, 2017 recommending that:

- 1) The 2017 budgeted conferences will be attended by the following members of the Board, and;
- 2) If not noted in the conference schedule, Council appointed members of the Board will advise the Board Chair, at a future date of their availability, at which time conference selections for Councillors of the Board will be noted and the TPA conference attendee schedule updated.

2017 CONFERENCE SCHEDULE		
Conference	Date	Delegate(s)
International Parking Institute (New Orleans, Louisiana)	May 21-24	Chair Michael Tziretas Director Elke Rubach
Canadian Parking Association (Banff, Alberta)	October 16-20	Director Peter Leon

The Board requested that the Board Secretary provide the members with a breakdown of the 2017 conference budget allocation for Board members and also include the amount committed from that budget for each of the members noted in the above schedule.

- 17-004 The Board received, for information only, a List of Cheques issued and shown as Annex A to the January 19, 2017 Agenda (vouchers 73421-73682 and 400116-400117)
- 17-005 The Board received, for information only, a staff memorandum dated January 13, 2017 regarding the December 31, 2016 Financial Results.
- 17-006 The Board approved a staff memorandum dated January 13, 2017 recommending authorization to enter into a one (1) year license agreement with eSSENTIAL Accessibility Inc. to continue to provide a link to their specialized application from the TPA website.
- 17-007 The Board received, for information only, a staff memorandum dated January 18, 2017 regarding the On and Off-Street Revenue Results year to date December 2016 (Preliminary).

DESIGN & CONSTRUCTION

- 17-008 The Board approved a staff memorandum dated January 6, 2017 recommending that the Electrical Lighting System Upgrade Contract for Municipal Carpark Nos. 11, 26, 29 and 68 be awarded to O'Connor Electric for the amount of \$1,552,000.00 and an additional amount of \$98,000.00 as contingency allowance, being the sum total amount of \$1,650,000.00 plus HST.
- 17-009 The Board approved a staff memorandum dated January 11, 2017 recommending that the Consulting Services Contract for the proposed Ventilation Modifications for Carpark No. 34 at Dundas Square be awarded to SNC-Lavalin Inc. for the amount of \$25,700.00 plus \$800.00 for reimbursable amount and \$2,500.00 as contingency allowance being a sum total amount of \$29,000.00 plus HST.

PARKING OPERATIONS

- 17-010 The Board approved a staff memorandum dated January 12, 2017 recommending:
1. The contract award to Canada Kiosk (DBA NRB INC.) (the Vendor) for the design, manufacture, delivery and installation on existing concrete pads, of up to five (5) replacement parking service kiosks and one (1) portable kiosk, in an amount up to \$266,020 plus \$48,980 as contingency allowance, being the sum total amount of \$315,000 plus HST, and additionally award an option for up to three (3) kiosks to be provided as and if required over the next three (3) year period at TPA's sole discretion, in an amount up to \$141,210 plus \$23,790 as a contingency allowance, being the sum total amount of \$165,000 (subject to CPI adjustment) plus HST, all pursuant to the requirements set out in TPA Request for Proposals (RFP) No. 5000-234 and response of the Vendor; and,
 2. That TPA staff be authorized to take all necessary steps to arrange for the removal and disposal of the existing kiosks, all civil works, utility disconnections/connections and any other site preparation work required for the new kiosks in an amount up to \$75,000 plus HST (average \$15,000 per site).

DEVELOPMENT & MARKETING

- 17-011 The Board approved the Marketing Committee Chair's report dated January 16, 2017 which recommended adoption of the 2017 / 2018 Marketing Plan based on the terms and conditions as outlined in Appendix A to that report.

On motion by Director Rubach, seconded by Director Kozorys-Smith, the Board recessed the public session of the meeting to consider the following confidential reports in closed session with specific reference made to the reasons cited under both the City of Toronto Act for closed meetings and the Toronto Parking Authority's Policy Resolution 1-1 "Meetings and Minutes Open to the Public".

IN-CAMERA

- 17-012 The Board approved a staff memorandum dated January 12, 2017 regarding a proposed acquisition of a new public parking garage for municipal parking purposes (Ward 27 – Toronto Centre – Rosedale).

(Confidential – re: A Proposed or pending land acquisition for City or agency purposes)

- 17-013 The Board approved a staff memorandum dated January 10, 2017 regarding an ATM License Renewal Agreement (Ward 27 and Ward 28).

(Confidential – re: A proposed lease and/or license agreement)

- 17-014 The Board approved a staff memorandum dated January 13, 2017 regarding the sale of development rights (Ward 16 – Eglinton-Lawrence).

(Confidential – re: A proposed land sale for City or agency purposes)

- 17-015 The Board approved a staff memorandum dated January 13, 2017 regarding a Request for Proposal to retain a Retail Listing Broker for Municipal Carpark 1 (Charles/Hayden) (Ward 27 – Toronto Centre – Rosedale)

(Confidential: Re: A proposed lease and/or license agreement)

- 17-016 The Board approved a staff memorandum dated January 18, 2017 regarding the Toronto Parking Authority's Office Expansion.

(Confidential: Re: A Proposed Lease and/or License Agreement)

- 17-017 The Board received a verbal update regarding the union contract negotiations. In accordance with Clause 5.6 (a) of the Toronto Parking Authority Procedural By-law, a confidential motion was moved and carried in closed session, citing subsection (iv) "Labour relations or Employee Negotiations" of the by-law.

(Confidential: Re: Labour relations or Employee Negotiations)

On motion by Director Rubach, seconded by Director Kozorys-Smith, the Board recessed the closed session of the meeting.

OTHER BUSINESS

17-018 The Board received, for information only, copies of the following articles recently appearing in local newspapers, publications and media:

- 1) "TTC commuter parking lot rate to rise in 2017", Global News, December 19, 2016;
- 2) "TTC facing \$72.6 M shortfall despite fare increases, higher parking rates", CBC News, December 19, 2016;
- 3) "It's time for Torontonians to grow up and invest in their city", TorontoStoreys.com, January 5, 2017; and,
- 4) "Instead of new powers for the TTC, how about super powers?", Metro News, January 9, 2017.

17-019 The Board received a verbal update from President Persiko regarding the Net Income Sharing Renewal agreement between the City of Toronto and the Toronto Parking Authority and advised the members that staff will be polling the Board prior to the February Board meeting for their review and approval of City's staff report prior to submission to Council.

Meeting adjourned at 11:47 am

Michael Tziretas, Chair