

TORONTO PARKING AUTHORITY

A meeting of the Board of Directors of the Toronto Parking Authority was held at Toronto Parking Authority Offices, 33 Queen Street East, 2nd Floor Boardroom at 4:00 p.m. on Tuesday, September 20, 2011.

Present: Ron Y. Tsin, Chair
Valentine Lovekin, Vice Chair
Councillor Ana Bailão
Thomas Carter
Diana Birchall
Frank Sinanan

Gwyn Thomas, President
Teresa Toigo, Board Secretary

Absent: Councillor Giorgio Mammoliti

Toronto Parking Authority staff members Jeff Harris and Tom Phillips were in attendance to receive congratulations from the Board on achieving 25 years of service with the TPA.

11-122 The Board confirmed the minutes of the July 26, 2011 meeting.

11-123 The Board confirmed the minutes of the August 2, 2011 special in-camera meeting.

FINANCE & ADMINISTRATION

11-124 The Board received for information only, a list of cheques issued and shown as Annex A to the Agenda (vouchers 53557 – 54320 and 400051).

11-125 The Board received, for information only, a staff memorandum dated September 14, 2011 regarding the on and off-street revenue results for year to date July 2011.

11-126 The Board received, for information only, a staff memorandum dated September 15, 2011 regarding the balance sheet and statement of operations for the seven (7) months ending July 31, 2011.

11-127 The Board approved a staff memorandum dated August 31, 2011 recommending new Policy Resolution 4-24 entitled "Health and Safety – Heat Stress".

11-128 The Board approved a staff memorandum dated September 16, 2011 recommending that the Toronto Parking Authority continue to support the Toronto Association of Business Improvement Areas (TABIA) for the 2011 Citywide Campaign with a contribution of \$50,000.00.

- 11-129 The Board approved a staff memorandum dated September 12, 2011 recommending:
- 1) the expenditure of \$74,397.27 (taxes included) for the purchase of three (3) 2012 Dodge Ram Cargo Vans from the dealership Willison Chrysler-Jeep, 1743 Eglinton Avenue East, Toronto; and,
 - 2) the decommissioning of Vehicle No. A-54 – 2002 GMC Safari Van, Vehicle No. A-57 – 1996 Ford Aerostar Van and Vehicle No. A-60 – 2001 GMC Safari Van. These vehicles are to be sold at City of Toronto auction at a later date this year.
- 11-130 The Board approved a staff memorandum dated September 15, 2011 recommending:
- 1) the expenditure of \$23,305.12 (taxes included) for the purchase of one (1) 2012 Dodge Ram 2WD regular cab pick-up truck from the dealership Toronto Chrysler; and,
 - 2) the decommissioning of a 2000 GMC S-15 pickup. This vehicle is to be sold at auction at a later date.
- 11-131 The Board approved a staff memorandum dated September 12, 2011 recommending that a three (3) year contract extension for wireless telecommunications services be awarded to Bell Mobility effective September 22, 2011 through to March 21, 2014.
- 11-132 The Board approved a staff memorandum dated September 20, 2011 recommending that the 'Five-Year Plan on a Page' for the Toronto Parking Authority be adopted and the release of the accompanying document entitled "Strategic Outlook – Enabling Mobility for the Next 21 Years".

DESIGN & CONSTRUCTION

- 11-133 The Board approved a staff memorandum dated September 12, 2011 recommending that the Electrical Lighting System Upgrade contract for Municipal Carpark Nos. 42 and 125 be awarded to Rumble Electric Co. Ltd. for the amount of \$265,486.28 and an additional amount of \$24,513.72 as contingency allowance, being the sum total amount of \$290,000.00 plus HST.
- 11-134 The Board approved a staff memorandum dated September 12, 2011 recommending that the contract for the Construction of Municipal Carpark No. 248 at 136 Broadview Avenue be awarded to Melrose Paving Company Ltd. for the amount of \$272,893.00 plus \$27,107.00 as contingency allowance, being the sum total amount of \$300,000 plus HST.

11-135 The Board approved a staff memorandum recommending that staff:

- 1) develop a set of design standards for TPA surface carparks in accordance with the following principles:
 - i) the application of a palette of materials applied consistently, and which recognize different contexts;
 - ii) create and utilize a simple, sophisticated and elegant series of approaches that can be applied in the different contexts; and,
 - iii) provide landscaping which considers all seasons for appearance;
- 2) select a carpark where the design principles and their application have not been successful and undertake retrofits;
- 3) explore the feasibility of engaging students in a landscape architecture program to participate in a design exercise and/or undertake a Design Competition for a parking lot as both a marketing and design demonstration opportunity;
- 4) ensure that the evaluation criteria in proposal calls for the design consultants includes high quality design capability; and,
- 5) report the results of the four recommendations above to an upcoming meeting of the Greening Committee.

DEVELOPMENT & MARKETING

11-136 The Board approved a staff memorandum dated September 20, 2011 recommending:

- 1) the selection of Endeavour Marketing as the successful proponent of the Advertising Agency Request for Proposal; and,
- 2) an agency retainer of \$72,000 for the 2011/2012 Marketing period.

On motion by Vice Chair Lovekin, seconded by Councillor Bailão, the Board recessed the public session of the meeting to consider the following confidential reports in closed session with specific reference made to the reasons cited under both the City of Toronto Act for closed meetings and the Toronto Parking Authority's Policy Resolution 1-1 "Meetings and Minutes Open to the Public".

IN-CAMERA

11-137 The Board received, for information only, a staff memorandum dated August 29, 2011 regarding "Security Report – Vehicle Break-In Summary – Off Street Facilities".

(Confidential – re: Security of the City's or a local board's property)

11-138 The Board approved a staff memorandum dated September 15, 2011 regarding an invoice received for mediation / litigation proceedings.

(Confidential – re: Litigation or potential litigation, including matters before administrative tribunals, affecting the City or a local board)

11-139 The Board approved a staff memorandum dated September 15, 2011 regarding a purchase and sale agreement for municipal parking purposes.

(Confidential – re: A proposed or pending land acquisition for City or Agency purposes)

On motion by Vice Chair Lovekin, seconded by Director Sinanan, the Board recessed the closed session of the meeting.

OTHER BUSINESS

11-140 The Board received, for information only, copies of the following articles recently appearing in local newspapers, publications and media:

- 1) “Don’t privatize city parking”, Toronto Star, August 28, 2011;
- 2) “City should park the quick sell-off”, Toronto Star, August 27, 2011;
- 3) “Should city slay its golden parking goose by selling it?”, Toronto Star, August 23, 2011; and,
- 4) “Should Toronto let the private sector handle parking?”, Toronto Star, August 21, 2011.

11-141 With new Board appointments to be made effective with Council’s approval at its upcoming meeting of September 21 and 22, 2011, President Thomas thanked the Chair and members of the Board for their years of service on the Toronto Parking Authority Board.

Meeting adjourned at 6:00 p.m.

Board Chair